



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/5/2019 **VisitType:** Incident Investigation/Licensing Study **Arrival:** 8:50 AM **Departure:** 1:45 PM

CCLC-39003

Carrington Academy at Majors

8150 Majors Road Cumming, GA 30041 Forsyth County
 (678) 455-0555 tiffanysheastarnes@carringtonacademy.com

Regional Consultant

Malissa Champion
 Phone: (770) 357-4925
 Fax: (770) 357-4924
 malissa.champion@decal.ga.gov

Mailing Address
 Same

Quality Rated: No

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/05/2019	Incident Investigation Closure	Good Standing	
11/05/2019	Incident Investigation/Licensing Study	Good Standing	
06/14/2019	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L - Rm 2 - Older infants	One Year Olds	1	4	C	12	C	NA	NA	Free Play
Main	1R - Rm 1 - Young infants	Infants	2	7	C	12	C	NA	NA	Feeding, Floor Play, Nap
Main	2L - Rm 3 - 1 Year old	Two Year Olds	1	5	C	18	C	NA	NA	Outside
Main	2R - Rm 4 - older 1's	Two Year Olds	2	9	C	16	C	NA	NA	Outside
Main	3L - Rm 7 - 3's	Three Year Olds	1	7	C	20	C	NA	NA	Circle Time
Main	3R - Rm 5 - 2 yrs	Two Year Olds and Three Year Olds	2	13	C	20	C	NA	NA	Snack
Main	4L - Rm 8 - Private Pre-k	Three Year Olds and Four Year Olds	1	14	C	20	C	NA	NA	Snack
Main	4R - Rm 6 - 3's	Three Year Olds	2	11	C	20	C	NA	NA	Snack
Main	5L - Rm 12 - Ga. Pre-k	PreK	2	20	C	20	C	NA	NA	Centers
Main	5R - Rm 11 - Ga. Pre-k	PreK	2	19	C	20	C	NA	NA	Transitioning, Snack
Main	6L - Rm 10 - Ga Pre-k	PreK	2	20	C	20	C	NA	NA	Centers
Main	Middle Back - Rm 9 - Private Pre-k	Four Year Olds and Six Year Olds and Over	2	10	C	20	C	NA	NA	Snack, Transitioning
Main	Middle Front - Activity Room		0	0	C	22	C	NA	NA	

Total Capacity @35 sq. ft.: 240	Total Capacity @25 sq. ft.: 0
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Total # Children this Date: 139	Total Capacity @35 sq. ft.: 240	Total Capacity @25 sq. ft.: 0
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Building	Playground	Playground Occupancy	Playground Compliance
Main	A - right playground	37	C
Main	B - Left side	68	C
Main	C - Back	44	C
Main	Special Use - Water	9	C

Comments

The purpose of this visit was to conduct a complaint investigation follow-up and a licensing study and to follow up on the previous visit conducted on June 14, 2019.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Shea Starnes, Program Official

Date

Malissa Champion, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 6/14/2019

Corrected on 11/5/2019

.25(13) - The previous citation was observed to be corrected on this date. The consultant observed all hazardous items stored in a locked container and/or cabinet on this date.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Technical Assistance**

Technical Assistance

591-1-1-.10(4) - Consultant discussed with provider to monitor, repair or replace the diaper changing pads where tears are beginning to develop in the fabric.

Correction Deadline: 11/5/2019

591-1-1-.17 Hygiene(CR) **Met**

Correction Deadline: 6/14/2019

Corrected on 11/5/2019

.17(7) - The previous citation was observed to be corrected on this date. Consultant observed proper handwashing through the facility during a walk through on this date.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Consultant observed complete emergency drills on this date.

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting

Met

Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)

Not Met

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on a review of records that there was not evidence of current annual safety checks for the buses on this date. The last annual safety check for bus tag #DRN163 was completed on August 7, 2018 and for bus tag #DWF316 was completed on August 23, 2018.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 11/10/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 09/21/2017	Met
Staff # 2 Date of Hire: 12/15/2014	Met
Staff # 3 Date of Hire: 07/15/2016	Met
Staff # 4 Date of Hire: 08/13/2014	Met
Staff # 5 Date of Hire: 08/01/2019	Met
Staff # 6 Date of Hire: 09/12/2019	Met
Staff # 7 Date of Hire: 10/06/2015	Met
Staff # 8 Date of Hire: 08/11/2017	Met
Staff # 9 Date of Hire: 03/18/2019	Met
Staff # 10 Date of Hire: 03/26/2018	Met
Staff # 11 Date of Hire: 08/07/2017	Met
Staff # 12 Date of Hire: 01/06/2013	Met
Staff # 13 Date of Hire: 07/03/2017	Met

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided six files for employees hired since last visit on June 14, 2019.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

Correction Deadline: 7/14/2019

Corrected on 11/5/2019

.14(2) - The previous citation was observed to be corrected on this date. Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

The following information is associated with a Incident Investigation Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Correction Deadline: 1/18/2019

Corrected on 11/5/2019

.12(4) - The previous citation was observed to be corrected on this date. Consultant observed equipment and furniture to be secured on this date.