



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/15/2020 **VisitType:** Licensing Study

**Arrival:** 12:30 PM

**Departure:** 2:30 PM

**CCLC-39219**

**P & C Daycare**

316 Richardson Street Oglethorpe, GA 31068 Macon County  
(478) 244-0888 pncdaycare@windstream.net

**Regional Consultant**

Brandi Mangino

Phone: (478) 314-9726

Fax: (478) 599-0169

brandi.mangino@dec.al.gov

**Mailing Address**

P.O. Box 613  
Oglethorpe, GA 31068

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/15/2020	Licensing Study	Good Standing	
03/04/2020	Licensing Study	Good Standing	
11/21/2019	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left		0	0	C	8	C	NA	NA	
Main	1st Right (Infants)		0	0	C	7	C	NA	NA	
Main	2nd Left		0	0	C	8	C	12	C	
Total Capacity @35 sq. ft.:			23			Total Capacity @25 sq. ft.: 27				
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 23			Total Capacity @25 sq. ft.: 27				

Building	Playground	Playground Occupancy	Playground Compliance
Main	All Ages	16	C

**Comments**

An Administrative Review was conducted on October 15, 2020 . Children's records, staff files, training, and background checks were all reviewed. A virtual inspection was conducted on October 15, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued August 15, 2020 was discussed.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Lora Mccants, Program Official

Date

Brandi Mangino, Consultant

Date



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**Findings Report**

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The following information is associated with a Licensing Study:

<b>Activities and Equipment</b>
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**591-1-1-.12 Equipment & Toys(CR)**

**Not Evaluated**

**Comment**

A variety of equipment and toys were observed throughout the center.

A virtual visit was conducted on this date due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

<b>Children's Records</b>
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**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 1**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Emergency Contact information Missing	
Child # 5	Met

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**591-1-1-.08 Children's Records****Met****Comment**

Please ensure the physical address is listed for all emergency contacts.

**Correction Deadline: 10/15/2020**

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**Facility**

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**591-1-1-.19 License Capacity(CR)****Not Evaluated****Comment**

A virtual visit was conducted on this date due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit.

No children present.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Evaluated****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

A virtual visit was conducted on this date due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit.

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

A virtual visit was conducted on this date due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit.

Based on the virtual walk through no immediately safety hazards were observed.

**Correction Deadline: 10/15/2020**

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Not Evaluated****Comment**

Please ensure that infant feeding forms are updated regularly. The new infant feeding plan was discussed.

A virtual visit was conducted on this date due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit.

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**591-1-1-.18 Kitchen Operations****Not Evaluated****Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Not Evaluated****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

A virtual visit was conducted on this date due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit.

No children present.

**Correction Deadline: 10/15/2020**

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

**Safety**

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**591-1-1-.11 Discipline(CR)****Not Evaluated****Comment**

There were no present enrolled on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

A virtual visit was conducted on this date due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Evaluated****Comment**

Discussed SIDS and infant sleeping position.

A virtual visit was conducted on this date due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed the next regulatory visit.

**Staff Records**

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**Records Reviewed: 9****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 10/19/2020	
Staff # 2	Met
Date of Hire: 11/21/2019	
Staff # 3	Met
Date of Hire: 11/21/2019	
Staff # 4	Met
Date of Hire: 11/21/2019	

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 0**

Staff # 5 Date of Hire: 11/21/2019	Met
Staff # 6 Date of Hire: 11/21/2019	Met
Staff # 7 Date of Hire: 11/21/2019	Met
Staff # 8 Date of Hire: 01/07/2020	Met
Staff # 9 Date of Hire: 11/21/2019	Met

**Staff Credentials Reviewed: 4**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Director provided one file(s) for employees hired since last visit. All other staff were reviewed to have a Comprehensive Background Check.

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

Please ensure that staff have the hands on version of first aid and CPR and not online.

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**591-1-1-.33 Staff Training** **Met**

**Comment**

The center was closed due to a fire in 2019 and reopened in 2020. Annual training will be reviewed for 2020 the first regulatory visit of 2021.

**Correction Deadline: 3/4/2020**

**Corrected on 10/15/2020**

**.33(1) - Citation corrected.**

**Correction Deadline: 4/3/2020**

**Corrected on 10/15/2020**

**.33(3) - Citation corrected.**

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**591-1-1-.31 Staff(CR)** **Not Evaluated**

**Comment**

Additional cleaning and sanitizing requirements were discussed with the provider on this date. The program was in compliance with the Executive Order issued August 15, 2020.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Not Evaluated**

**Comment**

There were no children present on this date. Proper ratios and classroom capacities were discussed with the director on this date.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

There were no children present on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.