



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/4/2018 **VisitType:** Monitoring Visit **Arrival:** 10:05 AM **Departure:** 1:30 PM

CCLC-39624

Monroe County

525 Highway 83 South Forsyth, GA 31029 Monroe County
 (478) 994-5271 shill@maconbibbeoc.com

Regional Consultant

Ashley Cunningham

Phone: (866) 374-9389

Fax: (866) 375-0880

Ashley.Cunningham@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/04/2018	Monitoring Visit	Good Standing	
09/18/2017	Licensing Study	Good Standing	
06/13/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1st Right	One Year Olds	2	8	C	21	C	NA	NA	Nap
Main	B- 2nd Right	Two Year Olds and Three Year Olds	2	7	C	21	C	NA	NA	Nap
Main	C- 3rd Right	Three Year Olds	2	15	C	21	C	NA	NA	Lunch
Main	D- 4th Right	Three Year Olds and Four Year Olds	2	17	C	21	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 84			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 47			Total Capacity @35 sq. ft.: 84							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A- Right (Head Start)	92	C
Main	Playground B- Left (Early Head Start)	13	C

Comments

Plan of Improvement: Developed This Date 05/04/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Twana Williams, Program Official

Date

Ashley Cunningham, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Technical Assistance****Comment**

Paperwork and proper check of the vehicle after transportation were discussed with the director.

Technical Assistance

591-1-1-.36(7)(c) - Please ensure that the school transportation checklist is completed weekly and not daily. There should be a school transportation checklist for all thirteen routes. A sample of a completed checklist was left on this date. The consultant observed the the center to be using both home transportation forms and school transportation forms. The center will ensure to choose one form to use and complete and show to the department when having their regulatory visit. The consultant suggested that the center uses the weekly school transportation form.

Correction Deadline: 5/5/2018

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records**Records Reviewed: 13****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Date of Hire: 04/09/2018	
Staff # 3	Met
Date of Hire: 09/16/2015	
Staff # 4	Met
Date of Hire: 08/03/2017	
Staff # 5	Met
Date of Hire: 07/20/2017	
Staff # 6	Met

Records Reviewed: 13**Records with Missing/Incomplete Components: 0**

Date of Hire: 12/01/2012

Staff # 7

Met

Date of Hire: 03/16/2015

Staff # 8

Met

Date of Hire: 10/15/2015

Staff # 9

Met

Date of Hire: 08/08/2014

Staff # 10

Met

Date of Hire: 10/19/2015

Staff # 11

Met

Date of Hire: 03/06/2017

Staff # 12

Met

Date of Hire: 03/06/2017

Staff # 13

Met

Date of Hire: 09/18/2014

Staff Credentials Reviewed: 13**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete.

Comment

Director provided 2 files for employees hired since last visit.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff in compliance with all applicable laws and regulations.

Correction Deadline: 5/4/2018**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.