



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/14/2019 **VisitType:** Licensing Study **Arrival:** 8:50 AM **Departure:** 11:15 AM

CCLC-39092

G. R. Lighthouse Learning Center

18360 Hwy 80 Jeffersonville, GA 31044 Twiggs County
(478) 973-1860 sandra_flowers@aol.com

Regional Consultant

Laura Johnson

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laura.johnson@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/14/2019	Licensing Study	Good Standing	
12/10/2018	Monitoring Visit	Good Standing	
05/09/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants	1	2	C	5	C	NA	NA	Nap, Floor Play
Main	B	One Year Olds and Two Year Olds	1	5	C	5	C	NA	NA	Transitioning, Circle Time
Main	C	Three Year Olds and Four Year Olds	1	11	C	12	C	17	C	Circle Time, Breakfast
Total Capacity @35 sq. ft.: 22						Total Capacity @25 sq. ft.: 27				
Total # Children this Date: 18			Total Capacity @35 sq. ft.: 22			Total Capacity @25 sq. ft.: 27				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	33	C

Comments

The purpose of today's visit is to conduct a licensing study.

The center is currently one star quality rated.

The director stated that the center does not provide routine transportation, field trips, medications, or swimming activities.

Criminal Records Checks were observed complete. The director provided one file for an employee hired since the last visit.

Plan of Improvement: Developed This Date 05/14/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Sandra Flowers, Program Official

Date

Laura Johnson, Consultant

Date



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Findings Report

Date: 5/14/2019 **VisitType:** Licensing Study **Arrival:** 8:50 AM **Departure:** 11:15 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(2) - The consultant spoke with the director about the blue couch and red chair in the reading area in classroom C that had several tears in the fabric. The director did remove the equipment during the visit and plans to replace the items.

Correction Deadline: 5/14/2019

Correction Deadline: 12/17/2018

Corrected on 5/14/2019

.12(4) - This citation was corrected on this date. The television in classroom C had been removed from the room.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 4

Child # 1 Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

Child # 2 Met

Child # 3 Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 4 Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Allergies and Disabilities

Child # 5 Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Allergies and Disabilities,.08(3)-Address of Release Person Missing

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that two out of five files did not include the name and telephone number for the child's primary source of health care. Furthermore, two of five files did not include the address of the person whom the child may be released to. Additionally, three out of five files did not include information about any known allergies or disabilities that the child may have.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 5/24/2019

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(8) - The consultant spoke with the director about ensuring that electrical outlets are covered with protective caps and not accessible to the children in care.

Correction Deadline: 5/14/2019

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the following hazards were observed:

* Several areas of loose bottom fencing on the left side of the outdoor play area.

* The back middle fencing behind the garden was observed to be loose and have a six inch gap and a four inch gap.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards. The director had currently corrected the hazards by using dirt, however recent rains had washed all the dirt away from the fence. The director plans to use wooden logs cut in half to secure the fencing and cover the gaps.

Correction Deadline: 5/24/2019

Recited on 5/14/2019

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Please ensure that bottles are covered and fully labeled with child's full name.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.07 Children's Health **Technical Assistance**

Technical Assistance

591-1-1-.07(5) - The consultant spoke with the director and center staff about ensuring that bibs are only worn around the children's necks during feeding times.

Correction Deadline: 5/14/2019

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **N/A**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

Safety

591-1-1-.05 Animals

N/A

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Finding

591-1-1-.30(2)(b) requires that wedges, other infant positioning devices and monitors shall not be used unless the Parent provides a physician's written statement authorizing its use that includes how to use the device and a time frame for using the device is provided for that particular infant. It was determined based on the consultant's observation that an infant was laid in a crib with a positioning device and the center did not have on file a physician's written statement authorizing its use that included how to use the device and a time frame for using the device.

POI (Plan of Improvement)

The Center will not use such devices without a doctor's statement that includes the required information. The director did remove the device during the visit and stated that they would obtain a physician's statement before using the device in the future.

Correction Deadline: 5/14/2019

Staff Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 09/20/2018

Staff # 2

Met

Date of Hire: 05/27/2016

Staff # 3

Met

Date of Hire: 10/23/2018

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Staff # 4 Met
Date of Hire: 05/05/2016

Staff # 5 Met
Date of Hire: 04/16/2019

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Director provided one file for employees hired since last visit.

Correction Deadline: 12/10/2018

Corrected on 5/14/2019

.09(1)(a) - This citation was corrected on this date. All staff currently employed have a satisfactory comprehensive records check determination on file.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.