



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/17/2017 **VisitType:** Licensing Study **Arrival:** 10:35 AM **Departure:** 3:00 PM

CCLC-39661

A Brighter Day Early Learning Academy

6267 Memorial Drive, Suite LL Stone Mountain, GA 30083 DeKalb County
(770) 469-9096 csutton1031@gmail.com

Mailing Address
Same

Regional Consultant

Ashli Conners
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Compliance Zone Designation		
08/17/2017	Licensing Study	Good Standing
05/09/2017	Licensing Study	Good Standing
08/17/2016	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Two Year Olds	1	6	C	9	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.:			9		Total Capacity @25 sq. ft.: 0					
Total # Children this Date:			6		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Main	48	C

Comments

Plan of Improvement: Developed This Date 08/17/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Caekelia Sutton , Program Official

Date

Ashli Conners, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

Previously Cited: 591-1-1-.03(3)(c)1. requires a center that operates five hours or more per day to provide at least one and one-half hours of outdoor activity per day, weather permitting, for each child who is not an infant. It was determined based on observation that daily schedules throughout the center did not display one and one-half hours of outdoor activity per day.

591-1-1-.03(7)(a) requires a center that operates five hours or more per day to provide at least one and one-half hours of outdoor activity per day, weather permitting, for each child who is not an infant and at least one hour daily for infants. It was determined based on Consultant's observation that the daily schedules throughout the center did not display the required one and one-half hours of outdoor activity per day.

POI (Plan of Improvement)

Previously Cited: The center will follow a schedule that provides one and one-half hours of activity each day for children who are not infants.

The center will develop and follow a schedule that provides the required amount of outdoor activity for all children, including infants.

Correction Deadline: 8/17/2017

Recited on 8/17/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the Center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities at this time.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(c)-Address of Release Person Missing	

591-1-1-.08 Children's Records **Met**

Comment

Discussed children's records with Director.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Not Met**

Finding

Previously Cited: 591-1-1-.19(1) requires the Center to provide 35 square feet of usable space per child. It was determined based on observation that the Center cared for 18 children in a space that was licensed for 17 children in classroom B.

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on Consultant's observation that the Center cared for six children in a space that was licensed for four children in classroom A.

POI (Plan of Improvement)

Previously Cited: The center will limit the number of children in this space to the licensed capacity.

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 8/17/2017

Recited on 8/17/2017

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

Discussed fencing and gates with Director.

Correction Deadline: 5/9/2017

Corrected on 8/17/2017

Consultant observed previous citation to be corrected in that consultant saw broken, gapped, and cracked green wooden fencing repaired.

Food Service

591-1-1-.18 Kitchen Operations

Met

Comment

Discussed with Director ensuring the refrigeration of all perishable and potentially hazardous foods are kept at 40 degrees or below.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff stated proper knowledge of diapering procedures.

Correction Deadline: 5/9/2017

Corrected on 8/17/2017

Consultant observed previous citation to be corrected in that consultant saw no Plexiglass used as a diapering surface.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(2) requires the Center to have written documentation signed by the Parents in each child's file that the Director or designee has: provided to the Parent(s) a copy of the Center's policies and procedures required by this rule; advised the Parent(s) of the safe sleep practices followed by the Center; advised the Parent(s) of the child's progress, issues relating to the child's care and individual practices concerning the child's special needs; and encouraged participation by Parent(s) in Center activities. It was determined based on Consultant's review of records that the written documentation signed by the parents advising the parents of the safe sleep practices were missing in the infants files.

POI (Plan of Improvement)

The Center will complete each of these actions as part of the enrollment process and will train anyone designated to enroll children to follow these procedures.

Correction Deadline: 8/22/2017

Correction Deadline: 5/14/2017

Corrected on 8/17/2017

Consultant observed previous citation to be corrected in that consultant saw documented fire and tornado drills for the months of May through July within the year of 2017.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) **Met**

Correction Deadline: 5/12/2017

Corrected on 8/17/2017

Consultant observed previous citation to be corrected in that consultant saw the 2 clock hour training completed for Director.

Correction Deadline: 5/9/2017

Corrected on 8/17/2017

Consultant observed previous citation to be corrected in that consultant saw no buckle tied in a not.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping positions.

Comment

Pleasant nap time environment observed.

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 2

Staff # 1 Not Met

Date of Hire: 12/18/2014

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 2 Not Met

Date of Hire: 09/04/2014

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 3 Met

Date of Hire: 05/18/2017

Staff # 4 Met

Date of Hire: 07/07/2016

Staff # 5 Met

Records Reviewed: 8**Records with Missing/Incomplete Components: 2**

Date of Hire: 04/20/2014

Staff # 6

Met

Date of Hire: 08/10/2015

Staff # 7

Met

Date of Hire: 04/21/2016

Staff # 8

Met

Date of Hire: 01/15/2016

Staff Credentials Reviewed: 8**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete on this date.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on Consultant's review of records that two out of eight staff were missing the required Health and Safety training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 9/16/2017**Defer**

Director will ensure staff completes the required 10 clock hours of annual training for the year of 2017.

POI (Plan of Improvement)

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

Correction Deadline: 6/8/2017**591-1-1-.31 Staff(CR)****Met****Correction Deadline: 5/9/2017****Corrected on 8/17/2017**

Consultant observed previous citation to be corrected in that the lead teacher in the two-year old classroom was enrolled in an education program.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff: child ratios.

Correction Deadline: 8/17/2017

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.