



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/17/2018 **VisitType:** Licensing Study **Arrival:** 8:55 AM **Departure:** 11:45 AM

CCLC-39210

Tracey's Stay N Play

4401 Elkan Avenue Macon, GA 31206 Bibb County
(478) 788-8210 sharon31206@hotmail.com

Regional Consultant

Brandi Mangino

Phone: (478) 314-9726

Fax: (478) 599-0169

brandi.mangino@dec.al.ga.gov

Mailing Address

4401 Elkan Avenue
Macon, GA

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/17/2018	Licensing Study	Good Standing	
02/21/2018	POI Follow Up	Good Standing	
01/29/2018	Licensing Study	Good Standing	

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (infants-1yr)	Infants and One Year Olds	1	3	C	7	C	NA	NA	Free Play,TV
Main	B (twos)		0	0	C	11	C	NA	NA	
Main	C (school-age)		0	0	C	3	C	NA	NA	
Total Capacity @35 sq. ft.:			18			Total Capacity @25 sq. ft.:		0		Building @35 capacity limited by Fire Marshall Limitations
Total # Children this Date:			3			Total Capacity @25 sq. ft.:		0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	34	C

Comments

Plan of Improvement: To Be Submitted 07/31/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Sharon Bradley, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

Date: 7/17/2018 **VisitType:** Licensing Study **Arrival:** 8:55 AM **Departure:** 11:45 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

Please ensure that lesson plans are posted for the current week and labeled as such.

Consultant discussed that games in Room B need to be age appropriate. Some of the games were rated "T" for teens, so if they are being used they need to be used for only children that are teens.

Correction Deadline: 7/17/2018

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(1) requires each Employee and child in attendance to use all indoor and outdoor furniture, activity materials, and equipment in a safe and appropriate manner and in accordance with the manufacturer's instructions, recommendations, and intended use. All equipment and furniture shall be used only by the age-appropriate group of children. It was determined based on consultant observation that a two-year-old child was placed in a highchair in the infant room without any safety straps. It was further determined that the two highchairs in the classroom did not have any safety straps.

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Correction Deadline: 7/17/2018

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on consultant observation that the following items were in need of repair:

- the top of the little tikes house on the playground had cracks in the roof with sharp edges.
- the bear swing on the swing set had cracks in the right side with sharp edges.
- the large metal teether tooter was missing one of two seats.
- the teether tooter attached to the swing had a crack on the back of the seat.
- the plastic toys on the playground were in need of being cleaned due to having sand and black stains on them.

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Correction Deadline: 7/31/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

Child # 1	Met
Child # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Emergency Contact information Missing	
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Parent Names, Work Numbers	
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Emergency Contact information Missing	
Child # 5	Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that two of five records did not have the complete address of the release person for the child. It was further determined that one of five records did not have the work address listed for the parent.

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Correction Deadline: 7/17/2018

Facility

591-1-1-.06 Bathrooms

Met

Correction Deadline: 2/21/2018

Corrected on 7/17/2018
.06(7) - Citation observed to be corrected.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(12) requires heating and cooling equipment to be protected to prevent children from touching it. Fans, space heaters, etc. shall be positioned or installed so as to be inaccessible to the children. It was determined based on consultant observation that a fan was placed on top of a shelf in the infant classroom and was installed with the cord hanging down where children within the classroom could pull the cord and the fan could pose a falling hazard.

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Correction Deadline: 7/17/2018

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant observation that the following items in the child care center were in need of repair:

- the ceiling of the girls restroom in the infant class was chipping paint.
- the top of the wooden counter beside the refrigerator in the kitchen area was chipping paint.
- the sides of the tiles on the kitchen counter were cracked.
- the door leading into Classroom B from the hallway was cracked at the bottom and missing a large piece of wood.
- dead roaches in the restroom of Classroom B were present near the white storage cabinet.

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Correction Deadline: 7/31/2018

Finding

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined based on consultant observation that several outlets were not covered as required in the classrooms and restrooms of the center.

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Correction Deadline: 7/18/2018

Technical Assistance

Consultant discussed that hazards need to be kept inaccessible to children in care. In Room B Meyers Cleaner was placed on a shelf, and in the restroom off Room B all purpose cleaner and Axe body wash was in a white cabinet. No children were present in the classroom at the time of the visit.

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Correction Deadline: 7/17/2018

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on consultant observation that resilient surfacing was not adequately maintained on the center playground around the blue metal equipment, the blue and yellow metal equipment and swings in that grass was growing through the sand.

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Correction Deadline: 7/27/2018

Technical Assistance

Please ensure the concrete blocks behind the swing are covered as they pose a tripping hazard to children in care.

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Correction Deadline: 7/17/2018

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Please ensure that infant feeding forms are updated regularly.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on consultant observation that upon arrival to the center two enrolled children were not required to wash their hands.

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Correction Deadline: 7/17/2018

591-1-1-.20 Medications(CR)

Technical Assistance

Technical Assistance

Per the person in charge the center does not dispense medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that that center conducted a tornado drill in January 2018, and no other tornado drill has been conducted. It was further determined that the center has not completed the other emergency situation drills every six months as required in that they have no records of them being completed for the 2018 year.

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Correction Deadline: 7/31/2018

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on consultant review of records that the center van ending in tag number 6037 had an expired annual safety check that expired on May 16, 2017.

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Correction Deadline: 7/22/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Technical Assistance

Consultant discussed crib sheets and the cleaning of them on this date.

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Correction Deadline: 7/17/2018

Finding

591-1-1-.30(1)(d) requires that all sleeping and resting equipment shall be arranged to avoid obstructing access to exit doors, to provide the caregivers access to each child, and to prevent children's access to cords hanging from window treatments and other hazardous objects. To reduce the transfer of airborne diseases, sleeping and resting equipment shall be arranged as follows. There shall be a minimum of twenty-four inch (24") corridor between each row of sleeping or resting equipment. There shall be a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment. Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row. It was determined based on consultant observation that cribs in the infant classroom (Room A) were not spaced according to the rules in that they were spaced approximately two inches apart.

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Correction Deadline: 7/17/2018

Technical Assistance

Consultant discussed that mats need to be monitored for exposed foam.

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Correction Deadline: 7/17/2018

Staff Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 1

Staff # 1 Date of Hire: 11/14/2017	Met
Staff # 2 Date of Hire: 05/31/2016	Met
Staff # 3 Date of Hire: 03/26/2018	Met
Staff # 4 Date of Hire: 10/05/2016	Met
Staff # 5 Date of Hire: 06/15/2005 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 6 Date of Hire: 01/01/2002	Met

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Director provided one file for employees hired since last visit.

591-1-1-.14 First Aid & CPR Met

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.33 Staff Training Defer

Correction Deadline: 2/21/2018

Corrected on 7/17/2018

.33(3) - Citation observed to be corrected.

Defer

Staff training will be looked at during the first regulatory visit of 2019 as staff have until December 31, 2018 to completed the 2018 training.

Correction Deadline: 2/28/2018

591-1-1-.31 Staff(CR) Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on consultant observation that while consultant was in the infant classroom (Room A) one staff member was present with one child and a staff member was knocking on the door to enter the center. The staff left the one child in the classroom and went to answer the door and had a brief break in watchful oversight. It was further determined, that a staff member was present in the infant room (Room A) and left the classroom for a brief moment to step into the kitchen area and answer the phone.

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Correction Deadline: 7/17/2018