



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/16/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 10:00 AM **Departure:** 12:30 PM

CCLC-39116

Liberty Early Head Start

200 Brantley Drive Hinesville, GA 31313 Liberty County
(912) 876-5984 tjakes@coastalgacaa.org

Mailing Address
Same

Regional Consultant

Kimberly Stoy

Phone: (678) 747-6836

Fax: (706) 314-7859

kimberly.stoy@decal.ga.gov

Joint with: Haley Carwile

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/16/2018	Complaint Closure	Good Standing	
07/16/2018	Complaint Investigation & Monitoring Visit	Good Standing	
03/06/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A	Infants and One Year Olds	2	6	C	13	C	NA	NA	Transitioning,Snack	
Main	B	One Year Olds and Two Year Olds	3	11	C	15	C	NA	NA	Transitioning	
Main	C	One Year Olds and Two Year Olds and Three Year Olds	3	6	C	18	C	NA	NA	Transitioning	
Total Capacity @35 sq. ft.:			46			Total Capacity @25 sq. ft.: 0					
Total # Children this Date:			23			Total Capacity @35 sq. ft.:			46		
						Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	60	C

Comments

Plan of Improvement: Developed This Date 07/16/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities. On this date consultant observed water activity, but there was not anything over two feet of water.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26(9) - Discussed with Director about maintaining grass on the playground.

Correction Deadline: 7/16/2018

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Please ensure that ready to eat formula is stored in a n air tight container and labeled for individual use.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated proper hand washing procedures.

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on review of records that there were not dates or times listed for the medication that was to be dispensed.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 7/16/2018

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 13**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Staff # 2

Met

Date of Hire: 02/27/2014

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Staff # 3 Date of Hire: 08/01/2005	Met
Staff # 4 Date of Hire: 04/12/2018	Met
Staff # 5 Date of Hire: 08/04/2010	Met
Staff # 6 Date of Hire: 07/27/2015	Met
Staff # 7 Date of Hire: 08/16/2017	Met
Staff # 8 Date of Hire: 08/02/2013	Met
Staff # 9	Met
Staff # 10 Date of Hire: 12/12/2016	Met
Staff # 11 Date of Hire: 02/20/2018	Met
Staff # 12 Date of Hire: 03/19/2009	Met
Staff # 13 Date of Hire: 12/13/2016	Met

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records Check(CR)	Met
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Comment

Director provided 3 file(s) for employees hired since last visit.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Not Met
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Finding

591-1-1-.32(4)(b) allows children who turn three years old during the regular school year to remain with two year olds for the remainder of the school year but requires agreement from the older child's Parent(s) for the continued placement. It was determined based on staff interview that there was a three-year-old in a classroom with one and two-year-olds without parental permission.

POI (Plan of Improvement)

The Center will secure parental permission and keep it on file.

Correction Deadline: 7/16/2018

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.