



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/1/2018 **VisitType:** POI Follow Up **Arrival:** 9:15 AM **Departure:** 11:15 AM

CCLC-38550

Kidz Express, Inc.

342 S. Macon St. Jesup, GA 31545 Wayne County
(912) 256-3668 rushmore93@hotmail.com

Regional Consultant

Rena Keene

Phone: (912) 544-9930
Fax: (912) 544-9926
rena.keene@decal.ga.gov

Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/01/2018	POI Follow Up	Support	
03/20/2018	Licensing Study	Support	
07/26/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Two Year Olds	1	10	C	10	C	NA	NA	Circle Time
Main	B	Infants	2	7	C	5	NC	NA	NA	Floor Play
Main	C	Three Year Olds	2	16	C	9	NC	13	NC	Centers
Main	D	One Year Olds	1	5	C	6	C	NA	NA	Diapering, Floor Play

Total Capacity @35 sq. ft.: 30

Total Capacity @25 sq. ft.: 33

Total # Children this Date: 38

Total Capacity @35 sq. ft.: 30

Total Capacity @25 sq. ft.: 33

Building @25 capacity limited by Fire Marshall Limitations

Building	Playground	Playground Occupancy	Playground Compliance
Main	A(Left)	31	C
Main	B (right)	9	C

Comments

The purpose of today's visit was to conduct a Follow Up to a Plan of Improvement. A second Plan of Improvement Notice was left with the center's administrators.

May 4, 2018: This form is being revised to show that the previous citation made during the March 20, 2018 visit for Rule #591-1-1-.33(5) has been removed due to a management review of the regulatory requirements. The evaluation of this rule had previously been deferred, but is now considered as correct and in compliance with the requirement.

May 16, 2018: Summary Report revised to show correct number of children who were present, as well as the number of children who were signed in at the specified time shown in the citation for 591-1-.08(6). The attached is the second revision for this date.

Plan of Improvement: To Be Submitted 05/15/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Ginger Hall, Program Official

Date

Rena Keene, Consultant

Date



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Findings Report

Date: 5/1/2018 **VisitType:** POI Follow Up **Arrival:** 9:15 AM **Departure:** 11:15 AM

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The following information is associated with a POI Follow Up:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Not observed during the Plan of Improvement visit on May 1, 2018 as two regulatory visits had already been conducted for the 2018 fiscal year.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Not observed during the Plan of Improvement visit on May 1, 2018 as two regulatory visits had already been conducted for the 2018 fiscal year.

Children's Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 3

Child # 1 Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

Child # 2 Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers,.08(1)-Allergies and Disabilities

Child # 3 Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities,.08(1)-Parent Names, Work Numbers

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of children's records, which included two records previously reviewed during the last visit, that all required information was not on file for children enrolled at the center. None of the three children's records reviewed contained information regarding any special needs or allergies and one of the three records reviewed did not contain the names of both parents, as well as home and work addresses and telephone numbers for that parent.

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Correction Deadline: 5/15/2018

Recited on 5/1/2018

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Correction Deadline: 3/20/2018

Corrected on 5/1/2018

.08(1)(b) - Written emergency medical authorization was observed to be on file in all three of the children's records reviewed.

Finding

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on a review of the center's attendance record for May 1, 2018, that all children were not signed in at the time that children arrived at the center. When consultant arrived at 9:00 AM, thirty-eight children were present for care and only thirty-five were signed in as required. Additionally, ten entries were not signed or initialed by a parent when the child was signed in.

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Correction Deadline: 5/1/2018

Recited on 5/1/2018

Facility

591-1-1-.19 License Capacity(CR) Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on the consultant's observation that 35 square feet of usable space per child was not provided on May 1, 2018, in Rooms B and C. Room B where the infants were housed is licensed for five children and seven children were present for care. Room C is licensed for nine children and sixteen children were present.

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Correction Deadline: 5/1/2018

Recited on 5/1/2018

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Correction Deadline: 3/20/2018

Corrected on 5/1/2018

.25(3) - Corrections had been made to ensure that the center was in good repair by installing knobs on the drawers in the bathroom so that screws would not be protruding.

591-1-1-.26 Playgrounds(CR) Technical Assistance

Technical Assistance

591-1-1-.26 - Please ensure that thorny shrubs and vines are removed from inside the fence in areas that are accessible to the children.

Correction Deadline: 4/3/2018

Corrected on 5/1/2018

.26(4) - It was observed on May 1, 2018, that work had begun to remove built up sand from the base of the fence so that a minimum of four feet in height would be provided for the barrier around the playground. The work had been temporarily stopped due to trees that were in the path of the machinery which required other measures.

Food Service

591-1-1-.15 Food Service & Nutrition Met

Correction Deadline: 3/20/2018

Corrected on 5/1/2018

.15(2) - Infant feeding plans were observed to be complete and posted in the infant room for all infants in attendance.

Correction Deadline: 3/20/2018

Corrected on 5/1/2018

.15(3) - Bottles containing infant formula or breast milk were being provided on a daily basis as observed by the individually marked bottles present at the center.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Not observed during the Plan of Improvement visit on May 1, 2018 as two regulatory visits had already been conducted for the 2018 fiscal year.

591-1-1-.17 Hygiene(CR)

Met

Comment

Not observed during the Plan of Improvement visit on May 1, 2018 as two regulatory visits had already been conducted for the 2018 fiscal year.

591-1-1-.20 Medications(CR)

Met

Comment

Not observed during the Plan of Improvement visit on May 1, 2018 as two regulatory visits had already been conducted for the 2018 fiscal year.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Not observed during the Plan of Improvement visit on May 1, 2018 as two regulatory visits had already been conducted for the 2018 fiscal year.

591-1-1-.36 Transportation(CR)

Met

Comment

Not observed during the Plan of Improvement visit on May 1, 2018 as two regulatory visits had already been conducted for the 2018 fiscal year.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 3/20/2018

Corrected on 5/1/2018

.30(1)(b)2 - Cots used by children for napping were observed to be numbered and corresponded to a chart listing the child assigned to each cot.

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Not observed during the Plan of Improvement visit on May 1, 2018 as two regulatory visits had already been conducted for the 2018 fiscal year.

591-1-1-.33 Staff Training**Met****Correction Deadline: 4/19/2018****Corrected on 5/1/2018**

.33(5) - The previous citation made regarding the required four hours of nutrition training has been deleted based on research completed by the Department's Management whereby it was determined that the training provided by the Nutrition Services meets the regulatory requirements.

591-1-1-.31 Staff(CR)**Defer****Defer**

591-1-1-.31(2)(b)2.- Director advised during the visit that the employee who did not have the required credential had made efforts toward registering for a TCC. The employee stated that she was waiting for financial aid approval and a statement to that affect was obtained for the staff file.

Correction Deadline: 4/23/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.