



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/21/2018    **VisitType:** POI Follow Up    **Arrival:** 1:20 PM    **Departure:** 2:45 PM

**CCLC-39210**

**Tracey's Stay N Play**

4401 Elkan Avenue Macon, GA 31206 Bibb County  
 (478) 788-8210 sharon31206@hotmail.com

**Regional Consultant**

Sondra Paster

Phone: (478) 314-5803

Fax: (478) 314-5811

sondra.paster@dec.al.gov

**Mailing Address**

4401 Elkan Avenue  
 Macon, GA

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/21/2018	POI Follow Up	Good Standing	
01/29/2018	Licensing Study	Good Standing	
09/06/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (infants-1yr)	Infants and One Year Olds and Two Year Olds	2	14	C	7	NC	NA	NA	Snack,Nap
Main	B (twos)	Three Year Olds and Four Year Olds and Six Year Olds and Over	1	7	C	11	C	NA	NA	Nap,Free Play
Main	C (school-age)		0	0	C	3	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 18			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Fire Marshall Limitations				
Total # Children this Date: 21			Total Capacity @35 sq. ft.: 18			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	34	C

**Comments**

Plan of Improvement: Developed This Date 02/21/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Sharon Bradley, Program Official

Date

Sondra Paster, Consultant

Date



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### Findings Report

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The following information is associated with a POI Follow Up:

**Children's Records**

**591-1-1-.08 Children's Records**

**Met**

**Correction Deadline: 1/29/2018**

**Corrected on 2/21/2018**

The consultant observed children records to be updated on this date.

**Facility**

**591-1-1-.06 Bathrooms**

**Not Met**

**Finding**

591-1-1-.06(7) requires center staff to ensure bathrooms are cleaned daily with a disinfectant. It was determined based on observation that toddler bathroom was observed to have brown debris surrounding the base of the toilet on the flooring due to the toilet leaking.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to ensure that bathrooms are cleaned and disinfected daily and that this is monitored daily.

**Correction Deadline: 2/21/2018**

**Recited on 2/21/2018**

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 2/21/2018**

**Corrected on 2/21/2018**

The consultant observed the bathroom flooring to be clean on this date.

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591-1-1-.26 Playgrounds(CR) Met

Correction Deadline: 2/21/2018

Corrected on 2/21/2018

The center was observed to have fencing repairs completed while the consultant was on site.

Correction Deadline: 1/29/2018

Corrected on 2/21/2018

The consultant observed the plastic coverings to be removed from the swings on this date.

**Food Service**

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591-1-1-.15 Food Service & Nutrition Met

Correction Deadline: 1/29/2018

Corrected on 2/21/2018

The consultant observed bottles to be labeled on this date.

591-1-1-.18 Kitchen Operations Met

Correction Deadline: 1/29/2018

Corrected on 2/21/2018

The consultant observed food to be stored as required on this date.

**Health and Hygiene**

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591-1-1-.17 Hygiene(CR) Met

Correction Deadline: 1/29/2018

Corrected on 2/21/2018

The consultant observed hand washing procedures to be completed as required on this date.

Correction Deadline: 1/29/2018

Corrected on 2/21/2018

The consultant observed hand washing to be completed on this date.

591-1-1-.20 Medications(CR) Met

Correction Deadline: 1/29/2018

Corrected on 2/21/2018

The consultant observed no medication to be accessible on this date.

**Policies and Procedures**

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591-1-1-.21 Operational Policies & Procedures Met

Correction Deadline: 2/3/2018

Corrected on 2/21/2018

The consultant observed the emergency plan to be completed on this date.

Correction Deadline: 2/3/2018

Corrected on 2/21/2018

The consultant observed the infant sleep forms on this date.

**591-1-1-.36 Transportation(CR)**

**Met**

**Correction Deadline: 1/31/2018**

**Corrected on 2/21/2018**

**The consultant observed transportation training for the director on this date.**

**Staff Records**

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 11/14/2017	
Staff # 2	Met
Date of Hire: 01/01/2016	
Staff # 3	Not Met
Date of Hire: 10/05/2016	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 4	Met
Staff # 5	Met
Date of Hire: 06/15/2005	
Staff # 6	Met
Date of Hire: 01/01/2002	

**Staff Credentials Reviewed: 6**

**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Correction Deadline: 1/29/2018**

**Corrected on 2/21/2018**

**The consultant observed the staff to have an updated fingerprint determination that was completed February 16, 2018.**

**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on observation that one staff were observed to be without health & safety training within 90 days of employment on this date.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 2/21/2018**

**Recited on 2/21/2018**

**Correction Deadline: 2/28/2018**

**Corrected on 2/21/2018**

**The director stated that the staff is no longer employed.**

**Defer**

The consultant will evaluate training at the next regulatory visit as the staff have until December 21, 2018 to obtain training.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 2/28/2018**