



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/21/2019 **VisitType:** Licensing Study

**Arrival:** 9:10 AM

**Departure:** 1:40 PM

**CCLC-38278**

**Childcare Network #254**

106 Westside Blvd Pooler, GA 31322 Chatham County  
 (706) 256-5475 cni254@childcarenetwork.com

**Mailing Address**  
 Same

**Regional Consultant**

Kesha McNeal

Phone: (866) 359-1672

Fax: (866) 359-7490

kesha.mcneal@dec.al.ga.gov

Joint with: Chrissy Miller

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/21/2019	Licensing Study	Good Standing	
06/05/2019	Monitoring Visit	Good Standing	
10/24/2018	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Building II	L1(Young Toddlers)	One Year Olds	1	8	C	13	C	NA	NA	Floor Play, Diapering, Transitioning	
Building II	L2(Infant 3)		0	0	C	20	C	NA	NA		
Building II	L3(Three year olds)		0	0	C	15	C	NA	NA		
Building II	L4(Three year olds)		0	0	C	15	C	NA	NA		
Building II	L5(Pre-K)		0	0	C	24	C	NA	NA		
Building II	R1(Infant 1)	Infants	2	11	C	15	C	NA	NA	Music, Floor Play, Diapering, Nap	
Building II	R2(Infant 2)		0	0	C	16	C	NA	NA		
Building II	R3(Toddlers 1)		0	0	C	13	C	NA	NA		
Building II	R4(Toddlers 2)		0	0	C	16	C	NA	NA		
Building II	R5(Afterschool)		0	0	C	25	C	NA	NA		
Total Capacity @35 sq. ft.:			172			Total Capacity @25 sq. ft.:			0		
Main	A		0	0	C	12	C	NA	NA		

Main	B	One Year Olds	1	7	C	16	C	NA	NA	Music, Outside, Transitioning
Main	C	Two Year Olds	1	9	C	10	C	NA	NA	Transitioning, Centers, Diapering
Main	D	Two Year Olds and Three Year Olds	2	17	C	20	C	NA	NA	Transitioning, Music, Centers
Main	E	PreK	2	20	C	34	C	NA	NA	Transitioning, Centers
Main	F	PreK	2	22	C	22	C	NA	NA	Circle Time, Centers, Transitioning
Main	G		0	0	C	22	C	NA	NA	
Main	H	Three Year Olds	1	15	C	15	C	NA	NA	Transitioning, Outside, Centers
Main	I	Three Year Olds	1	14	C	15	C	NA	NA	Outside, Centers, Transitioning

Total Capacity @35 sq. ft.: 166					Total Capacity @25 sq. ft.: 0						
Total # Children this Date: 123					Total Capacity @35 sq. ft.: 338					Total Capacity @25 sq. ft.: 0	

Building	Playground	Playground Occupancy	Playground Compliance
Building II	Big Playground (Preschool)	147	C
Building II	Little Playground (Toddler)	25	C
Main	A	12	C
Main	B	28	C
Main	C	35	C
Main	D	27	C
Main	E	68	C

**Comments**

Director provided seven file(s) for employees hired since last visit.

The center does participate in field trips, transportation.

The center does not participate in swimming and medication.

The consultant left the center a copy of parental permission for two year old and three year old children to remain in the same class.

Plan of Improvement: Developed This Date 11/21/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Earnestine Riley, Program Official \_\_\_\_\_  
Date

Kesha McNeal, Consultant \_\_\_\_\_  
Date

Chrissy Miller, Consultant \_\_\_\_\_  
Date



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**Findings Report**

**Date:** 11/21/2019 **VisitType:** Licensing Study **Arrival:** 9:10 AM **Departure:** 1:40 PM

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The following information is associated with a Licensing Study:

<b>Activities and Equipment</b>
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**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**Technical Assistance**

591-1-1-.12(2) - Please ensure that all equipment and furniture is free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. The consultant's observed the red couch in classroom F(2nd Pre-K class) had a tear located on the right bottom section of the couch accessible to children.

