



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/15/2017 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 7:45 AM **Departure:** 12:00 PM

CCLC-39613

Storybrook Academy

4249 Falcon Pkwy Flowery Branch, GA 30542 Hall County
(770) 965-1414 storybrookacademyllp@gmail.com

Regional Consultant

Candace Gilbert

Phone: (866) 371-4935

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candace.gilbert@decal.ga.gov

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/15/2017	Complaint Investigation & Monitoring Visit	Good Standing	
11/15/2017	Complaint Closure	Good Standing	
10/10/2017	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1R	Infants and One Year Olds	1	5	C	12	C	NA	NA	Floor Play, Diapering, Transitioning
Main	B - 2R	PreK	2	20	C	21	C	NA	NA	Outside
Main	C - 3R	Two Year Olds	2	14	C	19	C	27	C	Circle Time
Main	D - 4R	PreK	2	20	C	25	C	35	C	Outside
Main	E - 4L	Four Year Olds	1	12	C	15	C	NA	NA	Art
Main	F - 3L	Three Year Olds	1	8	C	15	C	NA	NA	Art
Main	G - 2L	One Year Olds	2	12	C	16	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 120					Total Capacity @25 sq. ft.: 120		Building @35 capacity limited by Health Department Limitations			
Total # Children this Date: 91			Total Capacity @35 sq. ft.: 120		Total Capacity @25 sq. ft.: 120		Building @25 capacity limited by Health Department Limitations			

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - 1R	14	C
Main	B - 2R	33	C
Main	C - Rear	107	C
Main	D - 2L	41	C
Main	E - 1L	21	C

Comments

The purpose of this visit was to complete a monitoring visit to follow up to the previous visit conducted.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Jennifer Duncan, Program Official

Date

Candace Gilbert, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Reminder-Keep Hazards Inaccessible

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on consultant observation that playground B had inadequate resilient surface beneath the merry go round, and Playground C had inadequate resilient surface beneath the swing sets and the climbing structure.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 11/25/2017

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant observation that the drain on Playground D presented a tripping hazard, there was black tarp underneath the slide on Playground D presenting a tripping hazard and there was exposed concrete edges under the poles that support the shade structure on Playground C.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 11/15/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) **Met**

Comment

Observed-Complete Documentation

Safety

591-1-1-.05 Animals **Met**

Comment

Animals Clean/Appropriately Caged

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.36 Transportation(CR) **Not Met**

Comment

Please ensure that first and last names of children and staff are used in transportation documentation and when staff sign transportation documentation.

Finding

591-1-1-.36(7)(d)3. requires that if a second designated Staff person is not available to conduct a second check of the vehicle the driver will check the vehicle by physically walking through the entire vehicle; visually inspecting all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and signing the passenger transportation checklist(s), indicating all of the children have exited the vehicle, and then report by phone to the Director or designated Staff person that the check has been completed and no children remain on the vehicle. The time and verification of such telephone contact shall be immediately documented and signed on the passenger transportation checklist(s) by the driver. It was determined based on consultant's review of records that on the Friday November 10, 2017 transportation records from World Language to Storybrook Academy no second check was completed/signed for.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle, properly complete transportation documentation and reporting via phone verification. The Center will review and monitor.

Correction Deadline: 11/16/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

591-1-1-.09 Criminal Records Check(CR) Not Met

Finding

591-1-1-.09(1)(i) requires that if the Center accept a satisfactory determination letter issued by the Department for a potential Director or Employee as evidence of that individual's Satisfactory Records Check Determination, the Records Check Clearance Date must be within the preceding 12 months from the hire date, and the Center does not know or reasonably should not know that the individual's satisfactory status has not changed. It was determined based on consultant's review of records that one staff had a satisfactory determination letter from 2014 and was hired at center in 2017. Consultant observed that center had sent in application to Bright from the Start and employee had submitted for fingerprints. Employee was past their 21 days of hire, but had a current local record check on file.

POI (Plan of Improvement)

The Center will ensure that each potential Employee bringing a satisfactory determination letter issued by the Department has a Satisfactory Records Check Determination that is dated within the preceding 12 months from the hire date. The Center will not employ individual's whose satisfactory status has changed.

Correction Deadline: 11/15/2017

591-1-1-.14 First Aid & CPR Met

Correction Deadline: 7/2/2017

Corrected on 11/15/2017

.14(2) - Consultant observed all staff hired greater than 90 days to have CPR First Aid. Please ensure that all staff continue to have current certification.

591-1-1-.33 Staff Training Defer

Defer

591-1-1-.33(5)- Consultant observed documentation of staff continuing to obtain 2017 training.

POI (Plan of Improvement)

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

Correction Deadline: 5/28/2017

591-1-1-.31 Staff(CR) Met

Comment

591-1-1-.31(13) - Consultant observed staff to follow all applicable laws and regulations.

Correction Deadline: 11/15/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

The following information is associated with a Complaint Investigation Visit:

Staffing and Supervision

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 7/20/2017

Corrected on 11/15/2017

.32(7) - Consultant observed adequate supervision.