



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/22/2018 **VisitType:** Monitoring Visit

Arrival: 9:05 AM

Departure: 2:35 PM

CCLC-38946

Sunbrook Academy at The Bridge

259 Tom Reeve Drive Carrollton, GA 30117 Carroll County
 (770) 832-1930 blcinfo@bridgelearningcenter.com

Regional Consultant

Maranda Powell

Phone: (770) 357-9953

Fax: (678) 302-2432

laura.davis@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/22/2018	Complaint Investigation & Monitoring Visit	Good Standing	
08/22/2018	Complaint Closure	Good Standing	
06/26/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1L	Infants	2	9	C	13	C	NA	NA	Nap,Feeding,Floor Play
Main	B/2L	Three Year Olds	2	11	C	20	C	NA	NA	Transitioning,Outside
Main	C/3L	Three Year Olds	1	14	C	18	C	NA	NA	Outside,Transitioning
Main	D/4L	Two Year Olds	2	12	C	15	C	NA	NA	Centers
Main	E/5L	Two Year Olds	2	14	C	18	C	NA	NA	Free Play
Main	F/6L	Three Year Olds	1	9	C	25	C	NA	NA	Free Play
Main	G/1R	Infants and One Year Olds	2	9	C	13	C	NA	NA	Floor Play,Feeding
Main	H/2R	One Year Olds	2	12	C	20	C	NA	NA	Centers
Main	I/3R	Two Year Olds	2	12	C	15	C	NA	NA	Outside
Main	J/4R	Three Year Olds	1	12	C	20	C	NA	NA	Centers
Main	K/5R		0	0	C	25	C	NA	NA	Not In Use
Main	L/Back/1L	Three Year Olds	2	17	C	21	C	NA	NA	Outside
Main	M/Back/2L		0	0	C	19	C	NA	NA	Not In Use
Main	N/Back/1R	PreK	2	20	C	20	C	NA	NA	Centers
Main	O/Back/2R	PreK	2	21	C	19	NC	NA	NA	Outside

Total Capacity @35 sq. ft.: 281


Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A/L Front	24	C
Main	PG B/L Back	131	C
Main	PG C/L Middle	212	C
Main	PG D/Court	27	C
Main	PG E/R Front	15	C
Main	PG F/R Back Concrete	19	C
Main	PG G/R Middle	56	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Misty Reynolds, Program Official

Date

Maranda Powell, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Pool not in use at this time, gates observed locked.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 7/6/2018

Corrected on 8/22/2018

Citation observed corrected on this date.

Correction Deadline: 7/6/2018

Corrected on 8/22/2018

Citation observed corrected on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

Please ensure that proper hand washing procedures are being followed.

Correction Deadline: 8/22/2018

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 37****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 07/16/2015	
Staff # 2	Met
Date of Hire: 07/06/2015	
Staff # 3	Met
Date of Hire: 12/16/2017	
Staff # 4	Met
Date of Hire: 01/08/2015	
Staff # 5	Met
Date of Hire: 08/04/2014	
Staff # 6	Met

Date of Hire: 08/14/2017

Staff # 7 Met

Date of Hire: 09/08/2017

Staff # 8 Met

Date of Hire: 04/22/2016

Staff # 9 Met

Date of Hire: 02/09/2016

Staff # 10 Met

Date of Hire: 03/27/2017

Staff # 11 Met

Date of Hire: 09/17/2017

Staff # 12 Met

Date of Hire: 12/16/2017

Staff # 13 Met

Date of Hire: 12/30/2016

Staff # 14 Met

Date of Hire: 03/23/2018

Staff # 15 Met

Date of Hire: 04/30/2018

Staff # 16 Met

Date of Hire: 06/16/2017

Staff # 17 Met

Date of Hire: 08/22/2017

Staff # 18 Met

Date of Hire: 08/31/2015

Staff # 19 Met

Date of Hire: 08/03/2016

Staff # 20 Met

Date of Hire: 03/15/2016

Staff # 21 Met

Date of Hire: 03/01/2018

Staff # 22 Date of Hire: 10/17/2016	Met
Staff # 23 Date of Hire: 01/02/2015	Met
Staff # 24 Date of Hire: 12/15/2014	Met
Staff # 25 Date of Hire: 02/19/2018	Met
Staff # 26 Date of Hire: 01/30/2018	Met
Staff # 27 Date of Hire: 08/21/2017	Met
Staff # 28 Date of Hire: 05/16/2018	Met
Staff # 29 Date of Hire: 02/12/2018	Met
Staff # 30 Date of Hire: 04/02/2018	Met
Staff # 31 Date of Hire: 07/03/2017	Met
Staff # 32 Date of Hire: 08/14/2018	Met
Staff # 33 Date of Hire: 04/17/2017	Met
Staff # 34 Date of Hire: 08/11/2015	Met
Staff # 35 Date of Hire: 10/30/2015	Met
Staff # 36 Date of Hire: 10/01/2015	Met

Records Reviewed: 37

Records with Missing/Incomplete Components: 0

Staff # 37

Met

Date of Hire: 10/15/2015

Staff Credentials Reviewed: 37

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.