



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/23/2019 **VisitType:** Licensing Study **Arrival:** 1:45 PM **Departure:** 6:00 PM

CCLC-38444

Treasures Academy at Woodstation

14237 Alabama Hwy Rock Spring, GA 30739 Catoosa County
 (706) 935-6837 connie@treasuresacademy.us

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@decals.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/23/2019	Licensing Study	Support	
03/19/2019	Monitoring Visit	Good Standing	
09/13/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 3L	Three Year Olds	2	16	C	20	C	NA	NA	Nap
Main	B- 4L		0	0	C	20	C	NA	NA	
Main	C- Middle		0	0	C	37	C	NA	NA	
Main	D- 5R	Infants and One Year Olds	1	5	C	15	C	NA	NA	Snack
Main	E- 4R	One Year Olds	1	6	C	20	C	NA	NA	Nap
Main	F- 3R	Two Year Olds	1	8	C	18	C	NA	NA	Nap
Main	G- 2R	Two Year Olds	1	9	C	20	C	NA	NA	Nap
Main	H- 1R	PreK	2	17	C	20	C	NA	NA	Outside
Main	I-1L Front	Infants	1	5	C	8	C	NA	NA	Nap
Main	I-1L (Back)	Infants	1	6	C	11	C	NA	NA	Nap
Main	J-2L		0	0	C	20	C	NA	NA	
Total Capacity @35 sq. ft.: 209						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 72						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- School age	52	C
Main	B- Preschool	39	C

Comments

Follow up to the previous Monitoring Vist that was conducted on March 19, 2019 was completed on this date.

Plan of Improvement: Developed This Date 09/23/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decals.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Jillian Brown, Program Official

Date

Colleen Covey, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 9/23/2019 **VisitType:** Licensing Study **Arrival:** 1:45 PM **Departure:** 6:00 PM

CCLC-38444

Treasures Academy at Woodstation

14237 Alabama Hwy Rock Spring, GA 30739 Catoosa County
(706) 935-6837 connie@treasuresacademy.us

Mailing Address
Same

Regional Consultant

Colleen Covey
Phone: (706) 256-7245
Fax: (706) 256-7244
colleen.covey@dec.al.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined by consultant's observation that lesson plans were not available in all the classrooms as required.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 10/7/2019

Recited on 9/23/2019

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records **Met**

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **N/A**

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met**

Correction Deadline: 9/13/2018

Corrected on 9/23/2019

.13(5) - Completed forms were observed for field trips on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.
 Vehicle inspections were observed completed as follows:
 Acadia-Tag # PRR6820-October 10, 2018
 Explorer-Tag #QAM9551-October 10, 2018
 2010 Ford E350-Tag #RAS5052-October 10, 2018
 2001 Ford Excursin-Tag #RDP5052-October 10, 2018
 1996 E350-Tag #RNB4371-May 22, 2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 12**Records with Missing/Incomplete Components: 3**

Staff # 1

Met

Date of Hire: 06/17/2019

Staff # 2

Not Met

Date of Hire: 05/03/2017

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 3

Met

Date of Hire: 03/21/2019

Staff # 4

Met

Records Reviewed: 12**Records with Missing/Incomplete Components: 3**

Date of Hire: 11/09/2018

Staff # 5

Met

Date of Hire: 08/19/2019

Staff # 6

Met

Date of Hire: 10/16/2017

Staff # 7

Not Met

Date of Hire: 03/19/2019

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 8

Met

Date of Hire: 03/05/2018

Staff # 9

Met

Date of Hire: 08/06/2019

Staff # 10

Met

Date of Hire: 07/29/2019

Staff # 11

Met

Date of Hire: 06/24/2019

Staff # 12

Not Met

Date of Hire: 08/15/2015

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff Credentials Reviewed: 7**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Correction Deadline: 3/19/2019****Corrected on 9/23/2019****.09(1)(a) - New staff were observed to have completed criminal record checks prior to employment.****Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined by a review of records that one employee had a record check determination that expired on September 10, 2019. The staff member was observed to be present on this date and providing direct care to children in a classroom.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will verify the date by entering a portability request to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will not allow anyone to be on the property until they show up in decal koala as a staff member to ensure the CRC rules are maintained. The center will monitor staff members expiration dates in Decal Koala, in order to ensure all staff have satisfactory, current, criminal record checks.

Correction Deadline: 9/23/2019

Recited on 9/23/2019

Finding

591-1-1-.09(1)(l)3. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee at least once every five years. It was determined by a review of records that one staff member did not obtain a new comprehensive record check prior to the five year expiration.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will monitor decal koala to ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will follow procedures explained in videos to ensure CRC rules are maintained.

Correction Deadline: 9/23/2019

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined by a review of records that two staff members had expired CPR and first aid training.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 10/7/2019

Recited on 9/23/2019

591-1-1-.33 Staff Training

Met

Correction Deadline: 4/18/2019

Corrected on 9/23/2019

.33(3) - Health and Safety training was completed as required.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.