



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/20/2019 **VisitType:** Follow-Up

**Arrival:** 9:15 AM

**Departure:** 1:10 PM

**CCLC-38939**

**Sunbrook Academy at Stockbridge**

5006 Hwy 155 N Stockbridge, GA 30281 Henry County  
 (678) 284-6001 director.stockbridge@sunbrookacademy.com

**Regional Consultant**

April Brown

Phone: (770) 357-5101

Fax: (770) 357-5102

april.brown@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/20/2019	Incident Investigation Closure	Good Standing	
11/20/2019	Incident Investigation & Follow Up	Good Standing	
08/27/2019	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	(A) 1L - Infant B	Infants	1	5	C	12	C	NA	NA	Floor Play
Main	(B) 2L - Senior A	Two Year Olds	2	12	C	19	C	NA	NA	Outside
Main	(C) 3L - Junior B	One Year Olds	2	9	C	19	C	NA	NA	Snack
Main	(D) 4L middle- PreK 3A	Three Year Olds	1	10	C	15	C	NA	NA	Centers
Main	(E) 5L middle - Pre-K 4A	PreK	1	11	C	16	C	23	C	Centers
Main	(F) 6L middle - GA Pre-K (b)	PreK	2	22	C	23	C	NA	NA	Centers
Main	(G) 5R - GA Pre-K (a)	PreK	2	20	C	23	C	NA	NA	Centers
Main	(H) 4R - PreK 3B	Three Year Olds	1	12	C	21	C	29	C	Centers
Main	(I) 3R - Junior A	One Year Olds	2	5	C	22	C	NA	NA	Centers
Main	(J) 2R - Senior B	Two Year Olds	2	10	C	14	C	NA	NA	Transitioning
Main	(K) 1R - Infant A	Infants	1	5	C	13	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 197						Total Capacity @25 sq. ft.: 212				
Total # Children this Date: 121			Total Capacity @35 sq. ft.: 197			Total Capacity @25 sq. ft.: 212				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Plgd-A (Inf.)	31	C
Main	Plgd-B (Preschool)	77	C
Main	Plgd-C (Schoo-age)	264	C
Main	Plgd-D (Preschool)	95	C

## Comments

Plan of Improvement: Developed This Date 11/20/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decgal.ga.gov](mailto:CCSRefutations@decgal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decgal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### **Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decgal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decgal.ga.gov](mailto:qualityrated@decgal.ga.gov)

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Brittany Cook, Program Official

Date

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April Brown, Consultant

Date



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### Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

**Facility**

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 8/27/2019

Corrected on 11/20/2019

Correction of citation in that the following playground hazards have been corrected and free of hazards on this date.

**Health and Hygiene**

591-1-1-.20 Medications(CR)

Met

Correction Deadline: 8/27/2019

Corrected on 11/20/2019

Correction of citation in that the center does not dispense or administer medication at this time.

**Organization**

591-1-1-.37 Inspections & Investigations

Technical Assistance

**Technical Assistance**

591-1-1-.37(d) Consultant discussed with the director and regional manager to ensure video footage is available for the Department to review, record or obtain copies of as required for any inspection or investigation as the center's internal policy can not override the policies of the Department.

Correction Deadline: 11/20/2019

**Policies and Procedures**

**Comment**

Consultant discussed reporting requirements with the director and licensing manager on this date. Consultant advised of documents that would need to be uploaded into Koala within 24 hours of an incident or the next business day which included but was not limited to: incident reports, staff statements, pictures, and video footage.

<b>Safety</b>
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**Correction Deadline: 8/28/2019****Corrected on 11/20/2019**

**Correction of citation in that transportation logs were observed as corrected in that the staff members immediately documented in writing with a check mark / symbol to account for children in care.**

**Correction Deadline: 8/28/2019****Corrected on 11/20/2019**

**Correction of citation in that transportation logs were observed to be completed in that the designated person documented in writing the arrival time and departure time of children in care.**