



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/16/2019 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 3:45 PM

CCLC-39661

A Brighter Day Early Learning Academy

6267 Memorial Drive, Suite LL Stone Mountain, GA 30083 DeKalb County
 (770) 469-9096 csutton1031@gmail.com

Mailing Address
 Same

Regional Consultant

Chilon Martin
 Phone: (404) 591-5648
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 chilon.martin@decal.ga.gov
 Joint with: Colette Bolds

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/16/2019	Licensing Study	Good Standing	
05/14/2019	Complaint Investigation Follow Up	Good Standing	
05/14/2019	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants and One Year Olds	2	8	C	9	C	NA	NA	Floor Play
Main	B	Four Year Olds and Five Year Olds	1	12	C	17	C	NA	NA	Free Play
Main	C	Two Year Olds	2	8	C	8	C	NA	NA	Outside, Transitioning, Free Play
Main	D	Two Year Olds and Three Year Olds	1	7	C	9	C	NA	NA	Free Play, Outside, Transitioning
Main	E - Entry Room	One Year Olds	1	6	C	5	NC	6	C	Transitioning, Free Play
Total Capacity @35 sq. ft.: 48						Total Capacity @25 sq. ft.: 49				
Total # Children this Date: 41			Total Capacity @35 sq. ft.: 48			Total Capacity @25 sq. ft.: 49				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Main	48	C

Comments

The purpose of this visit was to conduct a licensing study and a follow up to the visit on 05/14/2019.

A copy of the report was left at the center and discussed with the provider.

Plan of Improvement: Developed This Date 08/16/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Caekelia Sutton , Program Official Date

Chilon Martin, Consultant Date

Colette Bolds, Consultant Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 5/14/2019

Corrected on 8/16/2019

Previous citation observed on this date. Teachers throughout the center were observed to provide children with individual attention when needed.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Swimming activities provided off site. The center last provided swimming activities 7/17/19 and 7/24/19. The center traveled to a local splash park on these dates. Consultant observed completed field trip forms for both trips on this date.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 2

Child # 1

Met

Child # 2

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 3

Met

Child # 4 Met

Child # 5 Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained/completed on this date.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained on this date.

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that classroom E (1st left) was over capacity. There were six children in the room on this date and the room was licensed for five children.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 8/16/2019

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained on this date.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

Please monitor all equipment on the playground for chipping paint. Please ensure tree trunks are marked or painted with a bright color paint to ensure visibility for the children and to prevent a tripping hazard.

Correction Deadline: 8/16/2019

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines. The posted menu was observed in all classrooms and the parent's information board. The menu consisted of turkey and cheese sandwiches on whole grain wheat bread, tater tots, orange slices and 1% milk. The menu was consistent with the meals served to the children on this date.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized on this date. Please ensure all expiration dates are checked on a weekly basis and discard food as needed.

Health and Hygiene

591-1-1-.07 Children's Health Met

Correction Deadline: 5/14/2019

Corrected on 8/16/2019

Previous citation corrected on this date. Center staff stated all incidents are reported to the parent as soon as they occur and an incident report is completed, discussed and signed by the parent on the day of the incident.

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Proper diapering procedures observed on this date. Staff also stated proper diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Correction Deadline: 5/14/2019

Corrected on 8/16/2019

Previous citation corrected on this date. Staff stated proper procedures to ensure the children are clean dry and comfortable at all times. The children in the center observed to be clean, dry and comfortable on this date.

591-1-1-.20 Medications(CR) Met

Comment

The Provider stated they are not currently dispensing/administering medication at this time.

Policies and Procedures

591-1-1-.29 Required Reporting Met

Comment

Discussed reporting requirements on this date.

Safety

591-1-1-.05 Animals Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) Technical Assistance

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Correction Deadline: 5/28/2019

Corrected on 8/16/2019

Previous citation observed corrected on this date. There was no foam exposed on the top of the third row seat on the center van with the tag#8486. The seat was observed to have been taped to ensure no foam was exposed.

Technical Assistance

Please ensure that all children's travel time is limited to forty-five minutes on each trip between the Center and destination unless accompanied by a parent and excluding field trips.

Correction Deadline: 8/17/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/10/2015	
Staff # 2	Met
Date of Hire: 09/04/2014	
Staff # 3	Met
Date of Hire: 06/09/2016	
Staff # 4	Met
Date of Hire: 03/13/2017	
Staff # 5	Met
Date of Hire: 07/27/2017	
Staff # 6	Met
Date of Hire: 06/19/2018	
Staff # 7	Met
Date of Hire: 09/04/2015	
Staff # 8	Met
Date of Hire: 08/15/2019	
Staff # 9	Met
Date of Hire: 08/15/2019	

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete on this date.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios on this date.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.