



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/19/2018 **VisitType:** POI Follow Up

Arrival: 2:00 PM

Departure: 2:35 PM

CCLC-39177

Shannon Academy

355 FREEMAN ROAD Forsyth, GA 31029 Monroe County
 (478) 994-6639 tshannon12@yahoo.com

Regional Consultant

Ashley Cunningham

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Mailing Address

P. O. BOX 5673
 FORSYTH, GA 31029

Quality Rated: ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/19/2018	POI Follow Up	Good Standing	
02/19/2018	Licensing Study	Support	
07/27/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: Entrance	Two Year Olds and Three Year Olds	1	8	C	10	C	15	C	Nap
Main	B: Upper Front Left	Four Year Olds	1	5	C	6	C	9	C	Nap
Main	C: Upper Right (Off Kitchen)		0	0	C	4	C	NA	NA	Not In Use
Main	D: Upper Back Left		0	0	C	3	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 23			Total Capacity @25 sq. ft.: 31							

Total # Children this Date: 13

Total Capacity @35 sq. ft.: 23

Total Capacity @25 sq. ft.: 31

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Tina Shannon, Program Official

Date

Ashley Cunningham, Consultant

Date



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Findings Report

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The following information is associated with a POI Follow Up:

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 2/19/2018

Corrected on 3/19/2018

.08(1) - Previous citation corrected in that the children records were updated.

Health and Hygiene

591-1-1-.20 Medications(CR)

Met

Correction Deadline: 2/19/2018

Corrected on 3/19/2018

.20(4) - Previous citation corrected in that medications were properly stored.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 2/28/2018

Corrected on 3/19/2018

.21(3) - Previous citation corrected in that drills had been documented.

Safety

591-1-1-.36 Transportation(CR)**Met****Correction Deadline: 2/28/2018****Corrected on 3/19/2018****.36(4)(a) - Previous citation corrected in that the annual vehicle was current.****Correction Deadline: 2/20/2018****Corrected on 3/19/2018****.36(7)(a) - Previous citation corrected in that all forms were accounted for.****Correction Deadline: 2/20/2018****Corrected on 3/19/2018****.36(7)(b) - Previous citation corrected in that all forms were accounted for.**

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Met****Correction Deadline: 2/19/2018****Corrected on 3/19/2018****.09(1)(a) - Previous citation corrected in that a satisfactory fingerprint was observed for the staff.**

591-1-1-.14 First Aid & CPR**Met****Correction Deadline: 3/21/2018****Corrected on 3/19/2018****.14(2) - Previous citation corrected in that the staff had first/aid CPR on file.**

591-1-1-.33 Staff Training**Met****Correction Deadline: 3/21/2018****Corrected on 3/19/2018****.33(3) - Previous citation corrected in that health and safety was observed.****Correction Deadline: 12/31/2018****Corrected on 3/19/2018****.33(6) - Previous citation corrected in that staff will ensure to have 10 hours for 2018**

591-1-1-.31 Staff(CR)**Met****Correction Deadline: 2/19/2018****Corrected on 3/19/2018****.31(11) - Previous citation corrected in that there was adequate staffing present.**

Staffing and Supervision

591-1-1-.32 Supervision(CR)**Met****Correction Deadline: 2/19/2018****Corrected on 3/19/2018****.32(7) - Previous citation corrected in that all classrooms were supervised.**