



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/22/2018    **VisitType:** Licensing Study    **Arrival:** 9:40 AM    **Departure:** 1:30 PM

**CCLC-3948**

**Crabapple Montessori School**

12387 Crabapple Road Alpharetta, GA 30004 Fulton County  
 (770) 569-5200 admin@crabapplemontessori.com

**Regional Consultant**

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@dec.al.gov

**Mailing Address**

12387 Crabapple Rd.  
 Alpharetta, GA 30004

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/22/2018	Licensing Study	Good Standing	
09/28/2017	Monitoring Visit	Good Standing	
04/18/2017	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 2L	One Year Olds and Two Year Olds	2	18	C	31	C	NA	NA	Outside
Main	B 3L	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	28	C	31	C	NA	NA	Centers
Main	C 4L	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	27	C	32	C	NA	NA	Circle Time
Main	D 1R	Two Year Olds and Three Year Olds and Four Year Olds and Five Year Olds	3	23	C	32	C	NA	NA	Centers
Main	E 2R	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	25	C	32	C	NA	NA	Circle Time
Main	F 3R	Five Year Olds and Six Year Olds and Over	3	27	C	31	C	NA	NA	Centers
Main	G 1L	One Year Olds and Two Year Olds	2	12	C	12	C	NA	NA	Story
Total Capacity @35 sq. ft.: 201						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 160			Total Capacity @35 sq. ft.: 201			Total Capacity @25 sq. ft.: 0				


<b>Building</b>	<b>Playground</b>	<b>Playground Occupancy</b>	<b>Playground Compliance</b>
Main	All	87	C

**Comments**

The purpose of this visit was to conduct a licensing study and to follow up on the previous visit from September 2017.

Plan of Improvement: Developed This Date 03/22/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Maria Haider, Program Official

Date

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LaQuita Clark, Consultant

Date



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### Findings Report

**Date:** 3/22/2018    **VisitType:** Licensing Study    **Arrival:** 9:40 AM    **Departure:** 1:30 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities****Met****Comment**

A variety of developmentally appropriate activities were observed. Current individualized lesson plans were observed.

**Correction Deadline:** 3/22/2018

**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

A variety of equipment and toys were observed throughout the center. Equipment and furniture was observed to be appropriately secured.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****Met****Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 8****Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 0**

Child # 6	Met
Child # 7	Met
Child # 8	Met

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**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility**

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**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date. Discussed with the director to be watchful of chipping paint on the left side of the white sink in the 2nd Left Classroom. Please repaint or add other covering to the area.

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**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)**

**Not Met**

**Finding**

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined, based on observation of medication documentation, that one medication did not have the applicable prescription information.

**POI (Plan of Improvement)**

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information and the prescription label is provided.. The designated person(s) will monitor daily.

**Correction Deadline: 3/22/2018**

**Recited on 3/22/2018**

## Policies and Procedures

### 591-1-1-.21 Operational Policies & Procedures

Met

#### Comment

Complete documentation of emergency drills were observed. Discussed with the director to please ensure that lock down drills are completed and documented every six months.

**Correction Deadline: 3/27/2018**

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Age-appropriate discussion and/or redirection observed.

### 591-1-1-.13 Field Trips(CR)

Met

#### Comment

Field trip documentation observed to be complete.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Center does not provide routine transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

The program does not have infants enrolled. Safe sleep rules were not evaluated. Safety approved mats were observed. Please be watchful of torn mats with exposed foam and replace/repair as necessary.

## Staff Records

**Records Reviewed: 26**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/06/2007	
Staff # 2	Met
Date of Hire: 08/01/2015	
Staff # 3	Met
Date of Hire: 08/15/2005	
Staff # 4	Met
Date of Hire: 02/15/2017	
Staff # 5	Met
Date of Hire: 09/01/2013	
Staff # 6	Met

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Date of Hire: 08/16/2014

Staff # 7 Met

Date of Hire: 09/05/2017

Staff # 8 Met

Date of Hire: 06/13/2016

Staff # 9 Met

Date of Hire: 08/06/2007

Staff # 10 Met

Date of Hire: 07/01/2015

Staff # 11 Met

Date of Hire: 02/01/2017

Staff # 12 Met

Date of Hire: 11/13/2017

Staff # 13 Met

Date of Hire: 08/01/2015

Staff # 14 Met

Date of Hire: 08/05/2002

Staff # 15 Met

Date of Hire: 08/06/2007

Staff # 16 Met

Date of Hire: 11/02/2015

Staff # 17 Met

Date of Hire: 05/10/2015

Staff # 18 Met

Date of Hire: 06/02/2015

Staff # 19 Met

Date of Hire: 10/07/2013

Staff # 20 Met

Date of Hire: 08/01/2010

Staff # 21 Met

Date of Hire: 03/01/2007

**Records Reviewed: 26**

**Records with Missing/Incomplete Components: 0**

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Staff # 22 Date of Hire: 08/07/2009	Met
Staff # 23 Date of Hire: 08/16/2011	Met
Staff # 24 Date of Hire: 08/15/2005	Met
Staff # 25 Date of Hire: 08/01/2017	Met
Staff # 26 Date of Hire: 08/01/2011	Met

**Staff Credentials Reviewed: 26**

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Correction Deadline: 9/29/2017**

**Corrected on 3/22/2018**

**.09(1)(d) - Previous citation has been corrected in that all staff were observed to have satisfactory fingerprint letters on file. Please ensure that all staff have comprehensive background checks on file by October 1, 2018.**

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training** **Met**

**Correction Deadline: 10/28/2017**

**Corrected on 3/22/2018**

**.33(3) - Previous citation has been corrected in that complete documentation of training was observed on file.**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff were observed to comply with applicable regulations.

## **Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.