



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/9/2018 **VisitType:** Monitoring Visit **Arrival:** 11:00 AM **Departure:** 12:45 PM

CCLC-39074

Buck Melton Community Center

150 Sessions Drive Macon, GA 31201 Bibb County
 (478) 751-2311 irichmond@maconbibbeoc.com

Regional Consultant

Sondra Paster

Phone: (478) 314-5803

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sondra.paster@dec.al.gov

Mailing Address

1680 Broadway, Suite B
 Macon, GA 31201

Quality Rated: ★

Compliance Zone Designation		
02/09/2018	Monitoring Visit	Good Standing
08/30/2017	Licensing Study	Good Standing
02/08/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Three Year Olds and Four Year Olds	2	16	C	21	C	NA	NA	Circle Time,Centers
Main	B	Three Year Olds and Four Year Olds	1	14	C	21	C	NA	NA	Free Play,Centers
Main	C	Three Year Olds and Four Year Olds and Five Year Olds	2	17	C	20	C	NA	NA	Circle Time
Main	D	PreK	2	18	C	22	C	NA	NA	Outside
			Total Capacity @35 sq. ft.: 80			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Building Department		
Total # Children this Date: 65			Total Capacity @35 sq. ft.: 80			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	39	C

Comments

A plan of improvement was left on this date and is due by February 23, 2018.

Plan of Improvement: To Be Submitted 02/23/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Ilynda Richmond, Program Official

Date

Sondra Paster, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

The consultant observed no hazardous or unsecured equipment on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 8/30/2017

Corrected on 2/9/2018

The consultant observed release person addresses on this date.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that hazardous equipment, materials and supplies be inaccessible to children. It was determined based on an observation that classroom A was observed to have an unlocked file cabinet which had employee's purses stored in the bottom two drawers.

Correction Deadline: 2/9/2018

Recited on 2/9/2018

Finding

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on observation that the dispensing documentation did not display any noticeable adverse action.

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Correction Deadline: 2/9/2018

Recited on 2/9/2018

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **N/A**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **N/A**

Comment

The center does not provide care to infants.

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 1 Met
Date of Hire: 07/20/2017

Staff # 2 Met
Date of Hire: 11/13/2017

Staff # 3 Met
Date of Hire: 07/27/2017

Staff # 4 Date of Hire: 06/26/2017	Met
Staff # 5 Date of Hire: 09/24/2015	Met
Staff # 6 Date of Hire: 08/13/2015	Met
Staff # 7 Date of Hire: 03/03/2017	Met
Staff # 8 Date of Hire: 05/14/2007	Met
Staff # 9 Date of Hire: 08/08/2014	Met
Staff # 10 Date of Hire: 11/07/2008	Met
Staff # 11 Date of Hire: 01/24/1994	Met
Staff # 12 Date of Hire: 07/20/2017	Met
Staff # 13 Date of Hire: 08/23/1983	Met
Staff # 14 Date of Hire: 08/20/2001	Met

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records Check(CR)**Technical Assistance****Comment**

Criminal records checks were observed to be complete.

Comment

Director provided two files for employees hired since last visit on August 30, 2017.

Technical Assistance

The director was informed that a fingerprint background determination for any staff that had fingerprints completed before January 1, 2014 must obtain an updated fingerprint determination by October 1, 2018. The director was further informed that all staff must have a comprehensive background check determination on file no later than October 1, 2018.

Correction Deadline: 8/30/2017

Corrected on 2/9/2018

The consultant observed the staff to be moved from the location on August 30, 2017. The director stated that Ms. Grant would not be returning to this location.

591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 9/29/2017

Corrected on 2/9/2018

The consultant observed the director to have updated CPR/First Aid on this date.

591-1-1-.33 Staff Training

Met

Correction Deadline: 9/29/2017

Corrected on 2/9/2018

The consultant observed the director to have health and safety and the first year basic six hours on this date.

Correction Deadline: 9/29/2017

Corrected on 2/9/2018

The consultant observed the director to have health & safety training on this date.

591-1-1-.31 Staff(CR)

Met

Comment

Staff were observed to meet applicable laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.