



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/25/2017 **VisitType:** Monitoring Visit **Arrival:** 8:45 AM **Departure:** 11:00 AM

CCLC-39563

Carrington Academy at Suwanee

3180 Peachtree Parkway Suwanee, GA 30024 Forsyth County
(470) 239-8373 jan.beachy@nlcinc.com

Regional Consultant

Candace Gilbert

Phone: (866) 371-4935

Fax: (866) 371-7713

candace.gilbert@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/25/2017	Monitoring Visit	Good Standing	
05/02/2017	Monitoring Visit	Good Standing	
07/28/2016	Initial Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A- 1	Infants	1	3	C	13	C	NA	NA	Nap,Floor Play
Main	Room B- 2	Infants and One Year Olds	1	4	C	12	C	NA	NA	Nap,Floor Play
Main	Room C- 3		0	0	C	13	C	NA	NA	
Main	Room D- 4	One Year Olds	2	10	C	12	C	NA	NA	Art,Diapering
Main	Room E- 5	Two Year Olds	1	3	C	19	C	NA	NA	Transitioning,Diapering
Main	Room F- 6	Two Year Olds	2	5	C	18	C	NA	NA	Story
Main	Room G- 7	Three Year Olds	1	4	C	21	C	NA	NA	Circle Time
Main	Room H- 8		0	0	C	21	C	NA	NA	
Main	Room I- 9		0	0	C	23	C	NA	NA	
Main	Room J- 10		0	0	C	24	C	NA	NA	
Main	Room K- 11		0	0	C	24	C	NA	NA	
Main	Room L- Flex 1 -1st back rt	Six Year Olds and Over	1	7	C	28	C	NA	NA	Circle Time
Main	Room M- Flex 2 - 2nd back rt		0	0	C	25	C	NA	NA	

Total Capacity @35 sq. ft.: 253

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 36

Total Capacity @35 sq. ft.: 253

Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A- Preschool/AS	55	C
Main	Playground B- 2's - 3's	55	C
Main	Playground C- Infants/Toddlers	37	C

Comments

The purpose of this visit was to conduct a monitoring visit to follow up to the previous visit conducted on May 2, 2017.

Plan of Improvement: Developed This Date 09/25/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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 For More Information:
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jan Beachy, Program Official

Date

Candace Gilbert, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR) Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Comment

Reminder-Keep Hazards Inaccessible

591-1-1-.26 Playgrounds(CR) Met

Comment

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR)**Met****Comment**Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on a review of records by consultant that emergency medication authorization forms did not have the prescription number listed.

POI (Plan of Improvement)

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

Correction Deadline: 9/25/2017**Finding**

591-1-1-.20(2) requires that written authorization to dispense medication is limited to two weeks unless otherwise prescribed by a physician or authorized under Georgia law. Medication shall only be dispensed out of its original container which must be labeled with the child's name or as authorized under Georgia law. It was determined based on consultant's review of records that one epi-pen was not in original packaging with the child's name or prescription number.

POI (Plan of Improvement)

The Center will train all Staff on the medication requirements. The designated person(s) will monitor the dispensing of medications.

Correction Deadline: 10/1/2017**Recited on 9/25/2017**

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**Observed-Discussion/Redirection

591-1-1-.36 Transportation(CR)**Met****Comment**

Consultant observed field trip transportation load on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed-SIDS/Infant Sleeping Position

Staff Records

Records Reviewed: 24**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 07/28/2017

Staff # 2 Date of Hire: 01/10/2017	Met
Staff # 3 Date of Hire: 10/31/2016	Met
Staff # 4 Date of Hire: 10/06/2014	Met
Staff # 5 Date of Hire: 07/28/2015	Met
Staff # 6 Date of Hire: 09/28/2016	Met
Staff # 7 Date of Hire: 03/06/2017	Met
Staff # 8 Date of Hire: 08/30/2017	Met
Staff # 9 Date of Hire: 08/17/2017	Met
Staff # 10 Date of Hire: 06/21/2017	Met
Staff # 11 Date of Hire: 07/01/2016	Met
Staff # 12 Date of Hire: 10/03/2016	Met
Staff # 13 Date of Hire: 02/16/2017	Met
Staff # 14 Date of Hire: 05/15/2017	Met
Staff # 15 Date of Hire: 12/19/2016	Met
Staff # 16 Date of Hire: 02/28/2017	Met

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Staff # 17 Date of Hire: 03/29/2017	Met
Staff # 18 Date of Hire: 07/08/2016	Met
Staff # 19 Date of Hire: 10/03/2016	Met
Staff # 20 Date of Hire: 07/25/2016	Met
Staff # 21 Date of Hire: 01/11/2017	Met
Staff # 22 Date of Hire: 08/23/2017	Met
Staff # 23 Date of Hire: 11/14/2016	Met
Staff # 24 Date of Hire: 02/13/2017	Met

Staff Credentials Reviewed: 24

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal Records Check complete

591-1-1-.24 Personnel Records **Met**

Correction Deadline: 8/2/2016

Corrected on 9/25/2017

.24(c) - Consultant observe Professional Learning Plan for lead teachers not yet meeting educational requirements.

591-1-1-.31 Staff(CR) **Met**

Comment

591-1-1-.31(13) - Consultant observed staff to follow all applicable laws and regulations.

Correction Deadline: 9/25/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Technical Assistance****Technical Assistance**

591-1-1-.32(7) - Consultant discussed with provider to ensure that a staff member is the last person to load onto the vehicle after all children have loaded.

Correction Deadline: 9/25/2017