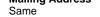


#### Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/21/2018	VisitType: Licensing Study	Arrival:	1:00 PM	Departure: 3:45 PM
CCLC-39351			Reg	ional Consultant
Early Foundation	Academy		Tam	ra Thomas
	ool Road Lawrenceville, GA 30044 G	winnett County	Fax:	ne: (770) 405-7962 (404) 591-6172 a.thomas@decal.ga.gov
Mailing Address				





		<u>ination</u>	<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good
05/21/2018	Licensing Study	Good Standing	standing, support, and deficient.
11/30/2017	Monitoring Visit	Good Standing	Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
02/09/2017	Licensing Study	Good Standing	Support - Program performance is demonstrating a need for improvement in meeting rules.
			Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

#### **Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Single	A/Front	Three Year Olds and Four Year Olds	1	7	С	7	С	NA	NA	Nap
Single	C/Back R	Two Year Olds	1	6	С	7	С	NA	NA	Nap
		Total Capacity @35 sq. ft.: 14	4		Total C ft.: 0	apacity @	25 sq.			
Total # Ch	nildren this Date: 13	Total Capacity @35 sq. ft.: 14	4		Total C ft.: 0	apacity @	25 sq.			

Building	Playground	Playground Occupancy	Playground Compliance
Single	PG/ A	36	С

#### **Comments**

The provider will review the updated July 1, 2017 DECAL rules and regulations handbook.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit <u>www.decalkoala.com</u>. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

#### **Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

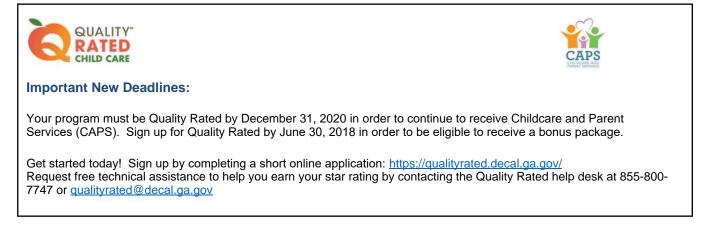
- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Nakia Cerna, Program Official

Date

Tamra Thomas, Consultant

Date

	he Start Georgia Depar Iartin Luther King Jr. D Atlanta, G/ Phone: (404) 657-5562 V	rive SE, 670 ∣ A 30334	Éast Tower	arning
1716	Findings	Report		
Date: 5/21/2018 VisitType: Licensing St	udy Arrival:	1:00 PM	Departure:	3:45 PM
CCLC-39351		Reg	ional Consulta	nt
Early Foundation Academy		Tam	ira Thomas	
467 Bethesda School Road Lawrenceville, GA (470) 268-4590 early-foundation@att.net	30044 Gwinnett Count	Fax:	ne: (770) 405-79 : (404) 591-6172 ra.thomas@dec	2
Mailing Address Same				
The following information is associated wit	h a Licensing Study:			
		Activi	ties and E	quipment
591-1-103 Activities			Technica	al Assistance
<b>Technical Assistance</b> 591-1-103(2) - The consultant discussed with available to the teachers by Monday of each w	the provider to ensure c eek.	urrent week's	lesson plans ar	e posted and
Correction Deadline: 5/21/2018				
591-1-112 Equipment & Toys(CR)				Met
<b>Comment</b> A variety of equipment and toys were observed	throughout the center.			
591-1-135 Swimming Pools & Water-relate	d Activities(CR)			Met
<b>Comment</b> Center does not provide swimming activities.				
			Children's	Records
Records Reviewed: 3	Records w	ith Missing/Ir	ncomplete Com	nponents: 0
Child # 1		Met		
Child # 2		Met		
Child # 3		Met		
591-1-108 Children's Records			Technica	al Assistance
Correction Deadline: 12/7/2017				

# Corrected on 5/21/2018 Correction of the previous citation. The provider has current enrollment forms on this date.

### Technical Assistance

591-1-1.08(6) - The consultant discussed with the provider to ensure the arrival and departure records are completed daily. The arrival and departure records must include the child's name, time in/out and the parent's signature and initials.

