



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/7/2017 **VisitType:** Monitoring Visit **Arrival:** 12:15 PM **Departure:** 2:10 PM

CCLC-39288

Kountry Kidz

540 Race Track Road McRae, GA 31055 Telfair County
(229) 315-2446 leslieneal@windstream.net

Regional Consultant

Kesha McNeal

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kesha.mcneal@dec.al.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/07/2017	Monitoring Visit	Good Standing	
01/05/2017	Licensing Study	Good Standing	
07/21/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants and One Year Olds and Two Year Olds and Three Year Olds and Four Year Olds	3	14	C	19	C	NA	NA	Transitioning, Diapering, Lunch, Nap
Total Capacity @35 sq. ft.:			19		Total Capacity @25 sq. ft.:		0			
Total # Children this Date:			14		Total Capacity @35 sq. ft.:		19			
					Total Capacity @25 sq. ft.:		0			

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	40	C

Comments

The center director provided one file for an employee hired since the last visit on this date. A one day letter was left on site. The facility does not conduct transportation or field trips. The consultant and director discussed the following items:

* The director must develop an updated emergency procedures plan. The consultant left a template of the emergency procedure plan for the facility on this date.

*All staff members with direct care responsibilities must complete the health and safety orientation training.

Plan of Improvement: Developed This Date 09/07/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Leslie Neal, Program Official

Date

Kesha McNeal, Consultant

Date



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Findings Report

Date: 9/7/2017 **VisitType:** Monitoring Visit **Arrival:** 12:15 PM **Departure:** 2:10 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Comment

Observed-Variety Throughout Center

Finding

Previously Cited: 591-1-1-.12(2)(d) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that two grey shelves were not anchored as required.

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on the consultant's observation that there was two grey book shelves that were not anchored as required causing a potential tipping hazard.

POI (Plan of Improvement)

Previously Cited: The director will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

Correction Deadline: 9/7/2017

Recited on 9/7/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Reminder-Keep Hazards Inaccessible

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Discussed-Fluff/Redistribute Surface

Food Service

591-1-1-.15 Food Service & Nutrition **Not Met**

Finding

591-1-1-.15(1) requires that meals and snacks are provided are served that varied daily, with serving sizes dependent upon the age of the child, meet nutritional guidelines as established by the United States Department of Agriculture Child Care Food Program and to offer additional servings of nutritious food to children over and above the required daily minimum, if not contraindicated by special diets. It was determined based on the consultant's observation that the center was observed not to have 1% milk as required.

POI (Plan of Improvement)

Center staff will prepare menus and/or serve foods that meet the USDA guidelines and will offer and serve seconds to children.

Correction Deadline: 9/7/2017

Recited on 9/7/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Observed-Proper Diapering

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR) **Met**

Comment

Ensure Lids Remain on Trash Container

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed-Documentation/Procedures. On this date the center director stated that no medication is being dispensed.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the center conduct and document fire drills monthly and tornado and/or other emergency situations every six months. It was determined based on the consultant's observation that the center did not document a fire drill for the month of February 2017.

POI (Plan of Improvement)

The center will hold the necessary drills on a regular basis and maintain adequate documentation of these drills for two years.

Previously Cited: The center will ensure that emergency drills are conducted as required and documentation is maintained.

The center will hold the necessary drills on a regular basis and maintain adequate documentation of these drills for two years.

Correction Deadline: 9/7/2017**Recited on 9/7/2017**

Safety

591-1-1-.05 Animals**Met****Correction Deadline: 1/5/2017****Corrected on 9/7/2017**

It was determined based on the consultant's observation that no pets were observed on site on this date.

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Positive Learning Environment

591-1-1-.36 Transportation(CR)**Met****Comment**

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Correct number of mats; disinfecting discussed

Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

Records Reviewed: 4**Records with Missing/Incomplete Components: 3**

Staff # 1

Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing,.33(2)-Health & Safety Certificate, .09-Criminal Records Check Missing,.33(2)-Health & Safety Certificate

Records Reviewed: 4

Records with Missing/Incomplete Components: 3

Staff # 2

Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing,.33(2)-Health & Safety Certificate, .09-Criminal Records Check Missing,.33(2)-Health & Safety Certificate

Staff # 3

Not Met

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate, .33(2)-Health & Safety Certificate

Records Reviewed: 4

Records with Missing/Incomplete Components: 1

Staff # 4

Not Met

Date of Hire: 01/01/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing,.33(2)-Health & Safety Certificate

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records Check(CR)

Not Met

Finding

591-1-1-.09(1)(d) requires each Employee and Center Director hired on or after January 1, 2014 to have a satisfactory Fingerprint Records Check Determination with a Records Check Clearance date that is within 12 months of their hire date. In order for the Department to issue a satisfactory Fingerprint Records Check Determination, each Employee and Director must submit both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on the consultant's observation that three of four staff members hired after January 1, 2014 did not submit both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required.

POI (Plan of Improvement)

The Center will ensure that each director and employee hired after January 1, 2014 has a satisfactory Fingerprint Records Check Determination dated within 12 months of the hire date and will submit the required documents to obtain the determination if they have not already done so.

Correction Deadline: 9/7/2017

Correction Deadline: 1/5/2017

Corrected on 9/7/2017

Previous citation observed corrected.

591-1-1-.24 Personnel Records

Met

Correction Deadline: 1/10/2017

Corrected on 9/7/2017

It was determined based on the consultant's review of records that the center obtained the missing documentation on this date.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on the consultant's review of records that three of four staff members did not complete health and safety training as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 10/7/2017

591-1-1-.31 Staff(CR)

Met

Comment

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision