



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/13/2020 **VisitType:** Monitoring Visit

Arrival: 7:30 AM

Departure: 8:30 AM

CCLC-39441

Harmon Head Start at Talbot

159 Park Road Talbotton, GA 31827 Talbot County
(706) 665-3717 khamilton@espheadstart.org

Regional Consultant

Brandi Mangino

Phone: (478) 314-9726

Fax: (478) 599-0169

brandi.mangino@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 10/13/2020 | Monitoring Visit | Good Standing | |
| 03/12/2020 | Monitoring Visit | Good Standing | |
| 09/25/2019 | Licensing Study | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|------|-----------------|--------------------------------|----------|------|-------------------------------|--------------|------------|--------------|---------------|
| Main | A | Two Year Olds | 2 | 6 | C | 14 | C | NA | NA | Centers |
| Main | B | Two Year Olds | 1 | 2 | C | 19 | C | NA | NA | Free Play |
| Main | C | Three Year Olds | 3 | 11 | C | 20 | C | NA | NA | Transitioning |
| Total Capacity @35 sq. ft.: 53 | | | | | | Total Capacity @25 sq. ft.: 0 | | | | |
| Total # Children this Date: 19 | | | Total Capacity @35 sq. ft.: 53 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|--------------|----------------------|-----------------------|
| Main | B | 53 | C |
| Main | Playground A | 22 | C |

Comments

An Administrative review was conducted on October 13, 2020. Staff criminal record checks were all reviewed. A virtual inspection was conducted on October 15, 2020 with the center Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Kimberly Hamilton, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Evaluated

Comment

A variety of equipment and toys were observed throughout the center.

A virtual inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Not Evaluated

Comment

A virtual inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit.

No children were present.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

A virtual inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

A virtual inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit.

No immediate safety hazards observed during the virtual walk through.

Correction Deadline: 9/1/2020

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Evaluated****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

A virtual inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit. No children were present.

591-1-1-.17 Hygiene(CR)**Met****Comment**

A virtual inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Not Evaluated****Comment**

There were no children present on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

A virtual inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Evaluated****Comment**

Discussed SIDS and infant sleeping position.

A virtual inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit.

Staff Records

| | |
|--|-----|
| Staff # 1 | Met |
| Staff # 2 | Met |
| Staff # 3 Date of Hire: 07/16/2019 | Met |
| Staff # 4 | Met |
| Staff # 5 | Met |
| Staff # 6 Date of Hire: 02/22/2008 | Met |
| Staff # 7 Date of Hire: 09/12/2013 | Met |
| Staff # 8 Date of Hire: 10/05/2017 | Met |
| Staff # 9 Date of Hire: 04/16/2019 | Met |
| Staff # 10 Date of Hire: 10/15/2020 | Met |
| Staff # 11 | Met |
| Staff # 12 Date of Hire: 10/01/2019 | Met |
| Staff # 13 Date of Hire: 07/18/2019 | Met |
| Staff # 14 Date of Hire: 03/16/2017 | Met |
| Staff # 15 | Met |
| Staff # 16 | Met |
| Staff # 17 | Met |
| Staff # 18 | Met |
| Staff # 19 Date of Hire: 08/14/2014 | Met |

| | |
|--|-----|
| Staff # 20 Date of Hire: 07/21/2016 | Met |
| Staff # 21 Date of Hire: 11/13/2006 | Met |
| Staff # 22 | Met |
| Staff # 23 | Met |
| Staff # 24 | Met |
| Staff # 25 | Met |
| Staff # 26 | Met |
| Staff # 27 | Met |
| Staff # 28 | Met |
| Staff # 29 Date of Hire: 03/17/2016 | Met |
| Staff # 30 | Met |
| Staff # 31 | Met |
| Staff # 32 | Met |
| Staff # 33 | Met |
| Staff # 34 | Met |
| Staff # 35 | Met |
| Staff # 36 | Met |
| Staff # 37 | Met |
| Staff # 38 | Met |
| Staff # 39 | Met |
| Staff # 40 | Met |
| Staff # 41 | Met |

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)**Not Evaluated****Comment**

Additional cleaning and sanitizing requirements for the COVID-19 pandemic were discussed with the Director. The center currently does not have children present.

Correction Deadline: 9/1/2020

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Not Evaluated****Comment**

There were no children present on this date. Proper ratios and classroom capacities were discussed with the director on this date.

A virtual inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit.

591-1-1-.32 Supervision(CR)**Met****Comment**

There were no children present on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.

A virtual inspection was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit.