



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/13/2017 **VisitType:** Licensing Study

Arrival: 9:15 AM

Departure: 12:40 PM

CCLC-39693

Pierce County Head Start/Early Head Start

655 Grady Street Blackshear, GA 31516 Pierce County
(912) 449-0004 cwhite@myactionpact.org

Mailing Address
Same

Regional Consultant

Connie Boatright

Phone: (912) 544-9701

Fax: (912) 544-9700

connie.boatright@dec.al.ga.gov

Joint with: Jerica Davis

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/13/2017	Licensing Study	Good Standing	
05/01/2017	Monitoring Visit	Good Standing	
10/19/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Four Year Olds and Five Year Olds	3	18	C	20	C	NA	NA	Centers
Main	B	Three Year Olds and Four Year Olds	2	16	C	18	C	NA	NA	Centers
Main	C	Three Year Olds	2	17	C	17	C	NA	NA	Centers
Main	D	Two Year Olds and Three Year Olds	3	8	C	12	C	NA	NA	Centers, Floor Play
Total Capacity @35 sq. ft.: 67			Total Capacity @25 sq. ft.: 0							

Total # Children this Date: 59

Total Capacity @35 sq. ft.: 67

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	81	C
Main	B	24	C

Comments

This license study is the first regulatory visit for Pierce County Head Start/Early Head Start this 2017-2018 fiscal year.

The center currently has a three star Quality Rating.

The consultant reviewed all staff files and finds that each member has a satisfactory finger print criminal records check on file.

The center director stated medication is administered, field trips and transportation are not provided.

The center provides liability insurance.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Crystal White, Program Official

Date

Connie Boatright, Consultant

Date

Jerica Davis, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

The consultant observed a variety of age appropriate activities throughout the center.

Correction Deadline: 12/13/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Met****Comment**

Observed-Records Complete/Well Organized

Comment

Parent Agreements Obtained/Completed

Comment

Parent Authorizations Obtained/Completed

Comment

Reminder: ensure all children are signed in and out as required.

Correction Deadline: 12/13/2017

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Observation-Clean and Well Maintained

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Observation-Center Clean/Well Maintained

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed-Fluff/Redistribute Surface

Comment

Observation-Clean/Good Repair

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Menu Meets USDA Guidelines

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) **Met**

Comment

Observed-Complete Documentation

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

The consultant observed a thoroughly document fire drill long to be posted in each classroom.

Correction Deadline: 12/18/2017

591-1-1-.22 Parental Access **Met**

Comment

The consultant observed a parental access form posted on the parent bulletin board.

Correction Deadline: 12/13/2017

591-1-1-.27 Posted Notices **Met**

Comment

Observed-All Notices Posted

Safety

591-1-1-.05 Animals **Met**

Comment

No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Correct number of mats; disinfecting discussed

Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Staff # 2	Met
Date of Hire: 03/01/2016	
Staff # 3	Met
Date of Hire: 12/07/2015	
Staff # 4	Met
Date of Hire: 11/20/2017	
Staff # 5	Met
Date of Hire: 02/27/2017	
Staff # 6	Met
Date of Hire: 02/16/2012	
Staff # 7	Met
Date of Hire: 10/28/2014	
Staff # 8	Met
Date of Hire: 11/07/2016	
Staff # 9	Met
Date of Hire: 10/27/2016	
Staff # 10	Met
Date of Hire: 07/21/2004	
Staff # 11	Met
Date of Hire: 07/28/2008	
Staff # 12	Met
Date of Hire: 11/20/2017	
Staff # 13	Met
Date of Hire: 07/01/1993	

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete

591-1-1-.14 First Aid & CPR	Met
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Comment

Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training	Met
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Comment

Observed - Documentation Of Training

591-1-1-.31 Staff(CR)	Met
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Comment

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)	Met
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Comment

Observed-Direct Supervision/Attentive Staff