



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/11/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 9:30 AM **Departure:** 2:50 PM

**CCLC-39619**

**INtrinsic Scholars Academy**

3492 Acworth Due West Road Kennesaw, GA 30144 Cobb County  
 (678) 401-8527 noorimamdani@yahoo.com

**Regional Consultant**

Octavia Humphrey

Phone: (770) 357-3234

Fax: (770) 357-3278

octavia.humphrey@dec.al.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/11/2019	Complaint Investigation & Monitoring Visit	Good Standing	
12/11/2019	Complaint Closure	Good Standing	
05/21/2019	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A - 1L	Infants	2	5	C	19	C	NA	NA	Floor Play, Nap
Main	Room B - 2L	One Year Olds	2	6	C	16	C	NA	NA	Diapering, Floor Play
Main	Room C - 3L	One Year Olds and Two Year Olds	2	13	C	21	C	NA	NA	Story
Main	Room E - 1R	PreK	3	20	C	21	C	NA	NA	Story
Main	Room F - 2R	PreK	2	20	C	25	C	NA	NA	Snack
Main	Room G - 3R	PreK	2	21	C	26	C	NA	NA	Story
Main	Room H - 4R	PreK	2	19	C	29	C	NA	NA	Centers
Main	Room I - Right Side	Three Year Olds and Four Year Olds	2	25	C	36	C	NA	NA	Story

Total Capacity @35 sq. ft.: 193

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 129

Total Capacity @35 sq. ft.: 193

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Area A - Left Front	20	C
Main	Area B - Middle Back - behind bldg	99	C
Main	Area C - Right Front Playground	55	C

### Comments

The purpose of today's visit was to conduct a CI/MV and to follow-up from the previous visit conducted on May 21, 2019.

Consultant left business card.

Consultant left One Day letter.

Consultant read CRC script and left Affidavit Verifying Completion of Background Check Video Units form.

Plan of Improvement: Developed This Date 12/11/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Noori Mamdani, Program Official

Date

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Octavia Humphrey, Consultant

Date



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### Findings Report

**Date:** 12/11/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 9:30 AM **Departure:** 2:50 PM

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The following information is associated with a Monitoring Visit:

#### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

#### Facility

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

#### Health and Hygiene

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<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
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**Comment**

Proper diapering procedures observed.

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<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
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**Comment**

Proper hand washing observed throughout the center.

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<b>591-1-1-.20 Medications(CR)</b>	<b>Met</b>
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**Comment**

The Provider currently does not dispense/administer medication.

<b>Safety</b>
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<b>591-1-1-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Staff were observed to maintain a positive learning environment on this date.

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<b>591-1-1-.13 Field Trips(CR)</b>	<b>Met</b>
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**Comment**

Center does not participate in field trips at this time.

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<b>591-1-1-.36 Transportation(CR)</b>	<b>Met</b>
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**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

<b>Sleeping &amp; Resting Equipment</b>
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<b>591-1-1-.30 Safe Sleeping and Resting Requirements(CR)</b>	<b>Met</b>
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**Comment**

Discussed SIDS and infant sleeping position.

<b>Staff Records</b>
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<b>Records Reviewed: 20</b>
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<b>Records with Missing/Incomplete Components: 1</b>
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Staff # 1	Met
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Date of Hire: 11/13/2017

Staff # 2	Met
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Staff # 3	Met
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Date of Hire: 07/02/2018

Staff # 4	Met
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Date of Hire: 07/23/2018

**Records Reviewed: 20****Records with Missing/Incomplete Components: 1**

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Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Date of Hire: 07/24/2019	
Staff # 8	Met
Staff # 9	Met
Date of Hire: 10/25/2019	
Staff # 10	Met
Date of Hire: 03/11/2019	
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Date of Hire: 10/02/2019	
Staff # 14	Met
Date of Hire: 06/24/2019	
Staff # 15	Met
Date of Hire: 03/21/2019	
Staff # 16	Met
Date of Hire: 10/25/2019	
Staff # 17	Met
Date of Hire: 11/04/2019	
Staff # 18	Met
Date of Hire: 09/24/2018	
Staff # 19	Not Met
Date of Hire: 04/01/2016	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 20	Met
Date of Hire: 08/13/2018	

**Staff Credentials Reviewed: 4**

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**Comment**

Director provided five files for employees hired since last visit.

**Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined by a review of records that staff member #19 hired on April 1, 2016 did not submit both a records check application to the Department and Fingerprints to an authorized fingerprinting site as required by the Department.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will review Decal videos ] to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure the CRC rules are maintained.

**Correction Deadline: 12/11/2019**

**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that staff member #19 hired on April 1, 2016 did not have a valid and current satisfactory comprehensive records check determination on file prior to being present at the Center while any child is present for care as required by the Department.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will review Decal videos to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

**Correction Deadline: 12/11/2019**

**591-1-1-.31 Staff(CR)**

Met

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

Met

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

Met

**Comment**

Adequate supervision observed on this date.