



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/25/2019    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 2:00 PM    **Departure:** 5:30 PM

**CCLC-38843**

**Doodlebugs Child Care**

240 East Monroe Ave Ashburn, GA 31714 Turner County  
 (229) 567-9311 tksbrooke@yahoo.com

**Regional Consultant**

Jackqueline Frederick

Phone: (229) 386-3247

Fax: (229) 238-2435

jackqueline.frederick@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
06/25/2019	Complaint Investigation & Monitoring Visit	Good Standing
03/05/2019	Monitoring Visit	Good Standing
12/28/2018	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A - back left	One Year Olds and Three Year Olds	2	18	NC	18	C	NA	NA	Nap, Transitioning	
Main	B - front left	Infants	1	6	C	11	C	NA	NA	Nap, Floor Play	
Main	D - front foyer		0	0	C	3	C	NA	NA		
Main	E - front right	One Year Olds	1	8	C	11	C	NA	NA	Floor Play	
Main	F - back right	One Year Olds and Two Year Olds	1	7	C	13	C	NA	NA	Nap	
Main	Room C - front	Five Year Olds and Six Year Olds and Over	1	17	NC	5	NC	NA	NA	Outside	
Total Capacity @35 sq. ft.:			61			Total Capacity @25 sq. ft.:			0		
Total # Children this Date:			56			Total Capacity @35 sq. ft.:			61		
						Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	34	C

**Comments**

The purpose of today's visit is to conduct a complaint investigation and monitoring visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Tammy Brooke, Program Official

Date

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Jackqueline Frederick, Consultant

Date



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### Findings Report

**Date:** 6/25/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 2:00 PM **Departure:** 5:30 PM

**CCLC-38843**

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

##### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

##### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Not Met

##### Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on consultant's observation that the center had seventeen children present in Room C, which is licensed for 5.

##### POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 6/25/2019**

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

##### Comment

No hazards observed accessible to children on this date.

#### 591-1-1-.26 Playgrounds(CR)

Met

##### Comment

Playground observed to be clean and in good repair.

### Health and Hygiene

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591-1-1-.10 Diapering Areas & Practices(CR) Met

Correction Deadline: 3/5/2019

Corrected on 6/25/2019  
.10(9) - Citation observed corrected on this date.

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591-1-1-.17 Hygiene(CR) Met

**Comment**  
Staff were observed to remind children to wash hands.

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591-1-1-.20 Medications(CR) Met

**Comment**  
The Provider currently does not dispense/administer medication.

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**Safety**

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591-1-1-.11 Discipline(CR) Met

**Comment**  
Age-appropriate discussion and/or redirection observed.

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591-1-1-.36 Transportation(CR) Met

**Comment**  
Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Correction Deadline: 3/5/2019

Corrected on 6/25/2019  
.30(1)(a)3 - Citation observed corrected on this date.

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**Staff Records**

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**Records Reviewed: 10** **Records with Missing/Incomplete Components: 0**

Staff # 1 Met  
Date of Hire: 08/17/2015

Staff # 2 Met  
Date of Hire: 10/19/2016

Staff # 3 Met  
Date of Hire: 09/11/2015

Staff # 4 Met  
Date of Hire: 11/09/2016

Staff # 5 Met  
Date of Hire: 04/15/2019

**Records Reviewed: 10**

**Records with Missing/Incomplete Components: 0**

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Staff # 6	Met
Staff # 7	Met
Date of Hire: 07/13/2008	
Staff # 8	Met
Date of Hire: 05/10/2016	
Staff # 9	Met
Staff # 10	Met

**Staff Credentials Reviewed: 10**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.32(2) - Center will ensure that appropriate age groups are maintained.

**Correction Deadline: 6/25/2019**

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.