



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/12/2018    **VisitType:** POI Follow Up    **Arrival:** 10:15 AM    **Departure:** 11:45 AM

**CCLC-38550**

**Kidz Express, Inc.**

342 S. Macon St. Jesup, GA 31545 Wayne County  
(912) 256-3668 rushmore93@hotmail.com

**Regional Consultant**

Rena Keene

Phone: (912) 544-9930  
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rena.keene@decal.ga.gov

**Mailing Address**  
Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>		
06/12/2018	POI Follow Up	Good Standing
05/01/2018	POI Follow Up	Support
03/20/2018	Licensing Study	Support

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A	Two Year Olds	1	10	C	10	C	NA	NA	Circle Time	
Main	B	Infants	1	5	C	5	C	NA	NA	Floor Play, Diapering	
Main	C	Three Year Olds	1	9	C	9	C	13	C	Free Play	
Main	D	One Year Olds	1	5	C	6	C	NA	NA	Free Play, Nap	
Total Capacity @35 sq. ft.: 30						Total Capacity @25 sq. ft.: 33					
Total # Children this Date: 29			Total Capacity @35 sq. ft.: 30			Total Capacity @25 sq. ft.: 33			Building @25 capacity limited by Fire Marshall Limitations		

Building	Playground	Playground Occupancy	Playground Compliance
Main	A(Left)	31	C
Main	B (right)	9	C


**Comments**

The purpose of today's visit was to follow up on previously cited rule violations that resulted in an Enforcement Fine. A written Plan of Improvement will be submitted by management staff as discussed during visit on June 12, 2018.

Consultant also discussed with management staff that provisions should be made for children of staff to ensure that regulations regarding licensed capacity, staff to child ratios and children's records are not compromised.

Plan of Improvement: Developed This Date 06/12/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b> . For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a> . You are encouraged not to wait and to complete the process as soon as possible.
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

	
<b>Important New Deadlines:</b>	
Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.	
Get started today! Sign up by completing a short online application: <a href="https://qualityrated.dec.al.ga.gov/">https://qualityrated.dec.al.ga.gov/</a> Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or <a href="mailto:qualityrated@dec.al.ga.gov">qualityrated@dec.al.ga.gov</a>	

_____	_____	_____	_____
Ginger Hall, Program Official	Date	Rena Keene, Consultant	Date



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### Findings Report

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The following information is associated with a POI Follow Up:

<b>Children's Records</b>
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**Records Reviewed: 5****Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

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**591-1-1-.08 Children's Records****Technical Assistance****Correction Deadline: 5/15/2018****Corrected on 6/12/2018**

.08(1) - Children's records were observed to have been reviewed and any missing information was highlighted by center staff for parents to complete.

**Technical Assistance**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. Consultant discussed with owner/director steps that can be taken to obtain complete information in unusual situations such as when the father is unknown and when one parent is unemployed. It was stressed that items shown in enrollment forms should not be left blank.

**Correction Deadline: 6/12/2018**

**Correction Deadline: 5/1/2018**

**Corrected on 6/12/2018**

**.08(6) - The daily attendance record was observed to reflect the number of children present at the center.**

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Correction Deadline: 5/1/2018**

**Corrected on 6/12/2018**

**.19(1) - The licensed capacity was observed to have been met.**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Technical Assistance**

**Technical Assistance**

Please ensure that the following rule is discussed with staff regarding infant sleep requirements:

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles.

**Correction Deadline: 6/12/2018**

**Staff Records**

Correction Deadline: 4/23/2018

Corrected on 6/12/2018

.31(2)(b)2. - Documentation was observed in the record to show steps taken for staff who are designated as lead teachers to obtain a required credential. The owner/director is to revise current documentation to show anticipated dates of completion and agreement by staff and management as shown by signatures of both parties.