



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/29/2017 **VisitType:** Licensing Study **Arrival:** 11:45 AM **Departure:** 4:00 PM

CCLC-39499

Premier Early Learning Academy

2696 Macland Rd Dallas, GA 30157 Paulding County
 (770) 445-4517 Erica.Burton@pelacademy.com

Regional Consultant

Morgan Stahl

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morgan.stahl@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/29/2017	Licensing Study	Good Standing	
03/02/2017	Licensing Study	Good Standing	
10/06/2016	Monitoring Visit	Good Standing	


Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	G - 1st R		0	0	C	19	C	NA	NA	Not In Use
Building 2	H - 1st L		0	0	C	18	C	NA	NA	Not In Use
Building 2	I - Back Left		0	0	C	11	C	NA	NA	Not In Use
Building 2	J - Back R	Three Year Olds and Four Year Olds	2	20	C	20	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 68			Total Capacity @25 sq. ft.: 0							
Main	C- 2nd R		0	0	C	10	C	NA	NA	Not In Use
Main	D-Far Right	Infants and One Year Olds	1	6	C	10	C	NA	NA	Feeding,Nap,Flo or Play
Main	E-1 st Left	One Year Olds	1	4	C	10	C	NA	NA	Nap
Main	F-2nd Left	One Year Olds and Two Year Olds	1	14	NC	16	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 46			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 44			Total Capacity @35 sq. ft.: 114			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

 **Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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 Raises the Bar in Child Care
 For More Information:
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Erica Burton, Program Official

Date

Morgan Stahl, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) - Lesson plan requirements discussed with center Director.

Correction Deadline: 8/29/2017

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

Discussed-Add to Enhance Variety

Technical Assistance

591-1-1-.12(4) - Securing equipment discussed with center Director.

Correction Deadline: 8/29/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Discussed-Swimming Rules

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

Child # 5

Met

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

Facility

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that classroom F was over capacity, the classroom has a capacity of 16 and 18 children were observed.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 8/29/2017

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

The consultant observed the left side playgrounds to be locked and not in use on this date.

Correction Deadline: 8/29/2017

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that there was inadequate resilient surface beneath the swings on the back middle playground, zero to three inches was observed and six inches is required.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 9/8/2017

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Consultant discussed changes in USDA Guidelines, effective October, 2017.

Correction Deadline: 3/2/2017

Corrected on 8/29/2017

.15(3) - Correction of previous citation observed.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) **Met**

Comment

Per center Director, medication has not been dispensed since the last regulatory visit.

Correction Deadline: 8/29/2017

Organization

591-1-1-.16 Governing Body & License **Met**

Comment

2017 license observed.

Correction Deadline: 9/12/2017

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Consultant observed complete documentation of emergency drills.

Correction Deadline: 9/3/2017

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **Technical Assistance**

Technical Assistance

591-1-1-.13(2) - Please ensure parents are dating next to their signature on field trip permission forms.

Correction Deadline: 8/29/2017

591-1-1-.36 Transportation(CR) **Met**

Comment

Consultant observed afternoon routine transportation on this date. Paperwork discussed with center Director and drivers.

Comment

Vehicle had fire extinguisher and first aid kit

Correction Deadline: 3/7/2017

Corrected on 8/29/2017

.36(4)(a) - Satisfactory annual vehicle safety inspection observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Comment

Observed-Pleasant Naptime Environment

Finding

591-1-1-.30(2)(b) requires that wedges, other infant positioning devices and monitors shall not be used unless the Parent provides a physician's written statement authorizing its use that includes how to use the device and a time frame for using the device is provided for that particular infant. It was determined based on observation that the physician's statement for the use of a positioning device for one infant in care did not include the time frame for using the device.

POI (Plan of Improvement)

The Center will not use such devices without a doctor's statement that includes the required information.

Correction Deadline: 8/29/2017

Staff Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 1

Staff # 1 Not Met

Date of Hire: 08/17/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 2 Met

Staff # 3 Met

Date of Hire: 06/15/2016

Staff # 4 Met

Date of Hire: 06/02/2017

Staff # 5 Met

Date of Hire: 06/10/2016

Staff # 6 Met

Date of Hire: 04/03/2017

Staff # 7 Met

Date of Hire: 01/25/2016

Staff # 8 Met

Date of Hire: 08/01/2016

Staff # 9 Met

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records Check(CR)**Not Met****Finding**

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center or before the individual resides in a Center. It was determined based on review of records that one Provisional Employee did not have a satisfactory preliminary records check determination on file before beginning work at the facility. The employee was observed to have completed fingerprinting requirements but a satisfactory records check determination letter has not been received from the Department.

POI (Plan of Improvement)

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center. A one day letter was left at the facility on this date.

Correction Deadline: 8/29/2017

591-1-1-.14 First Aid & CPR**Met****Comment**

Observed-50% Certified First Aid & CPR. Please ensure all staff complete first aid and CPR training within 90 days of employment.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that six of eight required employees did not complete health and safety training as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 9/28/2017**Comment**

Please ensure staff complete health and safety training within 90 days of employment.

591-1-1-.31 Staff(CR)**Met****Comment**

Lead staff education requirements discussed.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Not Met****Comment**

Discussed-Naptime Ratios

Finding

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that in classroom F, a mixed age group of one and two-year-old children had a ratio of 1:14 at nap time, a ratio of 1:8 was required.

POI (Plan of Improvement)

The Center will provide adequate staff when there is a mixed-age group.

Correction Deadline: 8/29/2017

Comment

Observed-Adequate Supervision