



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/28/2018 **VisitType:** Licensing Study **Arrival:** 12:20 PM **Departure:** 3:40 PM

CCLC-38863

Pea-N-A Pod Learning Center

1115 Brown Avenue Columbus, GA 31906 Muscogee County
 (706) 984-0842 berthanewsome@yahoo.com

Regional Consultant

Penny Svenson

Phone: (470) 346-1037

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penny.svenson@decal.ga.gov

Mailing Address

1115 Brown Ave
 Columbus, GA 31906

Quality Rated: No

Compliance Zone Designation		
08/28/2018	Licensing Study	Support
05/17/2018	Monitoring Visit	Good Standing
11/16/2017	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants and Two Year Olds and Three Year Olds	1	9	NC	13	C	NA	NA	Nap,Feeding
Main	B		0	0	C	17	C	NA	NA	
Main	C		0	0	C	10	C	NA	NA	
Main	D		0	0	C	21	C	NA	NA	
Main	E		0	0	C	15	C	NA	NA	

Total Capacity @35 sq. ft.: 76

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 9

Total Capacity @35 sq. ft.: 76

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	73	C

Comments

The consultant issued and discussed the compliance determination worksheet on this date.

Plan of Improvement: To Be Submitted 09/11/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Juanita Franklin, Program Official

Date

Penny Svenson, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

The center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

The consultant discussed with the program administrator to ensure existing files for children enrolled at the center are updated on an annual basis.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 5/24/2018

Corrected on 8/28/2018

Correction was observed on this date. The director had a gentleman present that was washing toys and working on the playground while the children were inside and not present on the playground.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

The staff member that was present stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Technical Assistance**

Technical Assistance

Staff were observed to wash hands. It was nap time at the center and the consultant discussed with the program administrator to remind children to wash hands and the appropriate times.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense medication at the center.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Not Met**

Finding

591-1-1-.21(2) requires the Center to have written documentation signed by the Parents in each child's file that the Director or designee has: provided to the Parent(s) a copy of the Center's policies and procedures required by this rule; advised the Parent(s) of the safe sleep practices followed by the Center; advised the Parent(s) of the child's progress, issues relating to the child's care and individual practices concerning the child's special needs; and encouraged participation by Parent(s) in Center activities. It was determined based on a review of records, that were provided by the administrator to the consultant, that the center failed to advise the parent(s) of the safe sleep practices followed by the center.

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Correction Deadline: 9/2/2018

Safety

591-1-1-.05 Animals **Met**

Comment

The center does not keep animals on the premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and redirection were observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

The center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Correction Deadline: 5/22/2018

Corrected on 8/28/2018

The correction was observed on this date. The program administrator stated that transportation was not provided at the center.

Correction Deadline: 5/18/2018

Corrected on 8/28/2018

The correction was observed on this date. The program administrator stated that transportation was not provided at the center.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

A pleasant naptime environment was observed.

Staff Records

Staff # 1 Not Met

Date of Hire: 03/14/2017

"Missing/Incomplete Components"

.33(4)-1st Yr. Training - 10 hrs.

Staff # 2 Not Met

Date of Hire: 02/03/2003

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 3 Not Met

Date of Hire: 04/01/2018

"Missing/Incomplete Components"

.14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 4 Met

Date of Hire: 11/06/2016

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records Check(CR)

Technical Assistance

Technical Assistance

The director was informed that a fingerprint background determination for any staff that had fingerprints completed before January 1, 2014 must obtain an updated fingerprint determination by October 1, 2018. The director was further informed that all staff must have a comprehensive background check determination on file no later than October 1, 2018. The consultant discussed new criminal background policies and procedures that will become effective on October 1, 2018. The director will review the upcoming changes to ensure criminal background compliance is maintained.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that one staff member hired in March of 2018, did not have current first aid and CPR as required.

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Correction Deadline: 9/27/2018

591-1-1-.33 Staff Training

Not Met

Correction Deadline: 6/16/2018

Corrected on 8/28/2018

The correction was observed on this date. All staff members that were required to obtain health and safety orientation took the class in June of 2018, after the last regulatory visit in May of 2018.

Finding

591-1-1-.33(4) requires all Staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. At least six (6) of the clock hours must be divided as follows: four (4) clock hours of training in any of the following topics: disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and two (2) clock hours of training in identifying, reporting and meeting the needs of abused, neglected or deprived children. It was determined based on a review of records that one staff member hired in March of 2017, did not obtain 10 clock hours of training or instruction in child care issues from an accredited school or Department-approved source as required.

Correction Deadline: 9/27/2018

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that one staff member did not obtain 10 hours of on-going training in early childhood education or child development or subjects as required.

Correction Deadline: 9/27/2018

591-1-1-.31 Staff(CR)

Technical Assistance

Technical Assistance

The consultant discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that in Room A there was one teacher to nine children and an additional teacher was required. There were three infants, two two-year-old children and four three-year-old children. Further, there was one three-year-old asleep in the infant room and there was not a teacher present.

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Correction Deadline: 8/28/2018

Recited on 8/28/2018

Finding

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that there were nine children combined in Room A at 12:20 p.m. and it was not the first hour or the last hour of the day when children under three years old can be housed with older children.

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Correction Deadline: 8/28/2018

Recited on 8/28/2018

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on observation that a three-year-old child was placed alone for nap time in the infant room and no teacher was present.

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Correction Deadline: 8/28/2018

Recited on 8/28/2018