



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/4/2018 **VisitType:** Complaint Investigation Follow Up **Arrival:** 9:15 AM **Departure:** 1:45 PM

CCLC-38373

Buford Children's Academy

4440 Commerce Drive Buford, GA 30518 Gwinnett County
 (678) 765-7870 bufordchildrensacademy@gmail.com

Regional Consultant

Margarita Collier

Phone: (770) 342-7934

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margarita.collier@dec.al.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/04/2018	Complaint Closure	Support	
09/04/2018	Complaint Investigation Follow Up	Good Standing	
08/28/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1R	Three Year Olds	1	9	C	20	C	NA	NA	Centers
Main	B - 2R	Four Year Olds	1	8	C	18	C	NA	NA	Transitioning, Circle Time
Main	C - 3R		0	0	C	23	C	NA	NA	
Main	D - 4R		0	0	C	21	C	NA	NA	
Main	E - Rear		0	0	C	26	C	NA	NA	
Main	F - 3L	Two Year Olds	2	7	C	14	C	NA	NA	Free Play, Circle Time, Transitioning
Main	G - 2L	One Year Olds	1	8	C	14	C	NA	NA	Circle Time, Transitioning
Main	H - 1L	Infants	1	5	C	14	C	NA	NA	Free Play, Floor Play

Total Capacity @35 sq. ft.: 150

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 37

Total Capacity @35 sq. ft.: 150

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Left	24	C
Main	B - Middle	169	C
Main	C - Right	66	C

Comments

The purpose of this visit was to conduct a complaint investigation and to follow-up on the previous visit conducted on August 28, 2018. Consultant was unable to provide the director with an official copy of the complaint investigation follow-up visit report due to the consultant having trouble opening the official visit form in myKOALA. A Formal POI Notice Letter was left on this date. A plan of improvement is due by September 18, 2018.

September 5, 2018 - The consultant sent an official copy of the visit report to the provider via email and postal mail.

Plan of Improvement: To Be Submitted 09/18/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Vanessa Persaud, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Correction Deadline: 8/28/2018

Corrected on 9/4/2018

The previous citation was observed to be corrected on this date. Consultant observed five of five children's files to be complete and well organized on this date.

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 8/28/2018

Corrected on 9/4/2018

The previous citation was observed to be corrected on this date. Consultant observed all hazardous items and/or materials to be stored in a locked container and/or cabinet inaccessible to the children receiving care on this date.

Defer

The previous citation was deferred due to the center requesting until Monday, September 10, 2018, to complete the required repairs to the playground fence located on the B-Middle playground.

Correction Deadline: 8/31/2018

Defer

The previous citation was deferred due to the center requesting until Monday, September 10, 2018, to complete the required repairs to the large playground structure located on B-Middle playground. Consultant observed the large playground structure to be blocked off until the repairs are completed and the center has provided other outdoor equipment and toys for the children to use until the repairs are completed.

Correction Deadline: 8/31/2018

Health and Hygiene

Correction Deadline: 8/28/2018

Corrected on 9/4/2018

The previous citation was observed to be corrected on this date. Consultant did not observe any medications, over-the-counter or prescription, to be accessible to the children receiving care on this date.

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 09/06/2016	
Staff # 2	Met
Date of Hire: 11/30/2015	
Staff # 3	Met
Date of Hire: 03/07/2016	
Staff # 4	Met
Date of Hire: 02/19/2018	
Staff # 5	Met
Date of Hire: 07/18/2018	
Staff # 6	Met
Date of Hire: 09/06/2016	
Staff # 7	Met
Date of Hire: 08/31/2015	
Staff # 8	Met
Date of Hire: 08/03/2018	

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 9 Date of Hire: 01/22/2018	Met
Staff # 10 Date of Hire: 04/24/2017	Met
Staff # 11 Date of Hire: 12/02/2016	Met
Staff # 12 Date of Hire: 08/31/2015	Met
Staff # 13 Date of Hire: 08/01/2017	Met
Staff # 14 Date of Hire: 07/18/2016	Met

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records Check(CR) **Met**

Correction Deadline: 8/28/2018

Corrected on 9/4/2018

The previous citation was observed to be corrected on this date. The previously cited staff member was not present at the center on this date and will not be allowed to return to work until the staff member receives a satisfactory determination letter.

591-1-1-.14 First Aid & CPR **Defer**

Defer

The previous citation was deferred due to the center being given a deadline of September 27, 2018 to complete the required first aid and CPR training. This rule will be evaluated during the center's next regulatory visit.

Correction Deadline: 9/27/2018

591-1-1-.33 Staff Training **Defer**

Defer

The previous citation was deferred due to the center being given a deadline of September 27, 2018 to ensure the staff member completes the required health and safety orientation training. The rule will be evaluated during the center's regulatory visit.

Correction Deadline: 9/27/2018