



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/30/2019 **VisitType:** Licensing Study

Arrival: 8:30 AM

Departure: 12:45 PM

CCLC-39613

Storybrook Academy

4249 Falcon Pkwy Flowery Branch, GA 30542 Hall County
(770) 965-1414 storybrookacademyllp@gmail.com

Regional Consultant

Malissa Champion

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation		
10/30/2019	Licensing Study	Good Standing
05/16/2019	Licensing Study	Good Standing
12/05/2018	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1R	Infants	2	6	C	12	C	NA	NA	Feeding, Floor Play
Main	B - 2R	PreK	2	21	C	21	C	NA	NA	Circle Time
Main	C - 3R	Two Year Olds and Three Year Olds	2	15	C	19	C	27	C	Diapering, Free Play
Main	D - 4R	PreK	2	20	C	25	C	35	C	Story
Main	E - 4L	Three Year Olds and Four Year Olds and Five Year Olds	1	12	C	15	C	NA	NA	Circle Time
Main	F - 3L	Three Year Olds	1	13	C	15	C	NA	NA	Circle Time
Main	G - 2L	One Year Olds and Two Year Olds	2	9	C	16	C	NA	NA	Free Play
			Total Capacity @35 sq. ft.: 120			Total Capacity @25 sq. ft.: 120		Building @35 capacity limited by Heath Department Limitations		
Total # Children this Date: 96			Total Capacity @35 sq. ft.: 120			Total Capacity @25 sq. ft.: 120		Building @25 capacity limited by Heath Department Limitations		

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - 1R	14	C
Main	B - 2R	33	C
Main	C - Rear	107	C
Main	D - 2L	41	C
Main	E - 1L	21	C

Comments

The purpose of this visit was to conduct a licensing study and to follow up on the previous visit conducted on May 16, 2019.

Plan of Improvement: Developed This Date 10/30/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Jennifer Duncan, Program Official

Date

Malissa Champion, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Technical Assistance

Technical Assistance

591-1-1-.35 - Consultant discussed with provider the swimming rules and swimming documentation.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Not Met****Finding**

591-1-1-.06(1) requires the center to provide a specified minimum number of flush toilets and hand washing sinks with running water for the use of all children, at least one flush toilet for children being potty-trained and to not substitute nursery potty chairs for a required flush toilet. It was determined based on observation and staff statements that the toilet in the boys bathroom in Classroom C was not in working order on this date.

POI (Plan of Improvement)

The center will add the required number of flush toilets and/or sinks or decrease the licensed capacity.

Correction Deadline: 11/8/2019**Recited on 10/30/2019****Technical Assistance**

591-1-1-.06(4) - Consultant discussed with provider to monitor bathroom vent fans throughout facility for dust and dirt build-up.

Correction Deadline: 11/29/2019

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed to be accessible to children on this date:

Classroom C

- One tube of diaper cream in a child's diaper bag.
- One vial of medicine intended for a breathing treatment in a child's diaper bag.
- One staff members purse in an unlocked cabinet.

Classroom D

- One pair of adult scissors in an unlocked cabinet.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 10/30/2019**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the girls bathroom in Classroom D had peeling paint and holes in the wall.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 10/30/2019

591-1-1-.26 Playgrounds(CR)**Met****Correction Deadline: 5/16/2019**

Corrected on 10/30/2019

.26(9) - The previous citation was observed to be corrected on this date. Consultant observed playground to be clean and in good repair on this date.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-.17(10) requires that if used potty chairs be emptied in a flush toilet after each use, cleaned with a disinfectant and stored in the bathroom. If a sink is used, the sink shall also be disinfected. It was determined based on observation that the potty seat in the girls bathroom in Classroom C was not cleaned with disinfectant after each use on this date.

POI (Plan of Improvement)

The Center will instruct staff to ensure the sanitary use of potty chairs and sinks.

Correction Deadline: 10/30/2019

591-1-1-.20 Medications(CR)

Technical Assistance

Technical Assistance

591-1-1-.20 - Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Consultant observed complete emergency drills on this date.

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting

Met

Comment

Discussed reporting requirements.

Safety

591-1-1-.05 Animals **Met**

Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) **Not Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that several seat covers on bus tag number DWE999 were torn and contained exposed foam on this date.

POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 11/15/2019

Recited on 10/30/2019

Correction Deadline: 5/16/2019

Corrected on 10/30/2019

.36(4)(c) - The previous citation was observed to be corrected on this date. Consultant observed all vehicle fire extinguishers to have a current inspection on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Staff # 1 Met
Date of Hire: 05/28/2019

Staff # 2 Met
Date of Hire: 08/01/2018

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Staff # 3 Date of Hire: 02/29/2016	Met
Staff # 4 Date of Hire: 05/01/2017	Met
Staff # 5 Date of Hire: 08/07/2018	Met
Staff # 6 Date of Hire: 02/29/2016	Met

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided nine (9) files for employees hired since last visit on May 16, 2019.

591-1-1-.14 First Aid & CPR Not Met

Comment

Complete first aid kits observed in center and on vehicles.

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that one (1) of 20 staff members did not have evidence of current first aid and CPR on this date.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 11/29/2019

591-1-1-.33 Staff Training Met

Correction Deadline: 6/15/2019

Corrected on 10/30/2019

.33(6) - The previous citation was observed to be corrected on this date. Consultant observed staff to have started completing annual required training for 2019.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.