



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/22/2019    **VisitType:** Monitoring Visit    **Arrival:** 9:45 AM    **Departure:** 1:00 PM

**CCLC-38329**

**Children First**

401 Reed Street Waycross, GA 31501 Ware County  
 (912) 584-3271 fumcpreschool2015@gmail.com

**Regional Consultant**

Connie Boatright

Phone: (912) 544-9701

Fax: (912) 544-9700

connie.boatright@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/22/2019	Monitoring Visit	Good Standing	
09/27/2018	Licensing Study	Good Standing	
01/11/2018	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A-Afterschool	PreK	1	6	C	12	C	NA	NA	Transitioning,Outside	
Main	B-2/3 half day	One Year Olds	1	8	C	10	C	NA	NA	Centers	
Main	C-1K	One Year Olds	2	8	C	10	C	NA	NA	Floor Play,Free Play	
Main	D-Crawlers	Infants	2	7	C	14	C	NA	NA	Floor Play,Nap,TV	
Main	E-Infants	Infants and One Year Olds	2	6	C	14	C	NA	NA	Transitioning,Mu sic,Outside,TV,Fr ee Play,Floor Play	
Main	F-4K	Two Year Olds	2	8	C	12	C	NA	NA	Music,Circle Time,TV	
Main	G-2K	Two Year Olds and Three Year Olds	2	12	C	15	C	NA	NA	Centers	
Main	H-3K	Three Year Olds	2	12	C	17	C	NA	NA	Centers	
Total Capacity @35 sq. ft.:			104			Total Capacity @25 sq. ft.:			0		
Total # Children this Date:			67			Total Capacity @35 capacity limited by Centers Request					
Total Capacity @35 sq. ft.:			104			Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Infant/Toddler	20	C
Main	B-School Age	31	C

**Comments**

This Monitoring Visit is the second regulatory visit for Children First this 2018 - 2019 fiscal year.

Four new staff members have been hired since the consultant's last visit. The consultant reviewed CBC for all staff. All staff have a comprehensive satisfactory fingerprint CBC on file.

Plan of Improvement: Developed This Date 03/22/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Ann Lane, Program Official

Date

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Connie Boatright, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.03 Activities**

**Met**

**Comment**

The consultant observed current lesson plans posted in all classrooms.

**Correction Deadline: 3/22/2019**

**Correction Deadline: 9/27/2018**

**Corrected on 3/22/2019**

**.03(2) - The previous citation is observed to be corrected on this date.**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**591-1-1-.08 Children's Records**

**Met**

**Comment**

The consultant observed all children to be signed in on the sign in and sign out sheet as required.

**Correction Deadline: 3/22/2019**

### Facility

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**591-1-1-.06 Bathrooms** **Met**

**Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Center appears clean and well maintained.

**Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)** **Technical Assistance**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Technical Assistance**

591-1-1-.26(6) - The center director will ensure that the playground is monitored for rusting equipment and chipping paint.

**Correction Deadline: 4/1/2019**

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The center director stated no medication is provided.

**Correction Deadline: 3/22/2019**

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Correction Deadline: 10/2/2018**

Corrected on 3/22/2019

.21(3) - he previous citation is observed to be corrected on this date. The fire drill log is observed to be thoroughly documented.

## Safety

### 591-1-1-.05 Animals

Met

#### Comment

Center does not keep animals on premises.

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Age-appropriate discussion and/or redirection observed.

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.13 Field Trips(CR)

Met

#### Comment

Center does not participate in field trips at this time.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Center does not provide routine transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Discussed SIDS and infant sleeping position.

#### Comment

Pleasant naptime environment observed.

#### Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

## Staff Records

Records Reviewed: 16

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 09/23/2018	
Staff # 2	Met
Date of Hire: 12/01/2017	
Staff # 3	Met
Date of Hire: 08/02/2018	
Staff # 4	Met
Date of Hire: 01/21/2019	
Staff # 5	Met

**Records Reviewed: 16****Records with Missing/Incomplete Components: 0**

Date of Hire: 06/25/2018

Staff # 6 Met

Date of Hire: 08/07/2018

Staff # 7 Met

Date of Hire: 02/22/2017

Staff # 8 Met

Date of Hire: 11/08/2018

Staff # 9 Met

Date of Hire: 06/25/2018

Staff # 10 Met

Date of Hire: 01/05/2015

Staff # 11 Met

Date of Hire: 01/07/2019

Staff # 12 Met

Date of Hire: 01/14/2019

Staff # 13 Met

Date of Hire: 04/09/2018

Staff # 14 Met

Date of Hire: 08/17/2015

Staff # 15 Met

Date of Hire: 07/28/2016

Staff # 16 Met

Date of Hire: 09/10/2018

**Staff Credentials Reviewed: 16****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

**591-1-1-.09 Criminal Records Check(CR) Met****Correction Deadline: 9/27/2018****Corrected on 3/22/2019****.09(1)(a) - The previous citation is observed to be corrected on this day.**

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**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**Correction Deadline: 12/31/2018**

**Corrected on 3/22/2019**

**.14(2) - The consultant observed certificates of staff completion of First Aid and CPR.**

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**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training.

**Correction Deadline: 10/5/2018**

**Corrected on 3/22/2019**

**.33(1) - The previous citation is observed to be corrected on this date.**

**Correction Deadline: 11/30/2018**

**Corrected on 3/22/2019**

**.33(3) - The previous citation is observed to be corrected on this date.**

**Correction Deadline: 11/30/2018**

**Corrected on 3/22/2019**

**.33(4) - The previous citation is observed to be corrected on this date.**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.