



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/31/2017 **VisitType:** Licensing Study

Arrival: 9:25 AM

Departure: 12:40 PM

CCLC-39662

KNS Early Learning Academy

57 Merritt Street Marietta, GA 30060 Cobb County
(678) 882-0824 KNSearlylearningacademy@gmail.com

Regional Consultant

Maranda Powell

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laura.davis@dec.al.ga.gov

Mailing Address

Same

Compliance Zone Designation		
10/31/2017	Licensing Study	Good Standing
04/25/2017	Monitoring Visit	Good Standing
10/04/2016	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A- Toddlers	One Year Olds and Two Year Olds	2	9	C	9	C	NA	NA	Circle Time	
Main	B-Infants	Infants	2	8	C	9	C	NA	NA	Floor Play, Feeding, Diapering	
Main	Room C - 3yrs-9yrs	Three Year Olds and Four Year Olds	1	11	C	14	C	NA	NA	TV	
Total Capacity @35 sq. ft.:			32			Total Capacity @25 sq. ft.:			0		
Total # Children this Date: 28			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Plan of Improvement: Developed This Date 10/31/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kendall Lawson, Program Official

Date

Maranda Powell, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Emergency Contact information Missing

Child # 2

Met

Child # 3

Met

Child # 4

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Emergency Contact information Missing

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that three children's records was missing the required emergency contact information including address, telephone numbers, relationship to child and to Parent(s), and other identifying information.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 11/10/2017

	Facility
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591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Reminder-Keep Hazards Inaccessible

591-1-1-.26 Playgrounds(CR)**Not Met****Correction Deadline: 5/9/2017****Corrected on 10/31/2017****Citation was observed to be corrected on this date.**

Finding

Previously Cited: 591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on observation that the following hazards were observed on the rear playground:

There was between one and two inches of standing water in each of three containers and one sand table on the playground.

There was a loose water hose near the deck area.

There were exposed tree roots on the play area.

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following hazards were observed on the rear playground:

There was between one and two inches of standing water in each of three containers and one sand table on the playground.

There was a loose water hose near the deck area.

There were exposed tree roots on the play area.

POI (Plan of Improvement)

Previously Cited: The center will remove the standing water from the playground area, remove the water hose and spray the exposed tree roots.

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 11/10/2017

Recited on 10/31/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR) **Not Met**

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation that a staff member in the infant classroom was observed to change a diaper and did not wash their hands immediately after doing so.

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 10/31/2017

591-1-1-.20 Medications(CR)

Met

Comment

Per center director, no medication is currently being dispensed at this time.

Policies and Procedures

591-1-1-.27 Posted Notices

Met

Correction Deadline: 5/2/2017

Corrected on 10/31/2017

Citation observed to be corrected on this date.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

591-1-1-.36 Transportation(CR)

Met

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Technical Assistance

Please ensure that all crib sheets are tight fitting.

Correction Deadline: 10/31/2017

Finding

591-1-1-.30(1)(b)4 requires that a light cover be available for each child's use on a cot or mat and shall be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed. It was determined based on observation that the covers used in the three and four year old classroom was observed not labeled and separated for individual use.

POI (Plan of Improvement)

The Center will ensure that a light cover is available for each child and will meet the requirements for laundering.

Correction Deadline: 11/10/2017

Correction Deadline: 4/26/2017

Corrected on 10/31/2017

Citation observed to be corrected on this date.

Staff Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 1

Staff # 1

Met

Records Reviewed: 7**Records with Missing/Incomplete Components: 1**

Date of Hire: 04/11/2016

Staff # 2 Met

Date of Hire: 10/29/2009

Staff # 3 Met

Date of Hire: 04/10/2017

Staff # 4 Met

Date of Hire: 04/06/2016

Staff # 5 Met

Date of Hire: 08/23/2017

Staff # 6 Met

Date of Hire: 09/10/2015

Staff # 7 Not Met

Date of Hire: 09/01/2006

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff Credentials Reviewed: 7**591-1-1-.09 Criminal Records Check(CR)****Not Met****Finding**

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center. It was determined based on staff statements that there were two employees hired after January 1, 2014, with no local criminal record check and no fingerprint clearance letter.

POI (Plan of Improvement)

The Center will not allow the employees to return to the center while children are present until they receive a satisfactory fingerprint clearance letter from the department.

Correction Deadline: 10/31/2017**Recited on 10/31/2017****Correction Deadline: 4/25/2017****Corrected on 10/31/2017****Citation observed to be corrected on this date. Employee is no longer employed at facility.****591-1-1-.31 Staff(CR)****Met****Correction Deadline: 4/25/2017****Corrected on 10/31/2017****Citation observed corrected on this date.****Staffing and Supervision**

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Direct Supervision/Attentive Staff

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Direct Supervision/Attentive Staff