



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/17/2020 **VisitType:** Licensing Study **Arrival:** 11:40 AM **Departure:** 1:55 PM

CCLC-38444

Treasures Academy at Woodstation

14237 Alabama Hwy Rock Spring, GA 30739 Catoosa County
 (706) 935-6837 connie@treasuresacademy.us

Regional Consultant

Colleen Covey

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/17/2020	Licensing Study	Good Standing	
06/25/2020	Monitoring Visit	Good Standing	
09/23/2019	Licensing Study	Support	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 3L	Four Year Olds	1	14	C	20	C	NA	NA	Nap
Main	B- 4L	Five Year Olds and Six Year Olds and Over	1	12	C	20	C	NA	NA	Centers
Main	C- Middle		0	0	C	37	C	NA	NA	
Main	D- 5R	Infants and One Year Olds	1	6	C	15	C	NA	NA	Nap
Main	E- 4R	One Year Olds	1	6	C	20	C	NA	NA	Nap
Main	F- 3R		0	0	C	18	C	NA	NA	
Main	G- 2R	Two Year Olds	1	8	C	20	C	NA	NA	Nap
Main	H- 1R		0	0	C	20	C	NA	NA	
Main	I-1L Front		0	0	C	8	C	NA	NA	
Main	I-1L (Back)	One Year Olds	1	6	C	11	C	NA	NA	Floor Play,Nap
Main	J-2L	Three Year Olds	1	9	C	20	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 209						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 61			Total Capacity @35 sq. ft.: 209			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- School age	52	C
Main	B- Preschool	39	C

Comments

An Administrative Review was conducted on July 17, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on July 17, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on July 16, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 07/17/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>

Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Jillian Brown, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 10/7/2019

Corrected on 8/8/2020

.03(2) - Lesson plans were observed in all classrooms in use on this date.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on July 17, 2020.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records **Met**

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

A virtual walk through of the center was conducted on July 17, 2020 due to the COVID-19 pandemic. No hazards were observed accessible to children during the virtual visit on this date. The center was observed to be clean and in good repair.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

A virtual walk through of the playground was conducted on July 17, 2020 due to the COVID-19 pandemic. The playground was observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on July 17, 2020.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing of children and staff was discussed with the Director. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed during the virtual walk through.

591-1-1-.20 Medications(CR) **Not Evaluated**

Comment

The Director stated that no medication has been administered since the previous visit was conducted. (This rule was not evaluated on this date).

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

TA-A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date

591-1-1-.13 Field Trips(CR) **N/A**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date. Inspections were observed completed on October 9, 2019 for the following vehicles:

1996 Ford E-350, Tag # RNB4371

2001 Ford Excursion, Tag # RNP6517

2010 Ford E350, Tag # RAS5052

2013 Ford Explorer, Tag # QAM9551

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 26

Records with Missing/Incomplete Components: 6

Staff # 1

Met

Date of Hire: 06/17/2019

Staff # 2

Not Met

Date of Hire: 05/03/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 3

Met

Date of Hire: 03/21/2019

Staff # 4

Not Met

Date of Hire: 06/25/2015

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.33(5)-10 Hrs. Annual Training

Staff # 5 Not Met

Date of Hire: 01/02/2020

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 6 Met

Date of Hire: 11/09/2018

Staff # 7 Met

Date of Hire: 06/01/2020

Staff # 8 Met

Date of Hire: 08/19/2019

Staff # 9 Not Met

Date of Hire: 07/20/2015

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10 Met

Date of Hire: 10/16/2017

Staff # 11 Met

Date of Hire: 03/19/2019

Staff # 12 Not Met

Date of Hire: 07/20/2015

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 13 Met

Date of Hire: 03/05/2018

Staff # 14 Met

Date of Hire: 08/06/2019

Staff # 15 Met

Date of Hire: 07/29/2019

Staff # 16 Met

Date of Hire: 06/25/2015

Staff # 17 Date of Hire: 06/25/2015	Met
Staff # 18 Date of Hire: 05/25/2017	Met
Staff # 19 Date of Hire: 06/30/2020	Met
Staff # 20 Date of Hire: 01/24/2020	Met
Staff # 21 Date of Hire: 03/28/2019	Met
Staff # 22 Date of Hire: 06/24/2019	Met
Staff # 23 Date of Hire: 03/16/2020	Met
Staff # 24 Date of Hire: 01/13/2020	Met
Staff # 25 Date of Hire: 08/28/2019	Met
Staff # 26 Date of Hire: 08/08/2016	Not Met

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Correction Deadline: 9/23/2019

Corrected on 8/8/2020

.09(1)(c) - All staff present and employed on this date were observed to have satisfactory criminal record checks on file.

Correction Deadline: 9/23/2019

Corrected on 8/8/2020

.09(1)(l)3. - New criminal record checks were observed completed for staff prior to the five year expiration.

Correction Deadline: 10/7/2019**Corrected on 8/8/2020****.14(2) - CPR and First aid was observed completed according to current licensing guidelines.**

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined by a review of records that the Director had completed only two hours of nutrition training instead of the required four hours.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 9/7/2020**Finding**

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that staff members #2, #4, #5, #9, #12, and #26, did not complete the required ten hours of training for the 2019 year.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 9/7/2020

591-1-1-.31 Staff(CR)**Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on July 16, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.