



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/13/2019 **VisitType:** Monitoring Visit **Arrival:** 10:40 AM **Departure:** 1:00 PM

CCLC-39620

Little Feet Learning Academy

1210 Telfair Street Dublin, GA 31021 Laurens County
(478) 353-1636 littlefeetlearningacademy@yahoo.com

Regional Consultant

Laura Johnson

Phone: (470) 891-3520

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laura.johnson@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/13/2019	Monitoring Visit	Good Standing	
09/19/2018	Licensing Study	Good Standing	
01/08/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	One Year Olds and Two Year Olds	1	9	NC	17	C	NA	NA	Centers, Transitioning
Main	B	Infants and One Year Olds	1	6	C	10	C	NA	NA	Feeding, Floor Play, Nap
Main	C	Two Year Olds and Three Year Olds	1	9	C	16	C	22	C	Story, Transitioning
Total Capacity @35 sq. ft.: 43						Total Capacity @25 sq. ft.: 49				
Total # Children this Date: 24			Total Capacity @35 sq. ft.: 43			Total Capacity @25 sq. ft.: 49				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	80	C

Comments

The purpose of today's visit is to conduct a monitoring visit. The center is currently one star quality rated.

The provider stated that she does not provide routine transportation or swimming activities.

The director provided a file for one new employee hired March 1, 2019. No satisfactory comprehensive records check determination was on file. A one-day letter and affidavit were left with the center on this date.

Plan of Improvement: To Be Submitted 03/27/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Tracey Broxton, Program Official

Date

Laura Johnson, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 10/3/2018

Corrected on 3/13/2019

.25(3) - This citation was corrected on this date. All the facia boards were observed to be replaced on this date.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on the consultant's observation that the white vinyl fence panels along the back of the playground were observed to not be secure in that the panels are leaning and becoming unattached. Additionally, one of the white fence panels had a four-inch by two-inch hole with sharp edges posing a hazard to the children in care.

Correction Deadline: 3/13/2019

Health and Hygiene

591-1-1-.07 Children's Health **Met**

Correction Deadline: 9/19/2018

Corrected on 3/13/2019
.07(5) - This citation was corrected on this date.

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment
Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment
Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment
Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **N/A**

Comment
Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment
Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 1

Staff # 1

Met

Date of Hire: 01/08/2018

Records Reviewed: 6

Records with Missing/Incomplete Components: 1

Staff # 2 Met
Date of Hire: 01/12/2015

Staff # 3 Met
Date of Hire: 06/16/2017

Staff # 4 Not Met
Date of Hire: 03/04/2019

"Missing/Incomplete Components"
.09-Criminal Records Check Missing

Staff # 5 Met
Date of Hire: 01/06/2015

Staff # 6 Met
Date of Hire: 01/06/2015

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that one employee hired on March 4, 2019, was present and did not have a satisfactory comprehensive records check determination on file.

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Correction Deadline: 3/13/2019

591-1-1-.33 Staff Training Met

Correction Deadline: 10/19/2018

Corrected on 3/13/2019

.33(5) - This citation was corrected on this date. The center director and the cook both had four hours of food preparation training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Comment

The director provided proper documentation for combining mixed ages.

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Finding

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on the consultant's observation that in classroom A one staff member was observed supervising six two-year-old children and three one-year-old children.

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Correction Deadline: 3/13/2019

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.