



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/4/2018    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 1:00 PM

**CCLC-39499**

**Premier Early Learning Academy**

2696 Macland Rd Dallas, GA 30157 Paulding County  
 (770) 445-4517 Erica.Burton@pelacademy.com

**Regional Consultant**

Karyn Presley

Phone: (770) 342-7904  
 Fax: (678) 891-5958  
 karyn.presley@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/04/2018	Licensing Study	Good Standing	
01/23/2018	Monitoring Visit	Good Standing	
08/29/2017	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	G - Front Right		0	0	C	19	C	NA	NA	Not In Use
Building 2	G - Front Right	Three Year Olds	1	9	C	19	C	NA	NA	Outside
Building 2	H - Front Left		0	0	C	18	C	NA	NA	Not In Use
Building 2	I - Back Left		0	0	C	11	C	NA	NA	Not In Use
Building 2	I - Back Left		0	0	C	15	C	NA	NA	Not In Use
Building 2	J - Back Right	PreK	2	18	C	20	C	NA	NA	Transitioning, Outside
Building 2	J - Back Right		0	0	C	20	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 122			Total Capacity @25 sq. ft.: 0							
Main	C- 2nd R		0	0	C	10	C	NA	NA	Not In Use
Main	C- 2nd R		0	0	C	10	C	NA	NA	Not In Use
Main	D-Far Right		0	0	C	10	C	NA	NA	Not In Use
Main	D-Far Right	Infants	1	6	C	10	C	NA	NA	Floor Play, Free Play
Main	E-1 st Left	One Year Olds	1	8	C	10	C	NA	NA	Transitioning
Main	E-1 st Left		0	0	C	10	C	NA	NA	Not In Use
Main	F-2nd Left		0	0	C	16	C	NA	NA	Not In Use
Main	F-2nd Left	Two Year Olds	1	10	C	16	C	NA	NA	Centers


	Total Capacity @35 sq. ft.: 92	Total Capacity @25 sq. ft.: 0
Total # Children this Date: 51	Total Capacity @35 sq. ft.: 214	Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Building 2	H - Front Left	0	C

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Erica Burton, Program Official

Date

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Karyn Presley, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility**

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**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

**Comment**

Discussed the following rule 591-1-1-.06(5) requires Center Staff to provide platforms or sets of steps at the toilets and sinks to assist children who are unable to use the fixtures comfortably when child-size fixtures are not provided. In Centers with a licensed capacity of 19 or more children, the toilet facilities for children aged four (4) and older shall be suitably screened for privacy.

**Correction Deadline: 9/14/2018**

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

No hazards observed accessible to children on this date.

**Comment**

Discussed the following rule 591-1-1-.25(7) requires that doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas. Except in School-age Centers, interior Center door locks shall permit Personnel to open the locked room from outside of the room in an emergency.

**Correction Deadline: 9/4/2018**

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.  
Discussed fencing four foot requirement and cutting screws on fence

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

No medications given at this time per providers statement

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Observed updated emergency plans, discussed updated emergency drills

**Correction Deadline: 9/9/2018**

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Discussed the following rule with the provider 591-1-1-.13(6) requires Center Staff to ensure each child on a field trip has on their person their name, and the Center's name, address and telephone number.

**Correction Deadline: 9/4/2018**

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

**Comment**

The vehicle was checked for compliance. Consultant discussed expiration dates of car seats with the provider.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

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**Staff Records**

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**Records Reviewed: 10****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 05/07/2018

Staff # 2

Met

Date of Hire: 06/15/2016

Staff # 3

Met

Date of Hire: 06/02/2017

**Records Reviewed: 10**

**Records with Missing/Incomplete Components: 0**

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Staff # 4 Date of Hire: 08/13/2018	Met
Staff # 5 Date of Hire: 08/06/2018	Met
Staff # 6 Date of Hire: 01/22/2018	Met
Staff # 7 Date of Hire: 10/12/2017	Met
Staff # 8 Date of Hire: 01/25/2016	Met
Staff # 9 Date of Hire: 05/16/2018	Met
Staff # 10 Date of Hire: 05/02/2018	Met

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**Staff Credentials Reviewed: 10**

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal records checks were observed to be complete.

**Comment**

Director provided seven files for employees hired since last visit.

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Discussed in person requirement for CPR and First Aid.

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**591-1-1-.33 Staff Training** **Met**

**Comment**

Discussed the following rule 591-1-1-.33(4) requires all Staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. At least six (6) of the clock hours must be divided as follows: four (4) clock hours of training in any of the following topics: disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and two (2) clock hours of training in identifying, reporting and meeting the needs of abused, neglected or deprived children.

**Correction Deadline: 10/4/2018**

**Comment**

Discussed the following rule 591-1-1-.33(5) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months and have an education plan on file

**Comment**

Staff observed to be compliant with applicable laws and regulations.

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<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.