



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/17/2017 **VisitType:** Licensing Study

Arrival: 10:30 AM

Departure: 1:00 PM

CCLC-38611

Legacy Academy Roswell

10650 Houze Rd Roswell, GA 30076 Fulton County
 (678) 366-9000 samantha@legacyacademy.com

Regional Consultant

Karyn Presley

Phone: (770) 342-7904

Fax: (678) 891-5958

karyn.presley@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/17/2017	Licensing Study	Good Standing	
05/11/2017	Monitoring Visit	Good Standing	
10/31/2016	Licensing Study	Good Standing	

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B- 12mth - 17mth Dreamers	One Year Olds	1	4	C	17	C	NA	NA	Outside, Transitioning
Main	C- 18mth-24mth Travelers	One Year Olds and Two Year Olds	2	9	C	21	C	NA	NA	Free Play
Main	D-2's Adventurers	Two Year Olds	2	11	C	25	C	NA	NA	Transitioning, Free Play, Diapering
Main	E-2's Adventurers		0	0	C	22	C	NA	NA	
Main	F- 3's Discovers	Three Year Olds	1	10	C	21	C	NA	NA	Centers
Main	G-3's Discovers		0	0	C	24	C	NA	NA	
Main	H- School Age Explorers		0	0	C	23	C	NA	NA	
Main	I - 4/5 Yrs Voyagers		0	0	C	31	C	NA	NA	
Main	J 0 4/5 Yrs Voyagers	Three Year Olds and Four Year Olds	1	9	C	22	C	NA	NA	Centers
Main	Rm. A- Infants-Dreamers	Infants and One Year Olds	1	5	C	18	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 224						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 48			Total Capacity @35 sq. ft.: 224			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Samantha Seitz, Program Official	Date	Karyn Presley, Consultant	Date
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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Observation-Clean/Good Repair
Discussed maintenance of the fence

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Discussed the updated USDA Guidelines

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) **Met**

Comment

Observed-Complete Documentation

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Consultant observed complete emergency drills and updated emergency plans. Consultant discussed documentation of the lock down drill with the provider.

Correction Deadline: 10/22/2017

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)**Met****Comment**

Observed-Complete Documentation

591-1-1-.36 Transportation(CR)**Met****Comment**

Observed-Complete Documentation

Comment

Vehicle had fire extinguisher and first aid kit

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Observed-Pleasant Naptime Environment

Staff Records

Records Reviewed: 14**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Date of Hire: 06/23/2017	
Staff # 3	Met
Date of Hire: 09/10/2015	
Staff # 4	Met
Staff # 5	Met
Date of Hire: 03/28/2017	
Staff # 6	Met
Date of Hire: 02/01/2018	
Staff # 7	Met
Date of Hire: 07/05/2016	
Staff # 8	Met
Date of Hire: 02/06/2017	
Staff # 9	Met
Date of Hire: 02/16/2017	
Staff # 10	Met
Date of Hire: 03/14/2016	
Staff # 11	Met

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Date of Hire: 08/01/2016

Staff # 12 Met

Date of Hire: 03/20/2017

Staff # 13 Met

Date of Hire: 09/20/2016

Staff # 14 Met

Date of Hire: 08/12/2015

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal Records Check complete for all 14 employees

Comment

No new hires

591-1-1-.33 Staff Training Met

Comment

Health/Safety training was observed for all 14 employees.
First year and 2016 training was observed for all employees as well.

591-1-1-.31 Staff(CR) Met

Comment

Center staff were observed to comply with all applicable laws and regulations

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR) Met

Comment

Observed-Direct Supervision/Attentive Staff