



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/18/2020 **VisitType:** Licensing Study **Arrival:** 9:55 AM **Departure:** 10:55 AM

CCLC-39346

Works Childcare Center LLC

1879 South Stone Mountain Lithonia Road, Suite F Lithonia, GA 30058
DeKalb County
(678) 662-6480 marworks123@yahoo.com

Mailing Address
Same

Regional Consultant

Roslyn Williams

Phone: (770) 357-7020
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roslyn.williams@decal.ga.gov

Quality Rated: ★ ★

Compliance Zone Designation		
08/18/2020	Licensing Study	Good Standing
07/16/2019	Licensing Study	Good Standing
01/15/2019	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Left	Three Year Olds and Four Year Olds	1	6	C	7	C	NA	NA	Homework, Free Play
Main	B - Right	Six Year Olds and Over	1	3	C	5	C	NA	NA	Homework, Free Play
Total Capacity @35 sq. ft.:			12			Total Capacity @25 sq. ft.: 0				
Total # Children this Date:			9			Total Capacity @35 sq. ft.: 12				
						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Main	12	C

Comments

Administrative Review completed August 18, 2020.
Virtual Visit completed August 26, 2020.

Plan of Improvement: Developed This Date 08/18/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Margaret Works, Program Official

Date

Roslyn Williams, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(1) requires the Center to provide a daily planned program of varied and developmentally appropriate activities to promote social, emotional, physical, cognitive, language and literacy growth. Center Staff shall use a variety of teaching methods to accommodate the needs of the children's different learning styles. It was determined based on observation that the current lesson plan was not available for review. The posted lesson plan was dated for the week of August 10, 2020 through August 14, 2020.

POI (Plan of Improvement)

The Center will plan a program that includes a variety of developmentally appropriate activities that are provided daily, train Staff to use various teaching methods, and monitor both.

Correction Deadline: 8/27/2020

Recited on 8/18/2020

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1

Met

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - Please ensure that all child files are complete.

Correction Deadline: 8/18/2020

Facility

591-1-1-.19 License Capacity(CR)

Met

Correction Deadline: 7/16/2019

Corrected on 8/18/2020

.19(1) - The previous citation was corrected.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 7/16/2019

Corrected on 8/18/2020

.25(13) - The previous citation was corrected. The consultant observed that potentially hazardous equipment and materials were stored in a locked area inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 7/19/2019

Corrected on 8/18/2020

.26(8) - The previous citation was corrected. The consultant did not observe any climbing or swinging equipment in the outdoor play area.

Correction Deadline: 7/16/2019

Corrected on 8/18/2020

.26(9) - The previous citation was corrected. The consultant observed the playground to be kept clean, free from litter and hazards.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 7/16/2019

Corrected on 8/18/2020

.15(5) - The previous citation was corrected. The consultant observed the current week's menu posted.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff stated proper knowledge.

591-1-1-.20 Medications(CR) **Met**

Comment

No medication dispensed.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Correction Deadline: 7/21/2019

Corrected on 8/18/2020

.21(3) - The previous citation was corrected.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Correction Deadline: 7/16/2019

Corrected on 8/18/2020

.30(4) - The previous citation was corrected. The consultant observed that bedding was stored without touching other bedding.

Staff Records

Records Reviewed: 2

Records with Missing/Incomplete Components: 1

Staff # 1

Met

Staff # 2

Not Met

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 7/16/2019

Corrected on 8/18/2020

.09(1)(l)3. - The previous citation was corrected. The consultant observed a current satisfactory Comprehensive Records Check determination on file for the director.

591-1-1-.33 Staff Training

Technical Assistance

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

Technical Assistance

591-1-1-.33(5) Please ensure that documentation of annual training is on file for staff.

Correction Deadline: 9/17/2020

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.