



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/7/2019 **VisitType:** Licensing Study **Arrival:** 11:25 AM **Departure:** 3:25 PM

CCLC-38204

Trinity Learning Center

1255 Martin Luther King Jr. Drive Eastman, GA 31023 Dodge County
 (478) 374-7671 trinitylearningcenter1@gmail.com

Regional Consultant

Laura Johnson

Phone: (470) 891-3520

Fax: (678) 913-0577

laura.johnson@dec.al.gov

Mailing Address

Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/07/2019	Licensing Study	Support	
10/19/2018	Monitoring Visit	Good Standing	
05/21/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
1	A	One Year Olds and Two Year Olds	3	20	C	27	C	NA	NA	Transitioning, Lunch
1	B	Infants and One Year Olds	3	11	C	17	C	NA	NA	Feeding, Diapering, Floor Play
Total Capacity @35 sq. ft.:			44			Total Capacity @25 sq. ft.:			0	
2	C		0	0	C	44	C	NA	NA	
2	D	Three Year Olds and Four Year Olds and Five Year Olds	3	18	C	34	C	NA	NA	Nap
Total Capacity @35 sq. ft.:			50			Total Capacity @25 sq. ft.:			0	
Total # Children this Date:			49			Total Capacity @35 sq. ft.:			94	
						Total Capacity @25 sq. ft.:			0	
Building @35 capacity limited by Insufficient Toilets/Sinks										

Building	Playground	Playground Occupancy	Playground Compliance
1	A	30	C
1	B	25	C
1	C	38	C
1	D	31	C

Comments

The purpose of today's visit is to conduct a licensing study.

The center does not provide field trips or swimming activities.

All criminal record checks were observed complete on this date. There have been six new hires since the last visit.

Plan of Improvement: To Be Submitted 05/21/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

MARTHA WIGGINS, Program Official

Date

Laura Johnson, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that in classroom A, the green wooden shelf by the outside door was cracked on the left side with exposed wood splinters.

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Correction Deadline: 5/10/2019

Recited on 5/7/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) Not Met

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Correction Deadline: 10/29/2018

Corrected on 5/7/2019

.26(6) - This citation was corrected on this date. All hazards had been removed.

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that on playground C there was a red climber that measured three feet in height and underneath there was only one inch of resilient surfacing. At least three inches of resilient surface is recommended for equipment less than five feet in height.

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Correction Deadline: 5/7/2019

Recited on 5/7/2019

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Comment

Center menu meets USDA guidelines.

Technical Assistance

591-1-1-.15(2) - The consultant spoke with the center staff and the director about ensuring that infant feeding plans are updated at least every three months or anytime there is a change in an infant's feeding instructions.

Correction Deadline: 5/7/2019

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records and staff statements, that the center has no documentation of completing emergency drills for the calendar year 2019.

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Correction Deadline: 5/31/2019

Safety

591-1-1-.05 Animals **Met**

Comment
Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment
Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment
Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Not Met**

Comment
The vehicle had an approved fire extinguisher and first aid kit on this date.

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Finding
591-1-1-.36(7)(d) requires the vehicle be thoroughly checked first by a designated Staff person who was present on the vehicle during the trip and then by a second designated Staff person, who may or may not have been present on the vehicle during the trip. It was determined based on a review of records that on April 26, 2019 a first and second check of the vehicle was not documented when it returned to the center at 3:00 p.m.

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Correction Deadline: 5/8/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Comment
Pleasant naptime environment observed.

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Correction Deadline: 10/19/2018

Corrected on 5/7/2019

.30(1)(a)1 - This citation was corrected on this date. All cribs were in good repair on this date.

Finding

591-1-1-.30(1)(a)2 requires that a crib mattress is firm, tight-fitting without gaps, at least 2 inches thick and covered with a waterproof, washable material. Before a change of occupant, each mattress shall be cleaned with a disinfectant. It was determined based on observation that one of eleven mattresses had several rips and tears on the bottom of the mattress preventing it from being cleanable and waterproof as required.

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Correction Deadline: 5/7/2019

Recited on 5/7/2019

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that four out of eleven cribs did not have tight-fitting sheets as required.

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Correction Deadline: 5/7/2019

Recited on 5/7/2019

Staff Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 1

Staff # 1

Met

Date of Hire: 03/28/2019

Records Reviewed: 15**Records with Missing/Incomplete Components: 1**

Staff # 2 Date of Hire: 04/25/2019	Met
Staff # 3 Date of Hire: 07/31/2017	Met
Staff # 4 Date of Hire: 11/09/2015	Met
Staff # 5 Date of Hire: 10/06/2015	Met
Staff # 6 Date of Hire: 01/07/2019	Met
Staff # 7 Date of Hire: 03/25/2019	Met
Staff # 8 Date of Hire: 04/12/2018	Not Met
<u>"Missing/Incomplete Components"</u> .33(4)-1st Yr. Training 2 Hrs. (Abuse) Missing	
Staff # 9 Date of Hire: 04/30/2019	Met
Staff # 10 Date of Hire: 02/26/2019	Met
Staff # 11 Date of Hire: 08/28/2017	Met
Staff # 12 Date of Hire: 08/02/2017	Met
Staff # 13 Date of Hire: 09/05/2008	Met
Staff # 14 Date of Hire: 09/09/2014	Met
Staff # 15 Date of Hire: 04/01/2019	Met

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided six files for employees hired since last visit.

591-1-1-.14 First Aid & CPR

Met

Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Not Met

Comment

Documentation observed of required staff training.

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Finding

591-1-1-.33(4) requires all Staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. At least six (6) of the clock hours must be divided as follows: four (4) clock hours of training in any of the following topics: disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and two (2) clock hours of training in identifying, reporting and meeting the needs of abused, neglected or deprived children. It was determined based on a review of records that one employee hired April 12, 2018, did not complete two clock hours of training in identifying, reporting and meeting the needs of abused, neglected or deprived children within their first year of hire.

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Correction Deadline: 6/30/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.