



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/5/2017 **VisitType:** Licensing Study **Arrival:** 5:20 PM **Departure:** 6:55 PM

CCLC-38681

APEC After School Enrichment @ Liberty Point

9000 High Point Road Union City, GA 30291 Fulton County
 (404) 809-5480 LibertyPoint@APECprep.com

Regional Consultant

Stephen Knighton

Phone: (770) 342-7943

Fax: (678) 891-5990

coty.cummings@dec.al.ga.gov

Mailing Address

1099 Cascade Rd
 Atlanta, GA 30311

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/05/2017	Licensing Study	Good Standing	
04/20/2017	Monitoring Visit	Good Standing	
10/27/2016	Licensing Study	Good Standing	

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Cafeteria	Six Year Olds and Over	6	36	C	124	C	NA	NA	Music
Main	B- Gym		0	0	C	129	C	NA	NA	
Main	C		0	0	C	0	C	NA	NA	
Total Capacity @35 sq. ft.: 200			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Insufficient Toilets/Sinks				
Total # Children this Date: 36			Total Capacity @35 sq. ft.: 200			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Outside	411	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Shanetria Lorick, Program Official

Date

Stephen Knighton, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Correction Deadline: 4/24/2017

Corrected on 10/5/2017

.08(a)-(f) - Consultant observed previous citation to be corrected in that all childrens records reviewed had all required information.

Facility**591-1-1-.19 License Capacity(CR)** Met**Comment**

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) Met**Comment**

Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR) Met**Comment**

Observation-Clean/Good Repair

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)** Met**Comment**

No diapered children enrolled.

591-1-1-.17 Hygiene(CR) Met**Comment**

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) Met**Comment**

Discussed-Documentation/Procedures

Safety**591-1-1-.05 Animals** Met**Comment**

No Animals Kept

591-1-1-.11 Discipline(CR) Met**Comment**

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR) Met**Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR) Met**Comment**

No Routine Transportation Provided

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** Met**Comment**

This is an Afterschool program, No naps are taken.

Staff Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 10/02/2017	Met
Staff # 2 Date of Hire: 07/25/2017	Met
Staff # 3 Date of Hire: 08/07/2017	Met
Staff # 4 Date of Hire: 08/07/2017	Met
Staff # 5 Date of Hire: 07/24/2017	Met
Staff # 6 Date of Hire: 09/25/2015	Met

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal Records Check complete

591-1-1-.14 First Aid & CPR Met

Comment

Observed-50% Certified First Aid & CPR

591-1-1-.33 Staff Training Met

Correction Deadline: 10/27/2016

Corrected on 10/5/2017

.33(2)(a)-(b) - Consultant observed previous citation to be corrected in that all employees hired over one year have completed their required first years training.

591-1-1-.31 Staff(CR) Met

Comment

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Observed-Appropriate Staff:Child Ratios

Comment

Observed-Adequate Supervision