



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/25/2017    **VisitType:** Monitoring Visit    **Arrival:** 2:15 PM    **Departure:** 4:00 PM

**CCLC-38936**

**YMCA Pryme Tyme Isle of Hope Elementary**

100 Parkersburg Road Savannah, GA 31406 Chatham County  
 (912) 663-2750 ginac@ymcaofcoastalga.org

**Regional Consultant**

Haley Carwile

Phone: (229) 317-9868

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**Mailing Address**

6400 Habersham St. Suite A  
 Savannah, GA 31405

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/25/2017	Monitoring Visit	Good Standing	
01/23/2017	Licensing Study	Good Standing	
09/26/2016	Monitoring Visit	Good Standing	

**Ratios/License Capacity**


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B-Band		0	0	C	49	C	NA	NA	
Main	Cafeteria	Four Year Olds and Five Year Olds and Six Year Olds and Over	5	84	C	91	C	NA	NA	Homework, Free Play
Total Capacity @35 sq. ft.: 91			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Centers Request				
Total # Children this Date: 84			Total Capacity @35 sq. ft.: 91			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	0	C
Main	Playground B	21	C

**Comments**

Plan of Improvement: Developed This Date 09/25/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Lorenzo Doe, Program Official

Date

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Haley Carwile, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

No Swimming Activities Provided

### Children's Records

**591-1-1-.08 Children's Records**

**Met**

**Correction Deadline: 1/23/2017**

**Corrected on 9/25/2017**

**.08(a)-(f) - Observed the children's files to be at the facility on this date.**

**591-1-1-.23 Parental Authorization**

**Met**

**Correction Deadline: 1/23/2017**

**Corrected on 9/25/2017**

**.23(a-f) - Observed the children's files to be at the facility on this date.**

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

**Comment**

Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR)

Met

**Comment**

Observation-Clean/Good Repair

**Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR)

N/A

**Comment**

No diapered children enrolled.

591-1-1-.17 Hygiene(CR)

Met

**Comment**

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)

Not Evaluated

**Comment**

Per director, no medication is administered at the facility.

**Safety**

591-1-1-.11 Discipline(CR)

Met

**Comment**

Observed-Discussion/Redirection

591-1-1-.36 Transportation(CR)

N/A

**Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

N/A

**Comment**

Before and after school program only.

**Staff Records**

**Records Reviewed: 7**

**Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 02/24/2017

Staff # 2

Met

Date of Hire: 08/01/2017

Staff # 3

Met

Staff # 4

Met

**Records Reviewed: 7**

**Records with Missing/Incomplete Components: 1**

Date of Hire: 08/06/2015

Staff # 5

Not Met

Date of Hire: 08/08/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 6

Met

Staff # 7

Met

**Staff Credentials Reviewed: 7**

**591-1-1-.09 Criminal Records Check(CR)**

**Not Met**

**Comment**

Three staff hired since last visit.

**Finding**

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center or before the individual resides in a Center. It was determined based on review of staff files that an employee hired on August 7, 2017 did not have a satisfactory FPC letter on file as required. Staff stated she had not completed the fingerprint process.

**POI (Plan of Improvement)**

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

**Correction Deadline: 9/25/2017**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Lead staff education requirements

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision