



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/22/2020 **VisitType:** Licensing Study **Arrival:** 11:30 AM **Departure:** 12:30 PM

CCLC-38886

Westside Kids

175 Racine Street Atlanta, GA 30314 Fulton County
(404) 400-2688 westsidekids1@yahoo.com

Regional Consultant

Lajuana Williams

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Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/22/2020	Licensing Study	Good Standing	
02/21/2020	Monitoring Visit	Good Standing	
08/20/2019	Complaint Investigation & Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A		0	0	C	15	C	NA	NA	Not In Use
Main	B	Three Year Olds	1	6	C	8	C	NA	NA	Nap
Main	C	Infants and One Year Olds	1	3	C	7	C	NA	NA	Nap
Main	D	Six Year Olds and Over	1	8	C	38	C	NA	NA	Homework,Nap
Total Capacity @35 sq. ft.:			68			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 17			Total Capacity @35 sq. ft.: 68			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	49	C

Comments

An Administrative Review was conducted on September 24, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on September 22, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020, was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 09/22/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

LaSonya Simmons, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Evaluated

Comment

591-1-1-.03 - A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and activities will be reviewed during the next regulatory visit.

Correction Deadline: 9/22/2020

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there was no pool observed on the property. . Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Technical Assistance****Technical Assistance**

591-1-1-.08(1) - During an administrative review children's records were observed. Please ensure the following is on file for all authorized release persons: Name, complete address, telephone number, relationship to the parent/guardian, relationship to the child and other identifying information.

Correction Deadline: 9/22/2020

Facility

591-1-1-.06 Bathrooms**Not Evaluated****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

591-1-1-.19 License Capacity(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center was observed to be in compliance with the licensed capacity.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.

591-1-1-.26 Playgrounds(CR)**Not Evaluated****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated due to technical issues and will be reviewed during the next regulatory visit.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. A current center menu was observed as a part of the administrative review, the center menu met USDA guidelines.

591-1-1-.18 Kitchen Operations**Not Evaluated****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Health and Hygiene

591-1-1-.07 Children's Health**Not Evaluated****Comment**

591-1-1-.07 - A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Correction Deadline: 9/22/2020

591-1-1-.10 Diapering Areas & Practices(CR)**Technical Assistance**

Technical Assistance

591-1-1-.10 - A Virtual Visit was conducted due to the COVID-19 pandemic. Diapering was not directly observed during the virtual walk through. Regulations regarding proper diapering procedure were discussed with the Director on this date. Staff stated proper knowledge.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

591-1-1-.17 - A Virtual Visit was conducted due to the COVID-19 pandemic. Handshaking was not directly observed during the virtual walk through. Regulations regarding proper handwashing were discussed with the Director on this date.

591-1-1-.20 Medications(CR)**N/A****Comment**

Virtual Visit was conducted due to the COVID-19 pandemic. . The Provider currently does not dispense/administer medication.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Not Evaluated****Comment**

.21- A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

591-1-1-.27 Posted Notices**Not Evaluated****Comment**

-A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Safety**591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**N/A****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. It was discussed that the center did not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through SIDS and infant sleeping position was discussed. Infant sleeping areas were observed to be compliant.

Records Reviewed: 13**Records with Missing/Incomplete Components: 1**

Staff # 1 Date of Hire: 06/28/2017	Met
Staff # 2 Date of Hire: 07/08/2019	Met
Staff # 3 Date of Hire: 07/01/2016	Met
Staff # 4 Date of Hire: 04/30/2019	Met
Staff # 5 Date of Hire: 02/22/2019	Met
Staff # 6 Date of Hire: 10/28/2019	Met
Staff # 7 Date of Hire: 08/28/2020	Met
Staff # 8 Date of Hire: 01/21/2020	Met
Staff # 9 Date of Hire: 06/28/2019	Met
Staff # 10 Date of Hire: 04/30/2018 <u>"Missing/Incomplete Components"</u> .33(4)-Food Prep Training Missing 4 hrs.	Not Met
Staff # 11 Date of Hire: 02/19/2019	Met
Staff # 12 Date of Hire: 06/27/2019	Met
Staff # 13 Date of Hire: 06/28/2019	Met

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The Director supplied a completed staff profile for review. Staff criminal records check information was verified in Koala Outback. Director indicated one new employees was hired since last visit.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Technical Assistance****Comment**

Documentation observed of required staff training.

Comment

Complete Health and Safety training was observed during the administrative review.

Technical Assistance

591-1-1-.33(4) - Please ensure the cook had 4 hours of nutrition training within one year of employment. Please ensure 4 hour of training is also maintained on file for the Director.

Correction Deadline: 10/22/2020

591-1-1-.31 Staff(CR)**Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through age appropriate ratios were observed.

591-1-1-.32 Supervision(CR)**Met****Comment**

Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision observed on this date.