



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/19/2020    **VisitType:** Licensing Study    **Arrival:** 12:40 PM    **Departure:** 2:15 PM

**CCLC-39563**

**Carrington Academy at Suwanee**

3180 Peachtree Parkway Suwanee, GA 30024 Forsyth County  
 (470) 239-8373 jan.beachy@nlcinc.com

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097

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mandi.sloan@dec.al.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
05/19/2020	Licensing Study	Good Standing
10/24/2019	Monitoring Visit	Good Standing
03/13/2019	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A- 1		0	0	C	13	C	NA	NA	Not In Use
Main	Room B- 2	Infants	1	3	C	12	C	NA	NA	Floor Play, Feeding
Main	Room C- 3	One Year Olds	1	6	C	13	C	NA	NA	Outside
Main	Room D- 4		0	0	C	12	C	NA	NA	Not In Use
Main	Room E- 5	Two Year Olds	1	3	C	19	C	NA	NA	Centers
Main	Room F- 6		0	0	C	18	C	NA	NA	Not In Use
Main	Room G- 7	Three Year Olds	1	12	C	21	C	NA	NA	Outside
Main	Room H- 8		0	0	C	21	C	NA	NA	Not In Use
Main	Room I- 9		0	0	C	23	C	NA	NA	Not In Use
Main	Room J- 10	Four Year Olds	1	6	C	24	C	NA	NA	Centers
Main	Room K- 11		0	0	C	24	C	NA	NA	Not In Use
Main	Room L- Flex 1 -1st back rt		0	0	C	28	C	NA	NA	Not In Use
Main	Room M- Flex 2 - 2nd back rt		0	0	C	25	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 253						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 30			Total Capacity @35 sq. ft.: 253			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A- Preschool/AS	55	C

Main	Playground B- 2's - 3's	55	C
Main	Playground C- Infants/Toddlers	37	C

**Comments**

An Administrative Review was conducted on May 19, 2020. Staff files, children's files, training and background checks were all reviewed. A virtual inspection was conducted on June 17, 2020 with the Director. An in-person visit was not conducted due to the COVID 19 pandemic. Compliance with the Executive Order issued on June 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Jan Beachy, Program Official

Date

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Mandi Sloan, Consultant

Date



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### Findings Report

**Date:** 5/19/2020    **VisitType:** Licensing Study    **Arrival:** 12:40 PM    **Departure:** 2:15 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Discussed rotating toys to support the procedures of daily disinfecting. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk though on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Arrival and Departure records reviewed were observed to be complete.

**Comment**

Five of five children's records reviewed were observed to be complete.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Center appeared to be clean and well maintained upon virtual walk through.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Playground appeared to be clean and in good repair upon virtual walk through.

**Food Service**

**591-1-1-.15 Food Service & Nutrition**

**Met**

**Comment**

Center menu reviewed for the month of May, 2020 meets USDA guidelines.

**591-1-1-.18 Kitchen Operations**

**Met**

**Comment**

.A Virtual Visit was conducted due to the COVID-19 pandemic. Kitchen appeared to be clean and well organized. Meal service was stated to take place in classrooms rather than in a congregated or communal setting.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Handwashing and sanitizing requirements for diapering were discussed with the Provider on this date.

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Handwashing requirements were discussed with the Provider on this date.

**591-1-1-.20 Medications(CR)**

**Met**

**Correction Deadline: 10/24/2019**

**Corrected on 5/19/2020**

**.20(1) - The previous citation was corrected on this date as medication records were observed to be complete. Further, authorization for medication documents reviewed contained complete prescription numbers.**

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Provider on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date. Vehicle with tag number DGG 670 was observed to have a vehicle inspection report completed on July 26, 2019. Vehicle with tag number DGG 669 was observed to have a vehicle inspection report completed on July 26, 2019.

**Correction Deadline: 10/24/2019****Corrected on 5/19/2020**

**.36(7)(c)2. - The previous citation was corrected on this date as school transportation records reviewed were observed to be complete. Further, a mark/symbol was present to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle.**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Sleeping and Resting was not directly observed during the virtual walk through. Regulations regarding proper sleeping and resting were discussed with the Provider on this date.

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**Staff Records**

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**Records Reviewed: 10****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 11/07/2019	
Staff # 2	Met
Date of Hire: 03/06/2017	
Staff # 3	Met
Date of Hire: 07/21/2013	
Staff # 4	Met
Date of Hire: 02/03/2020	
Staff # 5	Met
Date of Hire: 01/08/2018	
Staff # 6	Met
Date of Hire: 08/17/2017	

**Records Reviewed: 10**

**Records with Missing/Incomplete Components: 0**

Staff # 7 Date of Hire: 10/15/2018	Met
Staff # 8 Date of Hire: 05/20/2019	Met
Staff # 9 Date of Hire: 07/18/2016	Met
Staff # 10 Date of Hire: 02/17/2020	Met

**Staff Credentials Reviewed: 2**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Consultant reviewed criminal background checks for four new employees since previous conducted on October 24, 2019.

**Correction Deadline: 10/24/2019**

**Corrected on 5/19/2020**

**.09(1)(j) - The previous citation was corrected on this date as criminal record check determinations were observed to be complete. Further, criminal record checks reviewed were observed to be electronically ported in DECAL KOALA.**

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

CPR and First Aid records were observed to be complete per current guidelines.

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**591-1-1-.33 Staff Training** **Met**

**Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on June 15, 2020.

**Correction Deadline: 5/19/2020**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.