



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/31/2020    **VisitType:** Licensing Study    **Arrival:** 11:35 AM    **Departure:** 3:40 PM

**CCLC-3966**

**Noah's Ark Christian Learning Center**

3220 Battlefield Pkwy. Fort Oglethorpe, GA 30742 Catoosa County  
 (706) 866-9864 shanlang5165@gmail.com

**Regional Consultant**

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@dec.al.gov

**Mailing Address**

Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/31/2020	Licensing Study	Good Standing	
01/30/2020	Monitoring Visit	Good Standing	
09/26/2019	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-202	One Year Olds	1	6	C	10	C	NA	NA	Story
Main	B-203	One Year Olds	1	5	C	9	C	NA	NA	Free Play
Main	C-204	Two Year Olds	1	6	C	9	C	NA	NA	Diapering, Free Play
Main	D-205	Two Year Olds and Three Year Olds	1	6	C	13	C	NA	NA	Transitioning
Main	E-210	Three Year Olds and Four Year Olds	1	9	C	20	C	NA	NA	Centers
Main	F-213	Two Year Olds and Three Year Olds	2	10	C	20	C	28	C	Centers
Main	G-214	One Year Olds and Two Year Olds	1	7	C	10	C	NA	NA	Free Play
Main	H-215		0	0	C	10	C	NA	NA	
Main	I-216	One Year Olds	1	4	C	10	C	NA	NA	Free Play
Main	J-217	Infants and One Year Olds	1	4	C	10	C	15	C	Floor Play
Main	K-218-219	Six Year Olds and Over	2	19	C	20	C	29	C	Outside
Main	L-227		0	0	C	20	C	29	C	
Main	M-229	Four Year Olds and Five Year Olds	2	12	C	20	C	29	C	Story
Main	N-232	Infants	1	3	C	9	C	NA	NA	Floor Play
Main	O-234		0	0	C	9	C	NA	NA	
Main	P-235		0	0	C	9	C	12	C	
Main	Q-236-237	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	15	C	33	C	46	C	Lunch

Total Capacity @35 sq. ft.: 241	Total Capacity @25 sq. ft.: 297
Total # Children this Date: 106	Total Capacity @25 sq. ft.: 297

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground (3-12 Yrs)	62	C
Main	Playground-Infant	32	C

**Comments**

An Administrative Review was conducted on July 31, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on July 31, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on July 16, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 07/31/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

---

Trina Stone, Program Official

Date

---

Colleen Covey, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 7/31/2020    **VisitType:** Licensing Study    **Arrival:** 11:35 AM    **Departure:** 3:40 PM

**CCLC-3966****Noah's Ark Christian Learning Center**

3220 Battlefield Pkwy. Fort Oglethorpe, GA 30742 Catoosa County  
(706) 866-9864 shanlang5165@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Colleen Covey  
Phone: (706) 256-7245  
Fax: (706) 256-7244  
colleen.covey@dec.al.ga.gov

The following information is associated with a Licensing Study:

**Activities and Equipment****591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on July 31, 2020.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****N/A****Comment**

Center does not provide swimming activities.

**Children's Records****Records Reviewed: 5****Records with Missing/Incomplete Components: 5**

Child # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Address of Release Person Missing,.08(1)(a)-Work Address Missing	
Child # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)(a)-Work Address Missing,.08(3)-Address of Release Person Missing	
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Address of Release Person Missing,.08(1)(a)-Work Address Missing	
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	

.08(1)(a)-Work Address Missing,.08(3)-Address of Release Person Missing

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(3)-Address of Release Person Missing

**591-1-1-.08 Children's Records**

**Not Met**

**Technical Assistance**

591-1-1-.08 - Consultant provided the center with a sample child enrollment application from the department.

**Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of children's records that five out of five children's files did not include the required information. Child #1 through #5 were missing work addresses for parents. Child #1 through #5 were missing the release persons address, relationship to parent and identifying information.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

**Correction Deadline: 7/31/2020**

**Facility**

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

A virtual walk through of the center was conducted on July 31, 2020 due to the COVID-19 pandemic. No hazards were observed accessible to children during the virtual visit on this date. Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

A virtual walk through of the playground was conducted on July 31, 2020 due to the COVID-19 pandemic. The playground was observed to be clean and in good repair. The consultant discussed monitoring and maintaining the resilient surface.

**Food Service**

---

**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center menu meets USDA guidelines.

---

**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

---

**591-1-1-.10 Diapering Areas & Practices(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.10 - Requirements regarding the location of the diaper table, sink, and exhaust were discussed with the Director on this date.

**Comment**

Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on July 31, 2020.

---

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing of children and staff was discussed with the Director. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed during the virtual walk through. Hand washing was observed during the virtual visit.

---

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Discussed proper medication documentation and procedures.

**Safety**

---

**591-1-1-.05 Animals** **N/A**

**Comment**

Center does not keep animals on premises.

---

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

TA-A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

---

**591-1-1-.13 Field Trips(CR)** **Defer**

**Defer**

591-1-1-.13(6)-A Virtual Visit was conducted due to the COVID-19 pandemic. This citation is deferred until the next in person regulatory visit when the rule correction can be observed in person. The center has not taken any field trips.

**POI (Plan of Improvement)**

Center Staff will review emergency medical information for each child who goes on a field trip and obtain any missing information. The Center will ensure that this information is in the possession of both the Center and the required adult on the trip.

**Correction Deadline: 9/26/2019**

---

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

A current completed inspection was observed for all vehicles used in transporting children this date.

Van #1-2002 Chevrolet Express, Tag #PB7778, November 5, 2019.

Van #2-2004 Chevrolet Express, Tag #PB7777, November 7, 2019.

Van #3- 2006 Chevrolet Express, Tag#PB7779, November 11, 2019

<b>Sleeping &amp; Resting Equipment</b>
---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Discussed SIDS and infant sleeping position.

<b>Staff Records</b>
----------------------

**Records Reviewed: 24**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 01/22/2016	
Staff # 2	Met
Date of Hire: 01/13/2020	
Staff # 3	Met
Date of Hire: 03/21/2019	
Staff # 4	Met
Date of Hire: 07/02/2012	
Staff # 5	Met
Date of Hire: 10/02/2017	
Staff # 6	Met
Date of Hire: 10/03/2016	
Staff # 7	Met
Date of Hire: 11/15/2017	
Staff # 8	Met
Date of Hire: 10/23/2019	
Staff # 9	Met
Date of Hire: 04/02/2019	
Staff # 10	Met
Date of Hire: 11/12/2018	
Staff # 11	Met
Date of Hire: 03/19/2019	

**Records Reviewed: 24**

**Records with Missing/Incomplete Components: 0**

Staff # 12 Date of Hire: 03/04/2019	Met
Staff # 13 Date of Hire: 07/02/2018	Met
Staff # 14 Date of Hire: 01/13/2020	Met
Staff # 15 Date of Hire: 12/30/2019	Met
Staff # 16 Date of Hire: 11/02/2016	Met
Staff # 17 Date of Hire: 11/11/2019	Met
Staff # 18 Date of Hire: 06/25/2018	Met
Staff # 19 Date of Hire: 05/15/2020	Met
Staff # 20 Date of Hire: 03/21/2019	Met
Staff # 21 Date of Hire: 10/10/2019	Met
Staff # 22 Date of Hire: 06/10/2016	Met
Staff # 23 Date of Hire: 06/02/2014	Met
Staff # 24 Date of Hire: 03/21/2019	Met

**Staff Credentials Reviewed: 12**

---

<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Met</b>
---	------------

**Comment**

Criminal record checks were observed to be complete for all staff employed on this date.

---

<b>591-1-1-.14 First Aid &amp; CPR</b>	<b>Met</b>
--	------------



**Comment**

CPR and First Aid requirements are met according to current licensing guidelines.

---

**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training for the 2019 year.

---

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on July 16, 2020.

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.