



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/29/2019 **VisitType:** Monitoring Visit

**Arrival:** 11:45 AM

**Departure:** 2:30 PM

**CCLC-38645**

**Closer Look Learning Center**

1901 McDonough Road Hampton, GA 30228 Clayton County  
 (470) 878-0365 mlv@mvoapc.com

**Regional Consultant**

Morgan Stahl

Phone: (770) 357-7042

Fax: (770) 357-7041

morgan.stahl@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/29/2019	Monitoring Visit	Good Standing	
06/11/2019	Licensing Study	Good Standing	
09/20/2018	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	C7 2's Third Right	Two Year Olds	2	10	C	16	C	NA	NA	Nap
Main	D8 - 3's Fourth Right	Six Year Olds and Over	1	11	C	15	C	NA	NA	Lunch
Main	E10 ( 5yrs-6yrs) Fifth Right	Six Year Olds and Over	1	11	C	15	C	NA	NA	Lunch
Main	F11- PreK Sixth Right	PreK	2	18	C	20	C	NA	NA	Nap
Main	First Right	One Year Olds	1	5	C	13	C	NA	NA	Nap
Main	H9- PreK -Second Middle	PreK	1	15	C	19	C	NA	NA	Nap
Main	I 5 - PreK -First Middle	PreK	2	15	C	20	C	NA	NA	Nap
Main	J4- ( 9-10yrs) Third Left	Five Year Olds and Six Year Olds and Over	1	16	C	19	C	NA	NA	Lunch
Main	K3 School Age Second Left		0	0	C	22	C	NA	NA	Not In Use
Main	L2- 6wk-18mth First Left	One Year Olds	1	5	C	13	C	NA	NA	Nap
Main	Third Middle	PreK	2	18	C	21	C	NA	NA	Nap
			Total Capacity @35 sq. ft.: 193			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 124			Total Capacity @35 sq. ft.: 193			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Infants- Left Front	20	C

Main	B-School Age - Second Play Area - Left Side	49	C
Main	D- 2yrs-12yrs Right Side	135	C
Main	E- PreK - School Age- Right Front	87	C
Main	Rear Area Open Field ( 2ys-12yrs)	313	C

**Comments**

Plan of Improvement: Developed This Date 10/29/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Mystique Van O'Linda, Program Official

Date

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Morgan Stahl, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazardous materials were accessible to children:

- Classroom J4: Mouth wash with the label "keep out of reach of children" was on a bookshelf. Further, a staff member's purse was accessible behind the adult desk.
- Classroom H9: A staff member's purse was accessible to children on top of the stack of nap mats.
- Classroom I5: A child's bag contained hand sanitizer.
- Classroom F11: A staff member's purse was accessible on the shelf that was covered with a sheet.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 10/29/2019**

**Correction Deadline: 6/18/2019**

Corrected on 10/29/2019

.25(3) - Restroom lights observed operable in each classroom.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Technical Assistance**

Please ensure the playgrounds are inspected prior to use following inclement weather to ensure no hazards are present.

Correction Deadline: 10/29/2019

**Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR)

Met

**Comment**

Discussed labeling of "diapering only" areas and staff work stations.

**Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

**Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

**Comment**

Discussed proper medication documentation and procedures.

**Comment**

Documentation for medication dispensing observed complete.

**Safety**

591-1-1-.11 Discipline(CR)

Met

**Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Technical Assistance

**Technical Assistance**

591-1-1-.36(7)(c)3. - Please ensure departure and arrival times are documented as required.

Correction Deadline: 10/30/2019

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 6/11/2019

Corrected on 10/29/2019

.30(1)(a)3 - The program no longer provides care for infants.

**Staff Records**

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met

**Staff Credentials Reviewed: 5**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Not Met**

**Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records that one staff member with a hire date of September 3, 2019 had a satisfactory Comprehensive Records Check Determination letter that was not ported electronically. The staff member was observed to be alone with children in the first right classroom during nap time. The staff member's satisfactory Comprehensive Records Check Determination letter was ported electronically during the time of the visit.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

**Correction Deadline: 10/29/2019**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.