



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/13/2018 **VisitType:** Licensing Study **Arrival:** 1:20 PM **Departure:** 6:00 PM

CCLC-38444

Treasures Academy at Woodstation

14237 Alabama Hwy Rock Spring, GA 30739 Catoosa County
 (706) 935-6837 connie@treasuresacademy.us

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

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colleen.covey@decals.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|---|---------------|--|
| 09/13/2018 | Licensing Study | Good Standing | |
| 05/21/2018 | Complaint Closure | Good Standing | |
| 05/03/2018 | Complaint Investigation & Licensing Study | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes | |
|---------------------------------|-------------|------------------------------------|-------|----------|------|---------------------------------|--------------|------------|--------------|-------------------------------|--|
| Main | A- 3L | Three Year Olds and Four Year Olds | 1 | 11 | C | 20 | C | NA | NA | Nap | |
| Main | B- 4L | | 0 | 0 | C | 20 | C | NA | NA | | |
| Main | C- Middle | | 0 | 0 | C | 37 | C | NA | NA | | |
| Main | D- 5R | Infants | 2 | 9 | C | 15 | C | NA | NA | Feeding, Floor Play, Nap | |
| Main | E- 4R | One Year Olds | 3 | 11 | C | 20 | C | NA | NA | Nap | |
| Main | F- 3R | One Year Olds | 2 | 13 | C | 18 | C | NA | NA | Transitioning | |
| Main | G- 2R | Two Year Olds | 1 | 10 | C | 20 | C | NA | NA | Nap | |
| Main | H- 1R | Three Year Olds and Four Year Olds | 1 | 10 | C | 20 | C | NA | NA | Nap | |
| Main | I-1L Front | | 0 | 0 | C | 8 | C | NA | NA | | |
| Main | I-1L (Back) | | 0 | 0 | C | 11 | C | NA | NA | | |
| Main | J-2L | | 0 | 0 | C | 20 | C | NA | NA | | |
| Total Capacity @35 sq. ft.: 209 | | | | | | Total Capacity @25 sq. ft.: 0 | | | | | |
| Total # Children this Date: 64 | | | | | | Total Capacity @35 sq. ft.: 209 | | | | Total Capacity @25 sq. ft.: 0 | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|---------------|----------------------|-----------------------|
| Main | A- School age | 52 | C |
| Main | B- Preschool | 39 | C |

Comments

Follow up to the previous visit that was conducted on May 8, 2018 was completed on this date.

Requi reporting was discussed with the Director.

Plan of Improvement: Developed This Date 09/13/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Jillian Brown, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined by consultant's observation that lesson plans were not available in all the classrooms as required.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 9/13/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 5/3/2018

Corrected on 9/13/2018

.12(4) - The television was removed from the classroom.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.25 Physical Plant-Structural/Mechanical

Met

Correction Deadline: 5/3/2018

Corrected on 9/13/2018

.25(4) - The windows were observed to be closed on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals N/A

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) Met

Correction Deadline: 5/3/2018

Corrected on 9/13/2018

.11(2) - Staff were observed to use redirection on this date.

591-1-1-.13 Field Trips(CR) Not Met

Finding

591-1-1-.13(5) requires Center Staff to have emergency medical information on each child who goes on a field trip that includes allergies, special medical needs and conditions, current prescribed medications required to be taken on a daily basis for a chronic condition, the name and phone number of the child's doctor, the local medical facility the Center uses in the area where the Center is located, and the telephone numbers where the parent can be reached. The emergency medical information shall be left at the Center as well as taken on the trip in the possession of the adult in charge of the trip. It was determined by consultant's review of paperwork that on a field trip taken on June 27, 2018, to AMC Battlefield 10 and Stephens Park, eleven out of twenty children attending the trip did not have a form completed with all the required information.

POI (Plan of Improvement)

Center Staff will review emergency medical information for each child who goes on a field trip and obtain any missing information. The Center will ensure that this information is in the possession of both the Center and the required adult on the trip.

Correction Deadline: 9/13/2018

591-1-1-.36 Transportation(CR) Met

Comment

Complete documentation of transportation observed.

Annual vehicle inspections were completed for all four vehicles on October 12, 2017.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Technical Assistance****Technical Assistance**

591-1-1-.09 - October 1, 2018 criminal record check rules changes were discussed with the Director.

Comment

Criminal records checks were observed to be complete for all eighteen staff members that were employed on this date.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training for the 2018 year.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.