



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/23/2021 VisitType: Licensing Study Arrival: 3:30 PM Departure: 4:30 PM

CCLC-39624

Monroe County

525 Highway 83 South Forsyth, GA 31029 Monroe County  
(478) 994-5271 shill@maconbibbeoc.com

Regional Consultant

Laura Johnson

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laura.johnson@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

| Compliance Zone Designation |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|-----------------------------|------------------|---------------|--|
| 04/23/2021                  | Licensing Study  | Good Standing |  |
| 12/09/2020                  | Monitoring Visit | Good Standing |  |
| 02/19/2020                  | Licensing Study  | Good Standing |  |

**Ratios/License Capacity**

| Building                       | Room         | Age Group | Staff                          | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|--------------|-----------|--------------------------------|----------|------|------------|--------------|------------|--------------|-------|
| Main                           | A- 1st Right |           | 0                              | 0        | C    | 21         | C            | NA         | NA           |       |
| Main                           | B- 2nd Right |           | 0                              | 0        | C    | 21         | C            | NA         | NA           |       |
| Main                           | C- 3rd Right |           | 0                              | 0        | C    | 21         | C            | NA         | NA           |       |
| Main                           | D- 4th Right |           | 0                              | 0        | C    | 21         | C            | NA         | NA           |       |
| Total Capacity @35 sq. ft.: 84 |              |           | Total Capacity @25 sq. ft.: 0  |          |      |            |              |            |              |       |
| Total # Children this Date: 0  |              |           | Total Capacity @35 sq. ft.: 84 |          |      |            |              |            |              |       |
|                                |              |           | Total Capacity @25 sq. ft.: 0  |          |      |            |              |            |              |       |

| Building | Playground                            | Playground Occupancy | Playground Compliance |
|----------|---------------------------------------|----------------------|-----------------------|
| Main     | Playground A- Right (Head Start)      | 92                   | C                     |
| Main     | Playground B- Left (Early Head Start) | 13                   | C                     |

**Comments**

An Administrative Review was conducted on April 23, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on May 07, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on April 30, 2021 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://www.dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Twana Williams, Program Official

Date

Laura Johnson, Consultant

Date



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### Findings Report

**Date:** 4/23/2021 **VisitType:** Licensing Study

**Arrival:** 3:30 PM

**Departure:** 4:30 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on May 07, 2021.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 4**

**Records with Missing/Incomplete Components: 0**

|           |     |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

### Facility

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|   |            |
|---|------------|
| <b>591-1-1-.19 License Capacity(CR)</b> | <b>Met</b> |
|---|------------|

**Comment**

Licensed capacity observed to be routinely met by center.

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|  |            |
|--|------------|
| <b>591-1-1-.25 Physical Plant - Safe Environment(CR)</b> | <b>Met</b> |
|--|------------|

**Comment**

The Center appeared clean and well maintained during a virtual visit on May 07, 2021.

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|                                    |            |
|------------------------------------|------------|
| <b>591-1-1-.26 Playgrounds(CR)</b> | <b>Met</b> |
|------------------------------------|------------|

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The consultant discussed daily monitoring of the playground and playground equipment to ensure that hazards are not present while children are present for care.

|                     |
|---------------------|
| <b>Food Service</b> |
|---------------------|

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|   |                             |
|---|-----------------------------|
| <b>591-1-1-.15 Food Service &amp; Nutrition</b> | <b>Technical Assistance</b> |
|---|-----------------------------|

**Technical Assistance**

591-1-1-.15(2) - The consultant spoke with Director about ensuring the new updated infant feeding form is used when infants return for in-person care at the facility. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

**Correction Deadline: 4/23/2021**

|                           |
|---------------------------|
| <b>Health and Hygiene</b> |
|---------------------------|

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|  |            |
|--|------------|
| <b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b> | <b>Met</b> |
|--|------------|

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic on May 07, 2021. No children were present during the visit. Procedures and sanitation regarding proper diapering were discussed with the Director on this date.

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|                                |            |
|--------------------------------|------------|
| <b>591-1-1-.17 Hygiene(CR)</b> | <b>Met</b> |
|--------------------------------|------------|

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic on May 07, 2021.. Hand washing was not directly observed during the virtual walk through. Hand washing supplies were observed, and hand washing practices were discussed with the Director on this date.

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|                                    |            |
|------------------------------------|------------|
| <b>591-1-1-.20 Medications(CR)</b> | <b>N/A</b> |
|------------------------------------|------------|

**Comment**

The Provider currently does not dispense/administer medication.

|               |
|---------------|
| <b>Safety</b> |
|---------------|

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|                                   |            |
|-----------------------------------|------------|
| <b>591-1-1-.11 Discipline(CR)</b> | <b>Met</b> |
|-----------------------------------|------------|

**Comment**

A Virtual Visit was conducted on May 07, 2021 due to the COVID-19 pandemic. No children were present during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment****Comment**

A Virtual Visit was conducted on May 07, 2021 due to the COVID-19 pandemic. No infants were enrolled on this date. Tight fitting sheets, SIDS, and infant sleeping position were discussed with the Director during the visit.

**Staff Records****Records Reviewed: 11****Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 10/19/2015

Staff # 2 Met

Date of Hire: 08/27/2018

Staff # 3 Met

Date of Hire: 03/16/2015

Staff # 4 Met

Date of Hire: 12/01/2012

Staff # 5 Met

Date of Hire: 08/02/2019

Staff # 6 Met

Date of Hire: 09/18/2024

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 7 Met

Date of Hire: 08/03/2017

Staff # 8 Met

Date of Hire: 01/16/2020

Staff # 9 Met

Date of Hire: 08/08/2014

Staff # 10 Met

Date of Hire: 05/09/2017

Staff # 11 Met

Date of Hire: 10/15/2015

**Staff Credentials Reviewed: 4****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR****Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training****Met****Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR)****Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 1, 2021.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

There were no children present during a virtual visit on this May 07, 2021. Proper ratios and classroom capacities were discussed with the Director on this date.

**591-1-1-.32 Supervision(CR)****Met****Comment**

There were no children present during a virtual visit on May 07, 2021. Proper supervision of children, including being prompt to children's needs, was discussed with the Director on this date.

**Comment**

591-1-1-.32(7) - Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during meal times and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

**Correction Deadline: 4/23/2021**