



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/14/2019    **VisitType:** Licensing Study    **Arrival:** 9:00 AM    **Departure:** 1:45 PM

**CCLC-38269**

**Barrington Academy**

810 Flat Rock Road Stockbridge, GA 30281 Henry County  
 (770) 474-0772 syma\_rauf@yahoo.com

**Regional Consultant**

April Brown

Phone: (770) 357-5101

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april.brown@decal.ga.gov

**Mailing Address**

2716 Deerwood Trl  
 Marietta, GA 30062

**Quality Rated:** ★ ★

| <b>Compliance Zone Designation</b> |                  |               |
|------------------------------------|------------------|---------------|
| 03/14/2019                         | Licensing Study  | Good Standing |
| 10/30/2018                         | Monitoring Visit | Good Standing |
| 02/07/2018                         | Monitoring Visit | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

| Building | Room                                  | Age Group                          | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                  |
|----------|---------------------------------------|------------------------------------|-------|----------|------|------------|--------------|------------|--------------|------------------------|
| Main     | Rm 6B: (2nd Right)                    |                                    | 0     | 0        | C    | 23         | C            | NA         | NA           | Not In Use             |
| Main     | Rm A-1: inside 1st R: younger infants | Infants                            | 1     | 5        | C    | 8          | C            | NA         | NA           | Floor Play             |
| Main     | Rm A-2: 1R: older infants             | Infants                            | 1     | 5        | C    | 15         | C            | NA         | NA           | Floor Play             |
| Main     | Rm C7: Back Hallway: 3yr olds         | Three Year Olds                    | 1     | 15       | C    | 26         | C            | NA         | NA           | Circle Time            |
| Main     | Rm D8: Left Bk hall: 1 yr olds        | Two Year Olds                      | 2     | 10       | C    | 17         | C            | NA         | NA           | Free Play, Circle Time |
| Main     | Rm F1: 1st Left: Pre-K                | PreK                               | 2     | 15       | C    | 20         | C            | NA         | NA           | Centers                |
| Main     | Rm G2: 2nd Left: Pre-K                | PreK                               | 2     | 20       | C    | 21         | C            | NA         | NA           | Circle Time            |
| Main     | Rm H3: 3rd Left: Pre-K                | PreK                               | 2     | 22       | C    | 20         | NC           | NA         | NA           | Centers                |
| Main     | Rm I 4: 4th left: Private Pre-K       | Three Year Olds and Four Year Olds | 1     | 16       | C    | 21         | C            | NA         | NA           | Circle Time            |
| Main     | Rm J5: 5th Left: Afterschool          |                                    | 0     | 0        | C    | 25         | C            | NA         | NA           | Not In Use             |

Total Capacity @35 sq. ft.: 196

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 108

Total Capacity @35 sq. ft.: 196


Total Capacity @25 sq. ft.: 0

| Building | Playground           | Playground Occupancy | Playground Compliance |
|----------|----------------------|----------------------|-----------------------|
| Main     | Plgd-Front Left Side | 33                   | C                     |
| Main     | Plgd-Lower Left Side | 95                   | C                     |
| Main     | Plgd-Lower Rear      | 191                  | C                     |
| Main     | Plgd-Right Side      | 53                   | C                     |

**Comments**

Plan of Improvement: Developed This Date 03/14/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Saima Rauf, Program Official

Date

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April Brown, Consultant

Date



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### Findings Report

**Date:** 3/14/2019 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 1:45 PM

**CCLC-38269**

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Pool not in use at this time, gates observed locked on this date.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

|           |     |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Parent agreements observed obtained and completed on this date.

**Comment**

Records were observed to be complete and well organized on this date.

**591-1-1-.06 Bathrooms****Met****Comment**

Please monitor bathrooms for necessary supplies.

**Comment**

Consultant discussed with the director ensuring that the toilet in the first left and second left classrooms which are shared toilets for the girls bathroom are able to be operated by each child as required. Due to consultant's observation, the children were not able to properly flush the toilet without assistance.

**Correction Deadline: 4/13/2019**

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be met by the center on this date.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation the following items were not clean or in good repair:

\* The fifth left afterschool boys bathroom shared by the fourth left Pre-K classroom was observed to have chipped and peeling paint on the walls near the boarder area. The floor was observed to not be clean and free of debris.

\* In classroom D8, the boys bathroom was shared by classroom C7, both tissue holders were observed to be broken and a small hole was located in the wall near the tissue holder. The walls were observed to have chipped, peeling paint near the boarder area and was not kept clean and free of debris. Additionally, there were uncovered rusted screws beside both toilets.

\* In classroom D8, the girls bathroom was shared by classroom C7, the tissue holders were missing rods and rusted screws were uncovered beside the toilets.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 3/21/2019**

**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Correction Deadline: 11/9/2018**

**Corrected on 3/14/2019**

**Correction of citation in that play equipment was observed to be repaired, painted and free of hazards on this date.**

**Technical Assistance**

Please ensure the lower rear playground area's grass is cut and maintained. Also, please ensure the area is free of ant beds prior to children playing on the playground. There were no afterschool children on the playground during this time. Due to rain, the director reported the lawn care person would be treating the playground area on March 15, 2019.