# Correction Deadline: 5/21/2018

	Facility
591-1-106 Bathrooms	Met
<b>Comment</b> Bathrooms observed to be clean and well maintained.	
591-1-119 License Capacity(CR)	Met
<b>Comment</b> Licensed capacity observed to be routinely met by center.	
591-1-125 Physical Plant - Safe Environment(CR)	Met
Correction Deadline: 11/30/2017	
Corrected on 5/21/2018 Correction of the previous citation. The provider has hazard inaccessible on this date.	
591-1-126 Playgrounds(CR) Techni	cal Assistance
<b>Technical Assistance</b> 591-1-126(4) - The provider will add a latch to ensure the gate can be closed at all times.	
Correction Deadline: 5/21/2018	
Fo	od Service
591-1-1.15 Food Service & Nutrition Techni	cal Assistance
Comment Center menu meets USDA guidelines.	
<b>Comment</b> CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 20 Components for breakfast: Grains, Vegetables, Fruits or both, Milk 5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, alternates, 2 different types of vegetables, and Milk 2 of 5 Components for snack	
Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.	

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website: DECAL http://decal.ga.gov/CACFP/Handbook.aspx USDA http://www.fns.usda.gov/cacfp/cacfp-handbooks

# **Technical Assistance**

The consultant discussed with the provider to ensure an updated infant feeding plan is available and posted in the Infant Classroom.

# Correction Deadline: 5/21/2018

# 591-1-1.18 Kitchen Operations

# Comment

Kitchen appears clean and well organized.

# Health and Hygiene

591-1-1-10 Diapering Areas & Practices(CR)	Met
Comment	
Staff state proper knowledge of diapering procedures.	
591-1-117 Hygiene(CR)	Met
Comment	
Staff were observed to remind children to wash hands.	
591-1-120 Medications(CR)	Met
Comment	
The provider stated medication is not dispense at this time.	
	Policies and Procedures
591-1-121 Operational Policies & Procedures	Technical Assistance
Technical Assistance	
591-1-121(3) - The provider will ensure the smoke detector check is comple	eted monthly.
Correction Deadline: 5/26/2018	
	Safety
	Curety
	Met
	Met
Comment	
Center does not keep animals on premises.	
591-1-111 Discipline(CR)	Met
Comment	
Staff were observed to maintain a positive learning environment on this date	•
591-1-113 Field Trips(CR)	Met
Comment	
The provider does not provide field trips at this time.	
591-1-136 Transportation(CR)	Met
Comment	
Center does not provide routine transportation.	
Sleep	ping & Resting Equipment
591-1-130 Safe Sleeping and Resting Requirements(CR)	Met

# Comment

Pleasant naptime environment observed.

# **Staff Records**

Staff Credentials Reviewed: 6	
Staff # 6	Met
First Aid Missing,.33(3)-Health & S	
	d Missing,.33(3)-Health & Safety Certificate, .14(2)-CPR missing,.14(2)
"Missing/Incomplete Components"	
Date of Hire: 09/15/2015	
Staff # 5	Not Met
.14(2)-CPR missing,.14(2)-First Ai	d Missing, .14(2)-CPR missing,.14(2)-First Aid Missing
<u>"Missing/Incomplete Components"</u>	
Date of Hire: 09/15/2015	
Staff # 3	Not Met
Records Reviewed: 6	Records with Missing/Incomplete Components: 2
.33(5)-10 Hrs. Annual Training	
"Missing/Incomplete Components"	
Date of Hire: 09/26/2016	
Staff # 4	Not Met
.33(5)-10 Hrs. Annual Training,.14	(2)-CPR missing,.14(2)-First Aid Missing
<u>"Missing/Incomplete Components"</u>	
Date of Hire: 12/03/2015	
Staff # 2	Not Met
Date of Hire: 08/21/2017	
Staff # 1	Met

### Comment

Criminal records checks were observed to be complete.

# 591-1-1-.14 First Aid & CPR

# Finding

591-1-1.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records two staff did not have current first aid/cpr on this date.

# POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

### Correction Deadline: 6/20/2018

Not Met

# 591-1-1-.33 Staff Training

## Finding

It was determined based on review of records one of four staff had ten hours for 2017. Correction Deadline: 12/31/2018

# Recited on 5/21/2018

## 591-1-1-.31 Staff(CR)

## Comment

Staff observed to be compliant with applicable laws and regulations.

# 591-1-1-.32 Staff:Child Ratios and Group Size(CR)

# Comment

Center observed to maintain appropriate staff:child ratios.

# 591-1-1-.32 Supervision(CR)

# Comment

Adequate supervision observed on this date.

Met

# Staffing and Supervision

Met