**Correction Deadline: 11/21/2019**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

<b>Children's Records</b>
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**Records Reviewed: 11**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Child # 6	Met
Child # 7	Met
Child # 8	Met
Child # 9	Met
Child # 10	Met
Child # 11	Met

**591-1-1-.08 Children's Records**

**Not Met**

**Comment**

Parent agreements observed obtained/completed.

**Comment**

Parent authorizations obtained/completed.

**Comment**

Records were observed to be complete and well organized.

**Finding**

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on the consultant's review of records that classroom H had twelve of fifteen children signed in. It was determined based on the consultant's review of records that classroom E had nineteen of twenty children signed in. It was determined based on the consultant's review of records that classroom F had twenty of twenty- two children signed in.

**POI (Plan of Improvement)**

The Center will maintain arrival and departure records as required, will ensure the documentation includes all of the required information, and will provide the records to the Department when requested.

**Correction Deadline: 11/21/2019**

<b>Facility</b>
-----------------

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Comment**

Center appears clean and well maintained.

**Comment**

No hazards observed accessible to children on this date.

**Technical Assistance**

591-1-1-.25(3) - Please ensure that the center and surrounding premises is kept clean, free of debris and in good repair. On this date the consultant observed the light to be out in the girl bathroom of classroom F( Pre-k classroom 2).

**Correction Deadline: 11/21/2019**

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair.

**Food Service**

**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center menu meets USDA guidelines.

**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures**

**591-1-1-.21 Operational Policies & Procedures** **Technical Assistance**

**Technical Assistance**

591-1-1-.21(3) - Please ensure that other emergency situation drills are conducted every six months as required.

**Correction Deadline: 11/26/2019**

**Safety**

**591-1-1-.05 Animals** **Met**

**Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Please be mindful of voice tone in redirecting children in classroom D- Two and Three year old classroom.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)**

**Met**

**Comment**

Field trip documentation observed to be complete.

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**591-1-1-.36 Transportation(CR)**

**Not Met**

**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

**Technical Assistance**

591-1-1-.36(4)(b) - Please ensure that the interior of a transportation vehicle is kept clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. On this date the consultant observed the bus C 299, and bus 300, several black triangle clips were not attached and loose causing the cushion to be exposed.

**Correction Deadline: 11/22/2019**

**Technical Assistance**

591-1-1-.36(6) - Please ensure that written Parental authorization for routine transportation include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child.

**Correction Deadline: 11/22/2019**

**Finding**

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on the consultant's review of records that more than 20% of emergency medical information was not maintained and completed to include the following: Child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached

**POI (Plan of Improvement)**

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

**Correction Deadline: 11/22/2019**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Not Met**

**Correction Deadline: 6/5/2019**

**Corrected on 11/21/2019**

**.30(1)(a)2 - Previous citation observed on this date in that crib mattress were tight fitting without gaps.**

**Finding**

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on the consultant's observation that cots were accessible to children in classroom L1 and classroom B.

**POI (Plan of Improvement)**

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

**Correction Deadline: 11/21/2019**

**Staff Records**

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 07/29/2019	
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Date of Hire: 07/27/2013	
Staff # 6	Met

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**Staff Credentials Reviewed: 10**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided seven file(s) for employees hired since last visit.

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**591-1-1-.14 First Aid & CPR Met**

**Comment**

Complete first aid kits observed in center and on vehicles.

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**Comment**

Please replace missing/expired item(s) in first aid kit(s) for the center: gloves

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**591-1-1-.33 Staff Training Met**

**Comment**

Documentation observed of required staff training.



**Correction Deadline: 7/5/2019**

**Corrected on 11/21/2019**

**.33(5) - Previous citation observed corrected in that the cook had four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage as required.**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Technical Assistance**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Technical Assistance**

591-1-1-.32(4)(b) Please ensure that children who turn three years old during the regular school year to remain with two year old for the remainder of the school year have an agreement from the older child's Parent(s) for the continued placement.

**Correction Deadline: 11/21/2019**

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.