**Correction Deadline: 3/14/2019**

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center menu meets USDA guidelines. Children were served pinto beans, rice, oranges, cucumber, tomatoes, and milk for lunch on this date.

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized on this date.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff stated proper knowledge of diapering procedures on this date.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center on this date.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Documentation for medication dispensing observed complete on this date.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Not Met**

**Comment**

Consultant observed the new written emergency plan on this date. All safety drills were up to date as required.

**Correction Deadline: 3/19/2019**

**Finding**

591-1-1-.21(2) requires the Center to have written documentation signed by the Parents in each child's file that the Director or designee has: provided to the Parent(s) a copy of the Center's policies and procedures required by this rule; advised the Parent(s) of the safe sleep practices followed by the Center; advised the Parent(s) of the child's progress, issues relating to the child's care and individual practices concerning the child's special needs; and encouraged participation by Parent(s) in Center activities. It was determined based on a review of records, the center did not have written documentation signed by the parents in each infant's file of safe sleep polices and procedures as required by the Department.

**POI (Plan of Improvement)**

The Center will complete each of these actions as part of the enrollment process and will train anyone designated to enroll children to follow these procedures.

**Correction Deadline: 3/19/2019**

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**591-1-1-.27 Posted Notices** **Met**

**Comment**

Observed all required posted notices on this date.

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**Safety**

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**591-1-1-.05 Animals** **N/A**

**Comment**

Center does not keep animals on premises at this time.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and redirection observed on this date.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time. The last field trip taken was on June 26, 2018. Complete documentation was observed on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A current and completed inspection was observed for all vehicles used in transporting children on this date. Vehicles with license plate ending in QM394, QM393 and L6190 were completed on July 22, 2018.

**Comment**

All vehicles used in routine transportation had an approved fire extinguisher and first aid kit on this date.

**Comment**

Complete documentation of transportation observed for routine transportation on this date.

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|   |
|---|
| <b>Sleeping &amp; Resting Equipment</b> |
|---|

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position on this date. The director ordered 20 new crib sheets on March 7, 2019 which should arrive by March 15, 2019.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date. Please monitor mats for small tears.

**Correction Deadline: 10/30/2018**

**Corrected on 3/14/2019**

**Correction of citation in that the staff members reported infant sheets are changed or washed daily as required.**

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|                      |
|----------------------|
| <b>Staff Records</b> |
|----------------------|

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**Records Reviewed: 18****Records with Missing/Incomplete Components: 0**

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|                          |     |
|--------------------------|-----|
| Staff # 1                | Met |
| Date of Hire: 09/05/2013 |     |
| Staff # 2                | Met |
| Date of Hire: 08/03/2015 |     |
| Staff # 3                | Met |
| Date of Hire: 09/06/2012 |     |
| Staff # 4                | Met |
| Date of Hire: 12/07/2013 |     |
| Staff # 5                | Met |
| Date of Hire: 01/14/2019 |     |

**Records Reviewed: 18**

**Records with Missing/Incomplete Components: 0**

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|  |     |
|--|-----|
| Staff # 6<br>Date of Hire: 04/04/2018  | Met |
| Staff # 7<br>Date of Hire: 11/07/2016  | Met |
| Staff # 8<br>Date of Hire: 10/03/2017  | Met |
| Staff # 9<br>Date of Hire: 08/15/2015  | Met |
| Staff # 10<br>Date of Hire: 09/20/2012 | Met |
| Staff # 11<br>Date of Hire: 03/29/2013 | Met |
| Staff # 12<br>Date of Hire: 11/30/2009 | Met |
| Staff # 13<br>Date of Hire: 05/23/2017 | Met |
| Staff # 14<br>Date of Hire: 02/09/2015 | Met |
| Staff # 15<br>Date of Hire: 07/26/2004 | Met |
| Staff # 16<br>Date of Hire: 02/01/1995 | Met |
| Staff # 17<br>Date of Hire: 11/13/2016 | Met |
| Staff # 18<br>Date of Hire: 02/05/1998 | Met |

**Staff Credentials Reviewed: 18**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete on this date.



**Comment**

Director provided two files for employees hired since last visit which was conducted on October 30, 2018.

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**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR on this date.

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**591-1-1-.33 Staff Training**

**Not Met**

**Comment**

Documentation observed of required annual 2018 staff training on this date.

**Finding**

591-1-1-.33(5) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of records, the cook did not have the total four hours in food nutrition training as required as the training taken were missing proper dish washing and food storage training requirements.

**POI (Plan of Improvement)**

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

**Correction Deadline: 4/13/2019**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations on this date.

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios on this date.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.