



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/22/2021    **VisitType:** Licensing Study    **Arrival:** 4:00 PM    **Departure:** 5:00 PM

**CCLC-38956**

**Kids Time Academy II**

8486 Hiram Acworth Hwy. Dallas, GA 30157 Paulding County  
 (770) 529-6777 pydarko@msn.com

**Regional Consultant**

Jennifer Bailey

Phone: (770) 357-7024  
 Fax: (770) 357-7023  
 jennifer.bailey@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>		
03/22/2021	Licensing Study	Good Standing
11/04/2020	POI Follow Up	Good Standing
10/08/2020	Monitoring Visit	Support

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes					
Main	A - Infants -First Left	Infants	1	5	C	10	C	NA	NA	Floor Play,Nap					
Main	B- 1's - Second Left	One Year Olds	1	7	C	13	C	NA	NA	Nap					
Main	C- ( 18 mth- 24mth) Third Left	Two Year Olds	1	8	C	10	C	NA	NA	Nap					
Main	D- 2's - First Right	Two Year Olds	1	9	C	10	C	NA	NA	Nap					
Main	E- 3's - Second Right	Three Year Olds	1	14	C	15	C	NA	NA	Nap					
Main	F- 3's - Third Right	Four Year Olds	1	15	C	15	C	NA	NA	Nap					
Main	H- 4 to 5 yrs- Fourth Right	PreK	2	21	C	20	NC	NA	NA	Nap					
Main	I- School age - Fifth Right	PreK	2	17	C	36	C	NA	NA	Nap					
Total Capacity @35 sq. ft.: 129						Total Capacity @25 sq. ft.: 0									
Total # Children this Date: 96						Total Capacity @35 sq. ft.: 129					Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A- Infant/Toddler- Right side of bldg	20	C
Main	PG B- 2 to 4 - left side of bldg	168	C
Main	PG C- School age - Back of Bldg	126	C

**Comments**

An Administrative Review was conducted on March 22, 2021. Staff files, children’s files, training, and background checks were all reviewed. A virtual inspection was conducted on April 13, 2021 with the Assistant Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on March 31, 2021, effective April 8, 2021 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Doris Darko, Program Official

Date

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Jennifer Bailey, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed during a virtual walk through on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility****591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)****Technical Assistance****Technical Assistance**

591-1-1-.19(1) - Observed 21 Pre-K children in a classroom with an original licensed capacity of 27, but a current licensed capacity of 20 per the Center's request. Discussed upping capacity request to 22.

**Correction Deadline: 3/22/2021**

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Center appears clean and well maintained.

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated due to lack of reception and will be fully reviewed during the next regulatory visit. Consultant reviewed photographs of the outdoor area.

**Food Service****591-1-1-.15 Food Service & Nutrition****Met****Comment**

Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

**Comment**

Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Diapering discussed, compliant diaper changing areas observed.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff stated proper handwashing and hygiene procedures.

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**591-1-1-.20 Medications(CR)** **N/A**

**Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Assistant Director on this date.

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**591-1-1-.13 Field Trips(CR)** **Not Evaluated**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

A current/completed inspection was observed for two vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

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**Staff Records**

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**Records Reviewed: 19**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 06/03/2016

Staff # 2 Met

Staff # 3 Met

Date of Hire: 01/29/2021 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4 Met

Date of Hire: 08/01/2020

Staff # 5 Met

**Records Reviewed: 19**

**Records with Missing/Incomplete Components: 0**

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Date of Hire: 08/22/2017

Staff # 6 Met

Date of Hire: 08/26/2019

Staff # 7 Met

Date of Hire: 01/06/2021

Staff # 8 Met

Date of Hire: 03/06/2016

Staff # 9 Met

Date of Hire: 11/17/2020

Staff # 10 Met

Date of Hire: 09/14/2020

Staff # 11 Met

Date of Hire: 03/04/2019

Staff # 12 Met

Date of Hire: 06/20/2016

Staff # 13 Met

Date of Hire: 01/11/2018

Staff # 14 Met

Staff # 15 Met

Date of Hire: 11/11/2019

Staff # 16 Met

Date of Hire: 07/25/2019

Staff # 17 Met

Date of Hire: 10/09/2017

Staff # 18 Met

Date of Hire: 11/15/2019

Staff # 19 Met

Date of Hire: 11/15/2019

**Staff Credentials Reviewed: 9**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR. Several staff have expired CPR/First Aid but are registered and attending classes. Please ensure the updated cards are placed in the staff's file.

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**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR)**

**Technical Assistance**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on March 31, 2021, effective April 8, 2021.

**Technical Assistance**

591-1-1-.31(2)(b)2. - Discussed ensuring that all Lead Teachers have a credential on file or newly hired Lead Teachers have a Professional Learning Plan on file.

**Correction Deadline: 3/22/2021**

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.