



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/5/2018 **VisitType:** Licensing Study **Arrival:** 7:35 AM **Departure:** 11:15 AM

CCLC-39031

Teaching Loving Caring II

411 E. Depot St. LaGrange, GA 30241 Troup County
 (706) 885-1681 teachinglovingcaring@yahoo.com

Regional Consultant

Laura Swann

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Mailing Address

P.O. Box 1101
 LaGrange, GA 30241

Quality Rated: ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 06/05/2018 | Licensing Study | Good Standing | |
| 10/16/2017 | Monitoring Visit | Good Standing | |
| 05/16/2017 | Licensing Study | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|----------|----------------|--|-------|----------|------|------------|--------------|------------|--------------|----------------------|
| Main | Room A- Prek I | | 0 | 0 | C | 25 | C | NA | NA | |
| Main | Room B Prek II | | 0 | 0 | C | 25 | C | NA | NA | |
| Main | Room C | Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over | 1 | 18 | C | 26 | C | NA | NA | Free Play,Breakfast |
| Main | Room D | Three Year Olds | 1 | 9 | C | 22 | C | NA | NA | Breakfast |
| Main | Room E | | 0 | 0 | C | 18 | C | NA | NA | |
| Main | Room F | | 0 | 0 | C | 22 | C | NA | NA | |
| Main | Room G | Two Year Olds | 1 | 8 | C | 15 | C | NA | NA | Floor Play,Breakfast |
| Main | Room H | Infants | 1 | 5 | C | 17 | C | NA | NA | Feeding,Floor Play |

Total Capacity @35 sq. ft.: 170

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 40

Total Capacity @35 sq. ft.: 170

Total Capacity @25 sq. ft.: 0

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | Playground | 105 | C |

Comments

Plan of Improvement: Developed This Date 06/05/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

THOMASINA THORNTON, Program Official

Date

Laura Swann, Consultant

Date



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Findings Report

Date: 6/5/2018 **VisitType:** Licensing Study **Arrival:** 7:35 AM **Departure:** 11:15 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that current lesson plans were not available in classrooms B and C.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 6/5/2018

591-1-1-.12 Equipment & Toys(CR)

Not Met

Technical Assistance

591-1-1-.12(3) - Please ensure classrooms that are used are set up for children to move around freely. Rugs that are rolled up should be stored in an unused room.

Correction Deadline: 6/5/2018

Finding

591-1-1-.12(6) requires that a variety of age-appropriate toys and play materials be available, stored on low, open shelves accessible to children in each room or assigned area. It was determined based on observation that in classroom B age-appropriate toys were not accessible to children six years of age and older in that seven shelves were turned around making items inaccessible.

POI (Plan of Improvement)

The Center director will ensure there is a variety of age-appropriate toys and play materials in each room for each age group. that are stored on low, open shelves accessible to children.

Correction Deadline: 6/5/2018

Comment

Center does not provide swimming activities.

| |
|---------------------------|
| Children's Records |
|---------------------------|

Records Reviewed: 5**Records with Missing/Incomplete Components: 0**

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1-.08 Children's Records**Technical Assistance****Technical Assistance**

591-1-1-.08(1) - Please ensure children's enrollment forms are filled out completely.

Correction Deadline: 6/5/2018

Technical Assistance

591-1-1-.08(6) - Please ensure parents are signing children in and out daily.

Correction Deadline: 6/5/2018

| |
|-----------------|
| Facility |
|-----------------|

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that in classroom B "Ammonia" was on a low shelf accessible to children.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 6/5/2018

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26(9) - Please monitor the metal equipment for chipping paint and rust.

Correction Deadline: 6/5/2018

| |
|---------------------|
| Food Service |
|---------------------|

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

Consultant reviewed handwashing procedures with director. It is required that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means.

Correction Deadline: 6/5/2018

591-1-1-.20 Medications(CR)**Met****Comment**

No medications administered per the director. Discussed proper medication documentation and procedures.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Not Evaluated****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

| | |
|--|---------|
| Staff # 1 | Met |
| Date of Hire: 04/01/2015 | |
| Staff # 2 | Met |
| Staff # 3 | Met |
| Date of Hire: 08/08/2013 | |
| Staff # 4 | Met |
| Date of Hire: 05/07/2018 | |
| Staff # 5 | Met |
| Date of Hire: 05/10/1996 | |
| Staff # 6 | Met |
| Date of Hire: 02/19/2018 | |
| Staff # 7 | Not Met |
| Date of Hire: 11/10/2015 | |
| <u>"Missing/Incomplete Components"</u> | |
| .33(5)-10 Hrs. Annual Training | |
| Staff # 8 | Met |
| Date of Hire: 10/03/2016 | |
| Staff # 9 | Met |
| Date of Hire: 06/01/2018 | |
| Staff # 10 | Met |
| Date of Hire: 08/01/2017 | |
| Staff # 11 | Met |
| Date of Hire: 01/11/2016 | |
| Staff # 12 | Met |
| Date of Hire: 06/29/2017 | |
| Staff # 13 | Met |
| Date of Hire: 02/25/2018 | |
| Staff # 14 | Met |
| Date of Hire: 05/14/2018 | |
| Staff # 15 | Met |
| Date of Hire: 01/01/2001 | |

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal records checks were observed to be complete.

Comment

Director provided five file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that one staff had not completed the required ten hours of annual training for 2017 as required.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2018**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.