



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/14/2019    **VisitType:** Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 1:00 PM

**CCLC-39244**

**Ms. BJ's Group Daycare and Early Learning**

511 Jefferson Street Moultrie, GA 31768 Colquitt County  
 (229) 985-7022 msbjs704@yahoo.com

**Regional Consultant**

Cresia Jackson

Phone: (229) 238-2958

Fax: (229) 238-2957

cresia.jackson@dec.al.gov

**Mailing Address**

511 jefferson st  
 moultrie, GA 31768

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
05/14/2019	Monitoring Visit	Good Standing
10/26/2018	Licensing Study	Good Standing
02/06/2018	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes		
Main	Room A	Infants and One Year Olds and Two Year Olds and Three Year Olds and Four Year Olds	2	7	NC	5	NC	NA	NA	Lunch		
Main	Room B		0	0	C	3	C	NA	NA			
Main	Room C		0	0	C	4	C	NA	NA			
Main	Room D		0	0	C	4	C	NA	NA			
Total Capacity @35 sq. ft.:			12			Total Capacity @25 sq. ft.:		0			Building @35 capacity limited by Fire Marshall Limitations	
Total # Children this Date:			7			Total Capacity @35 sq. ft.:		12			Total Capacity @25 sq. ft.:	0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	62	C

**Comments**

Plan of Improvement: Developed This Date 05/14/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Bobbie Jackson, Program Official

Date

Cresia Jackson, Consultant

Date



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### Findings Report

**Date:** 5/14/2019 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 1:00 PM

**CCLC-39244**

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Correction Deadline: 10/26/2018**

**Corrected on 5/14/2019**

**This citation was observed to be correct on this date.**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Discussed movement of children to maintain capacities.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined based on observation in classroom A, B, C and D that outlets was not covered with protective caps. It was further determined that the outlet in the dining area of the kitchen did not have a safety cap and the face of the outlet was cracked allowing a hazard to the children in care.

**POI (Plan of Improvement)**

The Center will train Staff to check outlets and replace protective caps when needed and identify and monitor how outlets in use are inaccessible to children.

**Correction Deadline: 5/14/2019**

**Recited on 5/14/2019**

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Not Met****Finding**

591-1-1-.15(1) requires that meals and snacks are served, with serving sizes dependent upon the age of the child, that meet nutritional guidelines as established by the United States Department of Agriculture Child and Adult Care Food Program. Meals and snacks shall be varied daily, and additional servings of nutritious food shall be offered to children over and above the required daily minimum, if not contraindicated by special diets. It was determined based on consultant observation that the children was not served a meal based on nutritional guidelines. The children was served chicken fingers with ranch dressing and milk.

**POI (Plan of Improvement)**

Center Staff will prepare menus and/or serve foods that meet the USDA guidelines and will offer and serve seconds to children.

**Correction Deadline: 5/14/2019****Correction Deadline: 10/26/2018****Corrected on 5/14/2019****This citation was observed to be correct on this date.****Finding**

591-1-1-.15(5) requires that the Center provide a menu listing all meals and snacks to be served during the current week except for School-age Centers where the food may be provided by the Parent(s) by agreement between the School-age Center and the Parent(s). Substitutions shall be recorded on the posted menu and menus shall be retained at the Center for six (6) months. It was determined based on review of menu not dated, that the center was to serve Tacos, lettuce, tomato, cheese, refried beans and milk. It was further observed that the children was served chicken fingers and ranch dressing with milk.

**POI (Plan of Improvement)**

The Center will list all of the current week's meals and snacks and all substitutions on the menu and keep past menus on file for six months and will implement a system to monitor this.

**Correction Deadline: 5/14/2019****Recited on 5/14/2019****Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

**591-1-1-.17 Hygiene(CR)****Technical Assistance****Technical Assistance**

Consultant discussed with director the children should wash their hands immediately before and after meals.

**Correction Deadline: 5/14/2019**

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures**

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Correction Deadline: 10/26/2018

Corrected on 5/14/2019

This citation was observed to be correct on this date.

**Safety**

**Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**Finding**

591-1-1-.30(1)(b)3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed. It was determined based on observation that the children in care did not have a sheet for use during nap time.

**POI (Plan of Improvement)**

The Center will ensure that sheets are marked for individual use or washed daily and that marked sheets are washed at least weekly.

Correction Deadline: 5/14/2019

**Finding**

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined that a 5 month old infant was allowed to sleep in a rocker/bouncer during nap and not placed in a safety approved crib.

**POI (Plan of Improvement)**

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

Correction Deadline: 5/14/2019

<b>Staff Records</b>
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**Records Reviewed: 4**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 10/20/2003	
Staff # 2	Met
Date of Hire: 06/14/2017	
Staff # 3	Met
Date of Hire: 06/05/2007	
Staff # 4	Met
Date of Hire: 07/02/2018	

**Staff Credentials Reviewed: 4**

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<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Met</b>
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Correction Deadline: 10/26/2018

Corrected on 5/14/2019  
This citation was observed to be correct on this date.

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<b>591-1-1-.14 First Aid &amp; CPR</b>	<b>Met</b>
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Correction Deadline: 11/26/2018

Corrected on 5/14/2019  
This citation was observed to be correct on this date.

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<b>591-1-1-.33 Staff Training</b>	<b>Met</b>
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Correction Deadline: 11/25/2018

Corrected on 5/14/2019  
This citation was observed to be correct on this date.

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<b>591-1-1-.31 Staff(CR)</b>	<b>Met</b>
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**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
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**Finding**

591-1-1-.32(3) requires a Center with a licensed capacity of 18 or fewer children to maintain Staff-child ratios in mixed-age groups of children under three years old based on the age of the youngest child under three years of age. Where all of the children in any one group are three years of age or older, the age of the majority of the children in the group shall determine the Staff: child ratios . It was determined based on observation that the center had a total of seven children held in a space licensed for five. The ages of the children included three ages 1 year old, one age 3 year old and three age 2 year old.

**POI (Plan of Improvement)**

The Center will determine and maintain Staff: child ratios as required.

**Correction Deadline: 5/14/2019****Finding**

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on observation that two children ages 3 year old and age 2 year old was asleep in a room un supervised during nap.

**POI (Plan of Improvement)**

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

**Correction Deadline: 5/14/2019**